

ALBANY COUNTY SHERIFF'S OFFICE

CRAIG D. APPLE, SR.
SHERIFF



MICHAEL S. MONTELEONE
EXECUTIVE UNDERSHERIFF

County Court House
Albany, New York 12207 (518) 487-5400
WWW.ALBANYCOUNTYSHERIFF.COM

June 20, 2025

Honorable Joanne Cunningham
Legislative Chairwoman
112 State Street, Room 710
Albany, New York 12207

Dear Chairwoman Cunningham:

The attached correspondence is forwarded for presentation to the Albany County Legislature.

Legislative approval is requested to create five (5) full time Deputy Sheriff positions within the Albany County Sheriff's Office. These positions are necessary to meet additional requested security for Court Security, School Resource Officer and Department of Social Security. This request is budget neutral.

Should there be any questions, do not hesitate to call.

Sincerely,

A handwritten signature in black ink, appearing to read "Craig D. Apple, Sr.", written over the typed name and title.

Craig D. Apple, Sr.
Sheriff

Cc: Hon. Daniel P. McCoy, County Executive
Hon. Wanda F. Willingham, Deputy Chairwoman

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

..title

Request for Legislative approval for personnel adjustments at the Albany County Sheriff's Office

..body

Date:	June 17, 2025	Submitted By:	Craig D. Apple, Sr.
Department:	Sheriff's Office	Title:	Sheriff
Attending Meeting:	Sheriff Craig D. Apple, Sr.	Phone:	518-487-5440

Purpose of Request: Budget Amendment Enter text.

CONTRACT TERMS/CONDITIONS:

Party Names and Addresses:

Enter text.

Term: (Start/end date or duration) Enter text.

Amount/Raise Schedule/Fee: Enter text.

BUDGET INFORMATION:

Is there a Fiscal Impact: Yes ☒ No ☐

Anticipated in Budget: Yes ☐ No ☒

Spreadsheet attached: Yes ☒ No ☐

Source of Funding – (Percentages)

Federal: 0% County: 100%

State: 0% Local: 0%

County Budget Accounts:

Revenue Account and Line: Enter text.

Revenue Amount: Enter text.

Appropriation Account and Line: Enter text.

Appropriation Amount: Enter text.

ADDITIONAL INFORMATION:

Mandated Program/Service: Yes ☐ No ☒

If Mandated, Cite Authority: Enter text.

Request for Bids / Proposals:

Competitive Bidding Exempt: Yes ☐ No ☐

of Response(s): Enter text.

of MWBE: Enter text.

of Veteran Business: Enter text.

Bond Resolution No.: Enter text.

Apprenticeship Program Yes ☐ No ☐

Previous requests for Identical or Similar Action:

Resolution/Law Number and Date: Enter text.

DESCRIPTION OF REQUEST: (state briefly why legislative action is requested)

Positions necessary to meet additional requested security

APPROPRIATIONS

ACCOUNT NO.		RESOLUTION DESCRIPTION	INCREASE	DECREASE	ANNUAL SALARY	POSITION		COMMENTS
						CONTROL #		
A 3110	1 4138 110	379307	82,200					
A 3110	1 4138 111	379308	82,200					
A 3110	1 4138 112	379309	82,200					
A 3110	1 4138 113	379310	82,200					
A 3110	1 4138 114	379311	82,200					
A 3110	1 4138 006	370057		41,400.00			Reduction	
A 3110	1 4138 021	370072		39,000.00			Reduction	
A 3110	1 4138 034	370085		35,000.00			Reduction	
A 3110	1 4138 062	370113		49,000.00			Reduction	
TOTAL APPROPRIATIONS			411,000.00	164,400.00				

ESTIMATED REVENUES

		ACCOUNT NO.		RESOLUTION DESCRIPTION	DECREASE		INCREASE		UNIT COST		COMMENTS	
A	3110	01521	03331									
A	3110	01521		SRO Reimbursement			82,200.00					
A	3110	03331		Security Service Unified Court			164,400.00					
TOTAL ESTIMATED REVENUES						0.00	246,600.00					
GRAND TOTALS						411,000.00	411,000.00					