

ALBANY COUNTY SHERIFF'S OFFICE

CRAIG D. APPLE, SR.
SHERIFF



MICHAEL S. MONTELEONE
EXECUTIVE UNDERSHERIFF

County Court House
Albany, New York 12207 (518) 487-5400
WWW.ALBANYCOUNTYSHERIFF.COM

August 6, 2025

Honorable Joanne Cunningham
Legislative Clerk's Office
112 State Street, Room 710
Albany, New York 12207

Dear Chairwoman Cunningham:

The attached correspondence is forwarded for presentation to the Albany County Legislature.

Legislative approval is required to allow the Albany County Sheriff's Office to enter into a grant extension with NYS Agriculture & Markets regarding the NYS Companion Animal Capital Fund Grant. The extension timeframe for this grant would be July 31, 2025 through July 31, 2026. This grant was previously approved under Res. 572 in 2023, copy attached hereto. The award amount for Albany County is \$500,000.00 with a match requirement of 25% of the project cost or \$186,309.00. This will serve as an auxiliary shelter for the Humane Society which has already exceeded its capacity and ensure a safe, healthy environment to animals brought in by municipalities.

Should there be any questions, do not hesitate to call.

Sincerely,

A handwritten signature in cursive script that reads "Craig D. Apple".

Craig D. Apple, Sr.
Sheriff

Cc. Hon. Daniel P. McCoy, County Executive
Hon. Wanda Willingham, Audit & Finance Committee

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

..title

Legislative approval to extend the NYS Companion Animal Capital Fund Grant Program

..body

Date:	August 6, 2025	Submitted By:	Craig D. Apple, Sr.
Department:	Sheriff's Office	Title:	Sheriff
Attending Meeting:	Sheriff Craig D. Apple, Sr.	Phone:	518-487-5440

Purpose of Request: Contract Authorization 07/31/2025 – 07/31/2026

CONTRACT TERMS/CONDITIONS:

Party Names and Addresses:

NYS Agriculture and Markets 10B Airline Drive Albany, N.Y. 12235

Term: (Start/end date or duration)	01/01/2023 - 07/31/2026
Amount/Raise Schedule/Fee:	\$500,000.00 (25% match)

BUDGET INFORMATION:

Is there a Fiscal Impact:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Anticipated in Budget:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Spreadsheet attached:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

Source of Funding – (Percentages)

Federal:	0	County:	25%
State:	75%	Local:	0

County Budget Accounts:

Revenue Account and Line:	Enter text.
Revenue Amount:	Enter text.
Appropriation Account and Line:	Enter text.
Appropriation Amount:	Enter text.

ADDITIONAL INFORMATION:

Mandated Program/Service:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If Mandated, Cite Authority:	Enter text.
Request for Bids / Proposals:	
Competitive Bidding Exempt:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
# of Response(s):	Enter text.
# of MWBE:	Enter text.
# of Veteran Business:	Enter text.
Bond Resolution No.:	Enter text.
Apprenticeship Program	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

Previous requests for Identical or Similar Action:

Resolution/Law Number and Date:	#572 of 2023
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DESCRIPTION OF REQUEST: (state briefly why legislative action is requested)

These grant funds will serve as an auxiliary shelter for the Humane Society to ensure a safe health environment to animals brought in by municipalities.

RESOLUTION NO. 572

**AUTHORIZING AN AGREEMENT WITH THE NEW YORK STATE
DEPARTMENT OF AGRICULTURE AND MARKETS REGARDING THE 2023
NEW YORK STATE COMPANION ANIMAL CAPITAL FUND GRANT
PROGRAM AND AMENDING THE 2023 SHERIFF'S OFFICE BUDGET**

Introduced: 12/4/23

By Public Safety Committee:

WHEREAS, The Albany County Sheriff has requested authorization to enter into an agreement with the New York State Department of Agriculture and Markets regarding the 2023 New York State Companion Animal Capital Fund Grant Program funding in the amount of \$500,000 for the term commencing January 1, 2023 and ending December 31, 2025, and

WHEREAS, The Sheriff has indicated that this funding, which requires a 25% County match, will be used to assist with renovations at the Albany County Correctional Facility and Rehabilitative Services Center to create an auxiliary animal shelter in partnership with the Mohawk-Hudson Humane Society, and

WHEREAS, The Sheriff has also requested a budget amendment to incorporate this funding into the 2023 Sheriff's Office Budget, now, therefore, be it

RESOLVED, By the Albany County Legislature that the County Executive is authorized to enter into an agreement with the New York State Department of Agriculture and Markets regarding the 2023 New York State Companion Animal Capital Fund Grant Program funding in the amount of \$500,000 for the term commencing January 1, 2023 and ending December 31, 2025, and, be it further

RESOLVED, That the 2023 Sheriff's Office Budget is hereby amended as follows:

Create and Increase Revenue Account A3150 0 3388 Law Enforce Aiding Animal Shelter by \$500,000

Create and Increase Appropriation Account A3150.2 by \$250,000 by creating and increasing Line Item A3150 2 2999 Misc. Equipment by \$250,000

Create and Increase Appropriation Account A3150.4 by \$250,000 by creating and increasing Line Item A3150 4 4071 Property Repair & Rental by \$250,000

and, be it further

RESOLVED, That the County Attorney is authorized to approve said agreement as to form and content, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

Adopted by unanimous vote – 12/4/23