



**New York State
Parks, Recreation and
Historic Preservation**

KATHY HOCHUL
Governor

RANDY SIMONS
Commissioner *Pro Tempore*

November 1, 2024

Laura DeGaetano
Sr. Natural Resource Planner, Albany County
112 State Street
Room 1310
Albany, NY 12207

Dear Laura DeGaetano,

On behalf of the New York State Office of Parks, Recreation and Historic Preservation, in accordance with Snowmobile Program guidelines, I am pleased to announce your 2024-2025 application for snowmobile trail development and maintenance assistance has been approved for **\$16,871.00**. This funding provides financial assistance for the maintenance of approved snowmobile trail miles within your county as listed in the enclosed mileage table. All funded trails must provide public access to any snowmobile currently registered in the state.

Funding is determined through a formula based on approved trail miles in your county, with Corridor and Secondary Class A trails funded at \$422/mile, Corridor and Secondary Class B trails funded at \$347/mile, and a High Snow allotment, if any, funded at \$376/mile. A breakdown of trail miles and award calculations is enclosed for your reference. Please refer to the enclosed award breakdown for any adjustments made to the award amount.

Funding will be provided in two payments. The first payment of **\$11,809.70** represents **70%** of the total award value and will be advanced upon return of the enclosed State Aid Voucher. The voucher must be signed by the Chief Fiscal Officer of your county or municipality. If any club does not spend the entirety of their 70% award payment by the end of the fiscal year on April 1st, 2025, it will require reimbursement to New York State for the overpaid amount. If more than the 70% but less than the entire award amount is spent in the grant year, it will result in a reduced 30% award payment. A second payment of **\$5,061.30** represents the remaining **30%** of the award. It will be sent after your Phase III Expense Report and Certification for Payment has been submitted to this office on May 31st, 2025.

This year over \$5,600,000 is being made available to municipalities for the maintenance, development, and support of over 10,500 miles of snowmobile trails throughout the state. The funding level is based upon the fees collected from snowmobile registrations.

IMPORTANT Voucher Instructions!

Please be sure to retain a copy of the voucher for your records. With the exception of the Chief Fiscal Officer's signature, please do not change *or* add any information to this voucher. If you have a correction/change, please notify our office and return the unsigned voucher. Once the completed voucher is received by our office, it will be processed and submitted to the New York State Comptroller's Office for payment.

Should you have any questions concerning the grant process, please contact the Snowmobile Unit at (518) 474-0446 or via email snowmobiletrailgrant@parks.ny.gov.

Congratulations – and thank you for supporting snowmobiling in your community!

Sincerely,

A handwritten signature in black ink, appearing to read "William Shattuck", with a long horizontal flourish extending to the right.

William Shattuck
NYS OPRHP Snowmobile Unit Head

Enclosures