



DANIEL P. McCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT OF PUBLIC WORKS
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LISA M. RAMUNDO
COMMISSIONER

April 1, 2026

Hon. Joanne Cunningham, Chairwoman
Albany County Legislature
112 State Street, Rm. 710
Albany, NY 12207

Dear Chairwoman Cunningham,

The Department of Public Works is requesting the Legislature's approval to transfer \$34,130 from CLERK I line D95010.16206.001.560007 to CLERK II line D95010.16204.001.560006. This adjustment reflects the evolving administrative needs of the department and ensures that staffing levels are aligned with the complexity and scope of current operations.

Over time, the department's clerical responsibilities have expanded to include higher-level administrative and coordination tasks more consistent with a Clerk II classification. Establishing this position will support operational efficiency, improve workflow management, and provide appropriate capacity for these functions.

Additionally, maintaining both Clerk I and Clerk II roles creates a more balanced staffing structure and allows for internal growth and continuity within the department.

Thank you for your consideration of this request. If there are any questions or further information is needed, please feel free to contact my office.

Sincerely,

Lisa M. Ramundo
Commissioner

cc: Hon. Dennis Feeney, Majority Leader
Hon. Frank Mauriello, Minority Leader
Rebekah Kennedy, Majority Counsel
James Curran, Minority Counsel