



MICHAEL S. MONTELEONE
EXECUTIVE UNDERSHERIFF

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CHIEF DEPUTY

ALBANY COUNTY SHERIFF'S OFFICE

County Court House Albany, New York 12207 (518) 487-5400
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CRAIG D. APPLE, SR.
SHERIFF



WILLIAM M. RICE
UNDERSHERIFF

LEON A. BORMANN
CHIEF DEPUTY

October 4, 2022

Honorable Andrew L. Joyce
Legislative Clerk's Office
112 State Street, Room 710
Albany, New York 12207

Andrew
Dear Mr. Joyce:

The attached correspondence is forward for presentation to the Albany County Legislature.

This request is to amend Resolution no. 192 for 2019 and permission to extend our current lease with Enterprise Fleet Management for 2023. The authorization was approved to enter into a four-year agreement with Enterprise Fleet Management regarding the lease and delivery of (17) patrol vehicles was incorrect. The request should have been made for 21 vehicles. The additional vehicles were necessary as maintenance costs from our increased patrols in the City of Albany had become extensive. As a result to the additional vehicles we will need to increase resolution no. 192 for 2019 by \$216,874.88. All of the additional necessary funds have been budged accordingly within our 2022 budget.

	Adopted	Adjusted
Year 1	\$ 210,621.84	\$ 223,137.88
Year 2	\$ 145,747.80	\$ 157,602.24
Year 3	\$ 145,747.80	\$ 294,000.00
Year 4	\$ 145,747.80	\$ 190,000.00

Sincerely,

Craig D. Apple, Sr.
Craig D. Apple, Sr.
Sheriff

FOR COUNSEL USE
ONLY

Date Received: _____

Received By: _____

Method: Hand: _____

Courier: _____

Mail: _____

REQUEST FOR LEGISLATIVE ACTION

DATE: October 4, 2022

DEPARTMENT: Albany County Sheriff's Office

Contact Person: Sheriff Craig D. Apple, Sr.

Telephone: 487-5440

Dept. Representative Attending

Committee Meeting: Sheriff Craig D. Apple, Sr.

PURPOSE OF REQUEST:

Adoption of Local Law _____

Amendment of Prior Legislation X

Approval/Adoption of Plan/Procedure _____

Bond Approval _____

Budget Amendment (See below) _____

Contract Authorization (See below) _____

Environmental Impact _____

Home Rule Request _____

Property Conveyance _____

Other: (State briefly if not listed above) _____

CONCERNING BUDGET AMENDMENTS

STATE THE FOLLOWING:

Increase Account/Line No: _____

Source of Funds: _____

Title Change: _____

CONCERNING CONTRACT AUTHORIZATION,

STATE THE FOLLOWING:

TYPE OF CONTRACT

Change Order/Contract Amendment X

Purchase (Equipment / Supplies) _____

Lease (Equipment / Supplies) _____

Requirements _____

Professional Services _____

Educational / Training _____

Grant: _____

New _____

Renewal _____

Submission Deadline Date _____

Settlement of a Claim _____

Release of Liability _____

Other: (State briefly) _____

CONCERNING CONTRACT AUTHORIZATION (Cont'd)

STATE THE FOLLOWING:

Contract Terms/Conditions:

Party) Name/Address):

Enterprise Fleet Management.

PO Box 800089

Kansas City, MO 64180-0089

Amount/Rate Schedule/Fee:

\$216,874.88

Term: **2019-2023**

Scope of Services: **Amending Res. 192 of 2019 to include additional costs**

Contract Funding:

Anticipated in Current Budget: Yes **X** No _____

Funding Source: _____

County Budget Accounts:

Revenue: _____

Appropriation: **A93110.22400**

Bond (Res. No. & Date of Adoption) _____

CONCERNING ALL REQUESTS:

Mandated Program / Service: Yes _____ No **X**

If Mandated Cite: Authority _____

Anticipated in Current Adopted Budget: Yes **X** No _____

If yes, indicate Revenue/Appropriation Accounts: _____

Fiscal Impact - Funding: (Dollars or Percentages)

Federal _____

State _____

County **100%**

Term/Length of Funding

Previous Requests For Identical of Similar Action:

Resolution/Law Number: _____

Date of Adoption: _____

Justification: (State briefly why legislative action is requested)

Authorization to amend prior resolution no. 192 of 2019 adopted on 05/13/19 to include the additional costs that are necessary regarding the leasing of vehicles at the Albany County Sheriff's Office.

Back-up Material Submitted (i.e., application/approval notices from funding source, bid tabulation sheet, civil service approval notice, program announcement, contracts and/or any materials which explain or support the request for legislative action.)

Submitted By: **Craig D. Apple Sr.**

Title: **Sheriff**

RESOLUTION NO. 192

**AUTHORIZING AN AGREEMENT WITH ENTERPRISE FLEET
MANAGEMENT REGARDING THE LEASE OF VEHICLES FOR THE
SHERIFF'S OFFICE**

Introduced: 5/13/19

By Public Safety Committee:

WHEREAS, The Albany County Sheriff's Office has requested authorization to enter into a four-year agreement with Enterprise Fleet Management in an amount not to exceed \$647,865 for a term commencing July 24, 2018 and ending July 24, 2022 regarding the lease and delivery of seventeen (17) patrol vehicles, and

WHEREAS, The Sheriff indicated that a RFP was issued on behalf of the County through Sourcewell (Contract #060618-EFM) which allows the vehicles to be leased at the lowest price possible and has recommended Enterprise Fleet Management, and

WHEREAS, The Sheriff indicated that leasing the seventeen patrol vehicles will significantly reduce operational cost such as maintenance and fuel consumption, and

WHEREAS, The Sheriff also indicated that four year cost to lease the seventeen patrol vehicles is as follows: Year 1 cost is \$210,621.84, Years 2, 3 and 4 cost is \$145,747.80 per year, now, therefore be it

RESOLVED, By the Albany County Legislature that the County Executive is authorized to enter into a four year agreement with Enterprise Fleet Management in an amount not to exceed \$647,865 for a term commencing July 24, 2018 and ending July 24, 2022 regarding the lease and delivery of seventeen (17) patrol vehicles, and, be it further

RESOLVED, That the County Attorney is authorized to approve said lease agreement as to form and content, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

Adopted by unanimous vote – 5/13/19