

PROPOSAL SECTION I:

**County of Albany Mental Health RFP # 2024-010
Opioid Settlement Funded Community Grants**

Request for Proposal Subject: A Senior-Specific Outpatient Approach to Opioid Misuse
Proposer & Contact Person: Senior Hope Counseling, Inc., Nicole S. MacFarland, PhD, LCSW-R, Master
CASAC, Executive Director, 650 Warren Street, Albany, New York 12208
(518) 489-7777 ext. 102

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Other Attachments:

- Budget Form
- Letters of Support

PROPOSAL SECTION II: Describe the Problem

2.1 The problem this proposal is addressing is as follows: there are a significant number of older adults injuring themselves due to opioid and other substance misuse and entering the Albany Medical Center Emergency Room. This results in high-cost utilization of the Emergency Room/Inpatient services. The rate of recidivism is high and Senior Hope is invested in offering a bridge to outpatient treatment services by placing a peer (CRPA) at the emergency room. The peer will help demystify what outpatient senior services entail and how these services can be beneficial to their health and overall well-being.

2.2 The opioid crisis continues to be of concern among all ages. The tables below illustrate admissions to OASAS-certified chemical dependence treatment programs for ages 50 and older between 2017 and 2021. As evidenced by the data in the tables below, it is clear there is an ongoing need to address the opioid epidemic for those clients struggling with their recovery. This age cohort was less inclined to pursue outpatient services for their opioid and other substance use disorder during the global COVID pandemic. As illustrated the decline of engagement was not indicative of decreased need, but rather fear in pursuing services during COVID. Currently Senior Hope is anticipating an increased need and engagement for clients ages 50 and older for opioid and other substance use disorders. It is for this reason that Senior Hope is pursuing these Opioid Settlement Funds.

**2017-2021 Age 50+ Admissions to OASAS-Certified Chemical Dependence Treatment Programs
Located in the Capital Region (OASAS 2022)**

Program Type	2017	2018	2019	2020	2021
All Program Types	3,684	3,952	3,847	2,993	2,988
Opioid Treatment	128	93	90	102	80
Outpatient Services	1,473	1,509	1,500	1,291	1,033

2017-2021 Age 50+ Admissions to OASAS Certified Chemical Dependence Treatment Programs in NYS (OASAS 2022)

Program Type	2017	2018	2019	2020	2021
All Program Types	67,485	72,896	75,319	57,031	54,670
Opioid Treatment	4,311	4,351	4,592	4,345	3,644
Outpatient Services	23,134	23,971	23,615	18,480	17,873

2.3 As illustrated in the tables above, a great number of older adults did not attend treatment during the global pandemic due to their co-morbid conditions and fear of contracting COVID. Senior Hope developed a Medication Assistance Treatment (MAT) program during the pandemic, but anticipates an increase in need and engagement in the coming years.

PROPOSAL SECTION III: Describe the Approach

3.1 Senior Hope Counseling’s mission is to provide high quality, science-based, compassionate and comprehensive services to mature members of our community, 50 years and older, and their families in a compassionate setting. The clinic serves approximately 140 seniors struggling with substance use disorders annually.

Senior Hope proposes to address the high-rate of injuries experienced at the emergency room due to opioid and substance misuse among older adults. Senior Hope will address the problem as follows:

Senior Hope has an established relationship with Michael Waxman, MD, MPH, FACEP, Associate Professor and Research Director, Department of Emergency Medicine at Albany Medical Center. Senior Hope has just initiated placing a peer in the emergency room at Albany Medical Center. This grant will help expand service delivery at the emergency room and through Senior Hope’s outpatient services. Senior Hope received partial funds from a subcontract with Capital Behavioral Health/OASAS SOR Coast grant to help start this project. This project will be further expanded by these Opioid Settlement Funds. These funds (one year) will expand the project by providing additional time for clinical

staff, peer support services, intake services and administration to oversee the increase in patients receiving services. This project will be sustained after the grant has ended through insurance reimbursement.

All clients complete a social determinants of health questionnaire that looks at all components of their lives, i.e. food insecurities, housing, and financial instability. Senior Hope is aware that a majority of the clients struggle with co-morbid (mental health and medical) problems, which coupled with social factors requires staff to address their full biopsychosocial needs to provide them with a full spectrum of support. To address these biopsychological needs, Senior Hope participates in the Healthy Alliance “Unite Us” platform, which has over 100 providers that offer a variety of services to clients in need. Senior Hope will utilize this platform to ensure all clients receive a range of services addressing their individual emotional, social and medical needs.

3.2 This initiative relates to the priorities established by the New York State Opioid Settlement Task Force and by Albany County by helping to reduce the high-cost of emergency room/inpatient services due to injuries sustained while using opioid and other substances. By placing a peer (CRPA) at the emergency room Senior Hope will help bridge the gap by offering these clients, ages 50 and older, outpatient services at Senior Hope Counseling.

3.3 The Substance Abuse Mental Health Service Administration (SAMHSA) Treatment Improvement Protocol (TIP) below will be used as the evidence-based service model for this project.

Senior Hope’s CEO, Dr. Nicole MacFarland was asked to be a national reviewer of the recent SAMHSA TIP published in September 2020, entitled “TIP 26: Treating Use Disorder in Older Adults”. This is the most evidence-based promising practice service model document available worldwide. These evidence-based practices are what Senior Hope has engaged in since its inception in 2002. Please see link to document below:

3.4 The project will be staffed by the following positions/staff:

Clinical Services - (Cheryl Scheffler, LCSW/CASAC and Louise Bailey, CASAC): Provide individual, group and case management services, which includes meeting one-on-one with clients to address opioid and stimulant misuse and offer ongoing support in this area during group interventions.

Medical Services / Nurse Practitioner (Chinelle Udo Okeke): Provides Medication Assisted Treatment (MAT) designed to help reduce opioid misuse.

Peer Services - CRPA (Lochiel Phillips): Provides peer-to-peer support designed to share lived experience that help demystify what outpatient treatment entails. Additionally, will offer a bridge to aftercare services from ER to outpatient.

Intake Coordinator/Administrative (Sally Floyd): Provides oversight of incoming referrals and triages new intakes to clinical staff. Maintains client records.

CEO/Clinical Director (Nicole MacFarland, PhD): Provides oversight of the grant and all clinical services. Supervises clinical staff.

Assistant Director of Operations/DEI Manager (Melissa Maisonet): Participates in grant meetings and processing of grant-related vouchers. Also, supervises Intake Coordinator.

3.5 Capital Behavioral Health Network – OASAS 2023-2024 State Opioid Response Grant (SOR III Year 2) provided \$40,348 to initiate the project on September 30, 2023. Funds are being used to provide clinical services hours, peer support, intake services and administration to launch this initiative at Albany Medical Center Hospital’s Emergency Room/Inpatient Services.

PROPOSAL SECTION IV: Experience and Expertise

4.1 Senior Hope Counseling is located in downtown Albany at 650 Warren Street. Senior Hope has been providing services to mature members of the Capital Region community who struggle with opioid and substance use disorders for 22 years. Senior Hope’s philosophy is to offer a supportive environment to

individuals and their families as they face addiction issues; providing a self-discovery process that encompasses the mind, body and spirit that restores ones self-esteem, self-worth and dignity.

Senior Hope participated in the State Opioid Response (SOR) grant several years ago to address the opioid crisis in rural communities through Albany County Mental Health. Senior Hope's role in this initiative was to provide outpatient, non-intensive, substance use disorder services to elderly clients residing in rural communities. Senior Hope's participation in this initial grant was very helpful in preparing staff to engage in this new SOR initiative (County of Albany RFP# 2024-010). Additionally, Senior Hope recently secured a Capital Behavioral Health Network – OASAS 2023-2024 State Opioid Response Grant (SOR III Year 2), which will provide partial support to move forward with this important initiative.

4.2 Senior Hope Counseling administration and staff have offered support to the 50 and older target population since 2002. In 2014, Senior Hope experienced the highest rate of primary substance of choice being opioid misuse since its inception. The range of clients with primary substance of choice over the years has been between the range of 2% to 14%, with 14% taking place in 2014. During the global pandemic, Senior Hope administration rolled out a newly developed Medication Assistance Treatment (MAT) program to address the growing epidemic. Senior Hope currently has a medical director and nurse practitioner who provide integrated primary care and behavioral health.

4.3 The following individuals will be responsible for implementing this project:

- Nicole S. MacFarland , PhD – CEO / Clinical Director
- Melissa Maisonet - Assistant Director of Operations/DEI and HR Manager
- Cheryl Scheffler - Clinical Services (LCSW/CASAC)
- Louise Bailey - Clinical Services (CASAC)
- Chinelle Udo Okeke – Medical Services/Nurse Practitioner

- Lochiel Phillips - Peer Services (CRPA)
- Sally Floyd - Intake Coordinator/Administrative

Please see brief bios below:

Nicole S. MacFarland, PhD, LCSW-R, CASAC – CEO / Clinical Director

Nicole S. MacFarland received her BA from Skidmore College and an MSW from the University of Pennsylvania, School of Social Policy & Practice. In May 2014 she received her PhD from the University at Albany's School of Social Welfare. She is currently Clinical Associate Professor for both the School of Public Health Policy, Management and Behavior and Clinical Associate Professor, School of Social Welfare, State University of New York, University at Albany. Dr. MacFarland has held the position of Executive Director of Senior Hope Counseling, Inc. since 2012 after serving as Clinical Director of Senior Hope for eight years. She is currently President and Chief Executive Officer for Senior Hope. She also holds the position of Executive Director of The Senior Hope Foundation, Inc. a nonprofit, established in 2015 which supports Senior Hope Counseling, Inc. She has lectured locally and nationally on the topic of geriatric addictions and co-occurring disorders among older adults and has been interviewed on TV, for newspapers and the radio over the past several years. Her publications include two book chapters and peer reviewed journal articles. Dr. MacFarland is the recipient of a *Hartford Doctoral Fellows Pre-Dissertation Award* and the 2009 *Individual of Distinction in Addictions Educations and Training Award* for NYS. In 2010, she was honored as Social Worker of the Year for New York State at the Annual NASW-NYS conference. Dr. MacFarland's community service includes prior leadership roles within the National Association of Social Workers as Delegate to the National Delegate Assembly representing the Northeast division of NYS and Representative to the Committee on Nominations and Leadership identifications for NASW-Northeast Division.

Melissa A. Maisonet, Assistant Director of Operations and DEI and HR Manager

Melissa A. Maisonet has several years of experience in the outpatient and insurance fields, specializing in the overall management of the office and Staff. She has performed in the capacity of Senior Intake Specialist, Senior Provider Service Representative, Finance Coordinator, Office Manager and currently as

the Assistant Director of Operations inclusive of specialties in DEI & Human Resources responsibilities. With her wide knowledge of experience, she has been an asset to numerous organizations inclusive of CDPHP, Hudson Mohawk Recovery Center, Iwaniec Chiropractic, PIA, SPARC and presently Senior Hope Counseling.

Cheryl L. Scheffler LCSW, CASAC, Cheryl L. Scheffler received her CASAC from NYS in 1995 her BA in Psychology from Vassar College, Poughkeepsie NY 1998, and her Social Work Degree from Smith College in 2001. In 1998 Ms. Scheffler was awarded a Watson Fellowship. This Fellowship was dedicated to the study of, Alcohol and Drug Use, Different Forms of Treatment, Difference in Laws and the Impact this has on the societies studied. The research was conducted abroad in multiple countries with the focus on The Netherlands, England, and Switzerland.

Ms. Scheffler began her work with people with Substance Use Disorder and Alcohol Use Disorder in 1992 as a counselor at Rhinebeck Lodge for Successful Living. She continued to work in the field of Substance Use Disorder with co-occurring mental health diagnosis St. Francis Hospital in Poughkeepsie NY. Ms. Scheffler continued to work with people who had been diagnosed with Substance Use Disorder while working at the Montrose NY VA for 13 years. Ms. Scheffler has been employed at Senior Hope Counseling Inc as a Senior Counselor and MAT Coordinator since October 22, 2020.

Louise Bailey CASAC

Louise received her certification as an Alcoholism and Substance Abuse Counselor in California in 2011. Louise worked in several inpatient, privately owned and operated treatment facilities in Southern California. In 2017 Louise relocated to Chatham New York and began working as an Intervention Counselor at Cairo Durham Middle and High School. She provided counseling for students that were identified as “high risk” due to family situations or use of substances. In 2019 Louise began working with the Family Services Division of DSS in Greene County and Columbia County. This position involved identifying addicts and alcoholics that came through the CPS system. The position entailed finding appropriate treatment for these people and then tracking their progress while in treatment.

Chinelle Udo Okeke, RN, FNP, Medical Services

Chinelle Udo Okeke has nearly 20 years of experience as a clinical nurse. She has been employed by Senior Hope since February 2023; providing medication assisted treatment to address client needs. Ms. Okeke earned her MSN and BSN degrees at the University of Buffalo.

(Mr.) Lochiel Phillips, RN, CRPA

Lochiel J. Phillips received a Bachelor of Arts from Binghamton University and a Professional Registered Nurse degree from Maria College. In September 2022 he received his CRPA title from The New York Certification Board. Mr. Phillips retired from the NYS Office of Mental Health after a thirty-five-year career, both in the Central Office Finance Division and at Capital District Psychiatric Center. He currently holds the position of Registered Nurse at Samaritan Hospital in their Adult Mental Health unit, Mentally Ill and Chemically Addicted (MICA) unit and Geriatric Mental Health unit beginning in 2014. Mr. Phillips has been employed as CRPA at Senior Hope Counseling since 2022.

Sally Floyd – Intake Coordinator

Ms. Floyd has received the certificates: Professional Office Skills and Administrative Careers - West Valley College, Saratoga CA, Medical Assistant - Bio Health College, San Jose, CA

Previous Employment: Anderson Nichols Inc. - Boston MA, Nashua Center - Nashua, NH Rensselaer Polytechnic Institute (RPI) – Troy NY, IBM Research Center – San Jose, CA, Hewlett Packard, Mountain View, CA Schenectady ARC - Schenectady, NY, VR Systems – Tallahassee FL, The Doane Stuart School – Rensselaer, NY, Atria Assisted Living - Albany NY

4.4 The following community partnerships will assist in implementing this project

Michael Waxman, MD, MPH, FACEP, Associate Professor and Research Director, Department of Emergency Medicine at Albany Medical Center

Albany Medical Center Hospital is a partner on this initiative, and will provide access to the emergency room to Senior Hope's peer (CRPA) to meet with patients in the emergency room and

inpatient unit. Albany Medical Center Hospital will also refer patients to Senior Hope for outpatient services.

Kelly D. Lane, MSW, Director of Regional Projects, Capital Behavioral Health Network

Senior Hope is a partner on Capital Behavioral Health Network’s OASAS 2023-2024 State Opioid Response Grant. As a partner, Senior Hope helps elderly patients who are brought to Albany Medical Center’s emergency due to injuries sustained while struggling with opioid / other substance misuse disorders. The additional funding from the County of Albany will compliment this initiative.

Kellie Roe, Chief Executive Officer, Second Chances Opportunities, Inc.

Second Chance Opportunities is a partner on this initiative and will be providing additional peer-to-peer support as well as transportation support for clients served at Senior Hope’s services.

PROPOSAL SECTION V: Budget

5.1 See attached budget form requesting support for this opportunity; totaling \$99,508 (one year). This project will be sustained after the grant has ended through insurance reimbursement. Please note additional hours are covered by an OASAS grant (\$40,348). This request is to expand the positions to include more in-house support for individuals identified at Albany Medical Center ER that are referred to Senior Hope Counseling for additional services. The overall budget for this program is \$139,856. Please see complete budget below.

Clinical Services	\$69,455
Medical Services	\$ 8,000
Peer Services	\$14,709
Intake Coordinator	\$12,137
Administrative Support	\$13,321
Fringe	\$13,351
Laptop	\$ 477
Indirect	\$ 8,406
Total Budget	\$139,856

PROPOSAL SECTION VI: Reporting

6.1 Senior Hope administration the OASAS data system to determine measurable outcomes. On a weekly basis administration inputs data into the OASAS system, which can help capture outcomes, such as engagement and retention of clients in treatment. The following are identifiable goals for the project:

Goal #1 – Improved Recovery: Clients struggling with opioid and stimulant misuse will develop greater insight into the impact opioid and stimulant misuse has on their quality of life.

Senior Hope offers an age-specific out-patient clinic catering exclusively to age 50 and older adults. Clients receive a custom-tailored approach meeting the recovery needs of this unique population. Due to the fact clients feel more comfortable with other in their same age group and talking about age-related issues, treatment outcomes are and will continue to be very high. As a result of treatment, clients may experience renewed relations with adult children and grandchildren.

Goal #2 – Improved Physical and Emotional Well-Being: A significant number of Senior Hope clients struggle with co-morbid mental health and medical conditions in conjunction with substance misuse. These comorbid conditions (medical and mental health) are further exacerbated by the misuse of substances. It is not uncommon for older adults to sustain injuries as a result of being intoxicated or under the influence of other substances. This project will result in improved outcomes for older adults with co-morbid medical conditions.

Goal #3 – Decrease High-Rate of Recidivism in Emergency Room / Inpatient Hospital Related to Substance Misuse: By providing peer and clinical education and support, Senior Hope staff will help bridge the services from Albany Medical Center to outpatient treatment.

COUNTY OF ALBANY

PROPOSAL FORM

PROPOSAL IDENTIFICATION:

Title: Opioid Settlement Funded Community Grants

RFP Number: 2024-010

THIS PROPOSAL IS SUBMITTED TO:

Pamela O Neill, Purchasing Agent
Albany County Department of General Services
Purchasing Division
112 State Street, Room 1000
Albany, NY 12207

1. The undersigned Proposer proposes and agrees, if this Proposal is accepted, to enter into a Contract with the owner in the form included in the Contract Documents to complete all Work as specified or indicated in the Contract Documents for the Contract Price and within the Contract Time indicated in this Proposal and in accordance with the Contract Documents.
2. Proposer accepts all of the terms and conditions of the Instructions to Proposers, including without limitation those dealing with the Disposition of Proposal Security. This Proposal may remain open for ninety (90) days after the day of Proposal opening. Proposer will sign the Contract and submit the Contract Security and other documents required by the Contract Documents within fifteen days after the date of County's Notice of Award.
3. In submitting this Proposal, Proposer represents, as more fully set forth in this Contract, that:

- (a) Proposer has examined copies of all the Contract Documents and of the following addenda: (If none, so state)

Date

Number

(receipt of all of which is hereby acknowledges) and also copies of the Notice to Proposers and the Instructions to Proposers;

- (b) Proposer has examined the site and locality where the Work is to be performed, the legal requirements (federal, state and local laws, ordinances, rules and regulations) and the conditions affecting cost, progress or performance of the Work and has made such independent investigations as Proposer deems necessary;

(c) This Proposal is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; Proposer has not directly or indirectly induced or solicited any other Proposer to submit a false or sham Proposal; PROPOSER has not solicited or induced any person, firm or a corporation to refrain from Proposing; and Proposer has not sought by collusion to obtain for himself any advantage over any other Proposer or over the owner.

4. Proposer will complete the Work for the following prices(s): (Attach Proposal)
5. Proposer agrees to commence the Work within the number of calendar days or by the specific date indicated in the Contract. Proposer agrees that the Work will be completed within the number of Calendar days or by the specific date indicated in the contract.
6. The following documents are attached to and made a condition of this Proposal:
 - (a) Non-Collusive Bidding Certificate (Attachment "A")
 - (b) Acknowledgment by Bidder (Attachment "B")
 - (c) Vendor Responsibility Questionnaire (Attachment "C")
 - (d) Iranian Energy Divestment Certification (Attachment "D")
 - (e) Proposer Qualification Questionnaire (Attachment "E")

7. Communication concerning this Proposal shall be addressed to:

Nicole S. MacFarland, PhD

650 Warren Street

Albany, NY 12208

Phone: (518) 489-7777

8. Terms used in this Proposal have the meanings assigned to them in the Contract and General Provisions.

COUNTY OF ALBANY

PROPOSAL FORM

PROPOSAL IDENTIFICATION:

Title: Opioid Settlement Funded Community Grants

RFP Number: 2024-010

COMPANY: Senior Hope Counseling, Inc.

ADDRESS: 650 Warren Street

CITY, STATE, ZIP: Albany, NY 12208

TEL. NO.: (518) 489-7777, ext. 102

FAX NO.: (518) 489-7771

FEDERAL TAX ID NO.: 02-0570419

REPRESENTATIVE: Nicole S. MacFarland, PhD

E-MAIL: n.macfarland@seniorhope.org

SIGNATURE AND TITLE: Nicole S. MacFarland, CEO

DATE: 2/23/2024

ATTACHMENT "A"
NON-COLLUSIVE BIDDING CERTIFICATE PURSUANT TO
SECTION 103-D OF THE NEW YORK STATE GENERAL MUNICIPAL LAW

A. By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid, each party thereto certifies as to its own organizations, under penalty of perjury, that to the best of knowledge and belief:

(1) The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor.

(2) Unless otherwise required by law, the prices which have been quoted in this bid have not knowingly been disclosed by the bidder and will not knowingly be disclosed by the bidder, directly or indirectly, prior to opening, to any bidder or to any competitor.

(3) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

A bid shall not be considered for award nor shall any award be made where (1), (2), and (3) above have not been complied with; provided, however, that in any case the bidder cannot make the foregoing certification, the bidder shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons thereof. Where (1), (2), and (3) above have not been complied with, the bid shall not be considered for any award nor shall any award be made unless the head of the Purchasing Unit to the political subdivision, public department, agency or official thereof to which the bid is made, or his designee, determines that such disclosure was not made for the purpose of restricting competition.

The fact that a bidder (a) has published price lists, rates, or tariffs covering items being procured, (b) has informed prospective customer of proposed or pending publication of new or revised price lists for such items, or (c) has sold the same items to other customers at the same prices being bid, does not constitute, without more, a disclosure within the meaning of paragraph "A" above.

B. Any bid hereafter made to any political subdivision of the state or any public department, agency or official thereof by a corporate bidder for work or services performed or to be performed or goods sold or to be sold, where competitive bidding is required by statute, rule, regulation, local law, and where such bid contains the certification referred to in paragraph "A" of this section, shall be deemed to have been authorized by the Board of Directors of the bidder, and such authorization shall be deemed to include the submission of the bid and the inclusion therein of the certificate as to non-collusion as the act and deed of the corporation

Nicole S. Macfarland

Signature

CEO

Title

Senior Hope Counseling,
Inc

Company Name

2/23/2024

Date

ATTACHMENT "B"
ACKNOWLEDGMENT BY PROPOSER

If Individual or Individuals:

STATE OF _____)
COUNTY OF _____) SS.:

On this _____ day of _____, 20____, before me personally appeared _____ to me known and known to me to be the same person(s) described in and who executed the within instrument, and he (or they severally) acknowledged to me that he (or they) executed the same.

Notary Public, State of _____

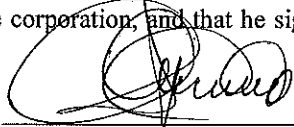
Qualified in _____

Commission Expires _____

If Corporation:

STATE OF New York)
COUNTY OF Albany) SS.:

On this 23rd day of February, 2021, before me personally appeared Nicole MacFarland to me known, who, being by me sworn, did say that he resides at (give address) 650 Warren St. Albany N.Y. 12208; that he is the (give title) CEO of the (name of corporation) Senior Hope Counseling, the corporation described in and which executed the above instrument; that he knows the seal of the corporation, and that the seal affixed to the instrument is such corporate seal; that it was so affixed by order of the board of directors of the corporation, and that he signed his name thereto by like order.



Notary Public, State of New York

Qualified in Albany

Commission Expires 08/29/2027

AWILDA E LOPEZ
NOTARY PUBLIC STATE OF NEW YORK
ALBANY COUNTY
LIC. #01LO6247293
COMM. EXP. 08/29/2027

If Partnership:

STATE OF _____)
COUNTY OF _____) SS.:

On the _____ day of _____, 20____, before me personally came _____, to me known to be the individual who executed the foregoing, and who, being duly sworn, did depose and say that he / she is a partner of the firm of _____ and that he / she has the authority to sign the same, and acknowledged that he / she executed the same as the act and deed of said partnership.

Notary Public, State of _____

Qualified in _____

Commission Expires _____

**ATTACHMENT "C"
ALBANY COUNTY
VENDOR RESPONSIBILITY QUESTIONNAIRE**

1. VENDOR IS: <input checked="" type="checkbox"/> PRIME CONTRACTOR			
2. VENDOR'S LEGAL BUSINESS NAME <i>Senior Hope Counseling, Inc.</i>		3. IDENTIFICATION NUMBERS a) FEIN # <i>020570419</i> b) DUNS # <i>135402456</i>	
4. D/B/A - Doing Business As (if applicable) & COUNTY FIELD: <i>650 Warren Street Albany NY 12208</i>		5. WEBSITE ADDRESS (if applicable) <i>www.seniorhope.org</i>	
6. ADDRESS OF PRIMARY PLACE OF BUSINESS/EXECUTIVE OFFICE <i>650 Warren Street Albany, NY 12208</i>	7. TELEPHONE NUMBER <i>518-489-7777</i>	8. FAX NUMBER <i>518-489-7771</i>	
	9. ADDRESS OF PRIMARY PLACE OF BUSINESS/EXECUTIVE OFFICE <i>IN NEW YORK STATE, if different from above</i> <i>650 Warren Street Albany, NY 12208</i>	10. TELEPHONE NUMBER <i>518-489-7777</i>	11. FAX NUMBER <i>518-489-7771</i>
12. AUTHORIZED CONTACT FOR THE QUESTIONNAIRE Name <i>Nicole S. MacFarland, PhD, CEO</i> Title <i>CEO</i> Telephone Number <i>(518) 489-7777</i> Fax Number <i>(518) 489-7771</i> e-mail <i>N.MacFarland@seniorhope.org</i>			
13. LIST ALL OF THE VENDOR'S PRINCIPAL OWNERS.			
a) NAME <i>Senior Hope Counseling, Inc.</i>	TITLE <i>Agency Owner</i>	b) NAME	TITLE
c) NAME	TITLE	d) NAME	TITLE
A DETAILED EXPLANATION IS REQUIRED FOR EACH QUESTION ANSWERED WITH A "YES," AND MUST BE PROVIDED AS AN ATTACHMENT TO THE COMPLETED QUESTIONNAIRE. YOU MUST PROVIDE ADEQUATE DETAILS OR DOCUMENTS TO AID THE COUNTY IN MAKING A DETERMINATION OF VENDOR RESPONSIBILITY. PLEASE NUMBER EACH RESPONSE TO MATCH THE QUESTION NUMBER.			
14. DOES THE VENDOR USE, OR HAS IT USED IN THE PAST FIVE (5) YEARS, ANY OTHER BUSINESS NAME, FEIN, or D/B/A OTHER THAN THOSE LISTED IN ITEMS 2-4 ABOVE? List all other business name(s), Federal Employer Identification Number(s) or any D/B/A names and the dates that these names or numbers were/are in use. Explain the relationship to the vendor.		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
15. ARE THERE ANY INDIVIDUALS NOW SERVING IN A MANAGERIAL OR CONSULTING CAPACITY TO THE VENDOR, INCLUDING PRICIPAL OWNERS AND OFFICERS, WHO NOW SERVE OR IN THE PAST ONE (1) YEARS HAVE SERVED AS:		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
a) An elected or appointed public official or officer? <i>List each individual's name, business title, the name of the organization and position elected or appointed to, and dates of service</i>		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
b) An officer of any political party organization in Albany County, whether paid or unpaid? <i>List each individuals name, business title or consulting capacity and the official political position held with applicable service dates.</i>		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

<p>16. WITHIN THE PAST (5) YEARS, HAS THE VENDOR, ANY INDIVIDUALS SERVING IN MANAGERIAL OR CONSULTING CAPACITY, PRINCIPAL OWNERS, OFFICERS, MAJOR STOCKHOLDER(S) (10% OR MORE OF THE VOTING SHARES FOR PUBLICLY TRADED COMPANIES, 25% OR MORE OF THE SHARES FOR ALL OTHER COMPANIES), AFFILIATE OR ANY PERSON INVOLVED IN THE BIDDING OR CONTRACTING PROCESS:</p> <p>a) 1. been suspended, debarred or terminated by a local, state or federal authority in connection with a contract or contracting process;</p> <p>2. been disqualified for cause as a bidder on any permit, license, concession franchise or lease;</p> <p>3. entered into an agreement to a voluntary exclusion from bidding/contracting;</p> <p>4. had a bid rejected on an Albany County contract for failure to comply with the MacBride Fair Employment Principles;</p> <p>5. had a low bid rejected on a local, state or federal contract for failure to meet statutory affirmative action or M/WBE requirements on a previously held contract;</p> <p>6. had status as a Women's Business Enterprise, Minority Business Enterprise or Disadvantaged Business Enterprise, de-certified, revoked or forfeited;</p> <p>7. been subject to an administrative proceeding or civil action seeking specific performance or restitution in connection with any local, state or federal government contract;</p> <p>8. been denied an award of a local, state or federal government contract, had a contract suspended or had a contract terminated for non-responsibility; or</p> <p>9. had a local, state or federal government contract suspended or terminated for cause prior to the completion of the term of the contract.</p> <p>b) been indicted, convicted, received a judgment against them or a grant of immunity for any business-related conduct constituting a crime under local, state or federal law including but not limited to, fraud extortion, bribery, racketeering, price-fixing, bid collusion or any crime related to truthfulness and/or business conduct?</p> <p>c) been issued a citation, notice, violation order, or are pending an administrative hearing or proceeding or determination of violations of:</p> <p>1. federal, state or local health laws, rules or regulations.</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
<p>17. IN THE PAST THREE (3) YEARS, HAS THE VENDOR OR ITS AFFILIATES ¹ HAD ANY CLAIMS, JUDGMENTS, INJUNCTIONS, LIENS, FINES OR PENALTIES SECURED BY ANY GOVERNMENTAL AGENCY?</p> <p>Indicate if this is applicable to the submitting vendor or affiliate. State whether the situation(s) was a claim, judgment, injunction, lien or other with an explanation. Provide the name(s) and address(es) of the agency, the amount of the original obligation and outstanding balance. If any of these items are open, unsatisfied, indicate the status of each item as "open" or "unsatisfied."</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
<p>18. DURING THE PAST THREE (3) YEARS, HAS THE VENDOR FAILED TO:</p> <p>a) file returns or pay any applicable federal, state or city taxes? <i>Identify the taxing jurisdiction, type of tax, liability year(s), and tax liability amount the vendor failed to file/pay and the current status of the liability.</i></p> <p>b) file returns or pay New York State unemployment insurance? <i>Indicate the years the vendor failed to file/pay the insurance and the current status of the liability.</i></p> <p>c) Property Tax <i>Indicate the years the vendor failed to file.</i></p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
<p>19. HAVE ANY BANKRUPTCY PROCEEDINGS BEEN INITIATED BY OR AGAINST THE VENDOR OR ITS AFFILIATES ¹ WITHIN THE PAST SEVEN (7) YEARS (WHETHER OR NOT CLOSED) OR IS ANY BANKRUPTCY PROCEEDING PENDING BY OR AGAINST THE VENDOR OR ITS AFFILIATES REGARDLESS OR THE DATE OF FILING?</p> <p>Indicate if this is applicable to the submitting vendor or affiliate. If it is an affiliate, include the affiliate's name and FEIN. Provide the court name, address and docket number. Indicate if the proceedings have been initiated, remain pending or have been closed. If closed, provide the date closed.</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
<p>20. IS THE VENDOR CURRENTLY INSOLVENT, OR DOES VENDOR CURRENTLY HAVE REASON TO BELIEVE THAT AN INVOLUNTARY BANKRUPTCY PROCEEDING MAY BE BROUGHT AGAINST IT? Provide financial information to support the vendor's current position, for example, Current Ration, Debt Ration, Age of Accounts Payable, Cash Flow and any documents that will provide the agency with an understanding of the vendor's situation.</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>

ALBANY COUNTY
VENDOR RESPONSIBILITY QUESTIONNAIRE

FEIN #

State of: New York)
) ss:
County of: Albany)

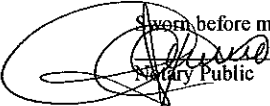
CERTIFICATION:

The undersigned: recognizes that this questionnaire is submitted for the express purpose of assisting the County of Albany in making a determination regarding an award of contract or approval of a subcontract; acknowledges that the County may in its discretion, by means which it may choose, verify the truth and accuracy of all statements made herein; acknowledges that intentional submission of false or misleading information may constitute a felony under Penal Law Section 210.40 or a misdemeanor under Penal Law Section 210.35 or Section 210.45, and may also be punishable by a fine and/or imprisonment of up to five years under 18 USC Section 1001 and may result in contract termination; and states that the information submitted in this questionnaire and any attached pages is true, accurate and complete.


The undersigned certifies that he/she:

- Has not altered the content of the questions in the questionnaire in any manner;
- Has read and understands all of the items contained in the questionnaire and any pages attached by the submitting vendor;
- Has supplied full and complete responses to each item therein to the best of his/her knowledge, information ad belief;
- Is knowledgeable about the submitting vendor's business and operations;
- Understands that Albany County will rely on the information supplied in the questionnaire when entering into a contract with the vendor;
- Is under duty to notify the Albany County Purchasing Division of any material changes to the vendor's responses.

Name of Business: Senior Hope Counseling, Inc. Signature of Owner: Nicole S. MacFarland
Address: 650 Warren St. Printed Name of Signatory: Nicole S. MacFarland
City, State, Zip: Albany, NY 12208 Title: CEO

Sworn before me this 23rd day of February, 2024
 Notary Public

AWILDA E LOPEZ
NOTARY PUBLIC STATE OF NEW YORK
ALBANY COUNTY
LIC. #01LO6247293
COMM. EXP. 08/29/2027

Awilda E. Lopez
Printed Name

Signature
2/23/2024
Date

Attachment "D"
Certification Pursuant to Section 103-g
Of the New York State
General Municipal Law

- A. By submission of this bid/proposal, each bidder/proposer and each person signing on behalf of any bidder/proposer certifies, and in the case of a joint bid, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to paragraph (b) of subdivision 3 of Section 165-a of the New York State Finance Law.
- B. A Bid/Proposal shall not be considered for award, nor shall any award be made where the condition set forth in Paragraph A above has not been complied with; provided, however, that in any case the bidder/proposer cannot make the foregoing certification set forth in Paragraph A above, the bidder/proposer shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons therefor. Where Paragraph A above cannot be complied with, the Purchasing Unit to the political subdivision, public department, agency or official thereof to which the bid/proposal is made, or his designee, may award a bid/proposal, on a case by case business under the following circumstances:
1. The investment activities in Iran were made before April 12, 2012, the investment activities in Iran have not been expanded or renewed after April 12, 2012, and the Bidder/Proposer has adopted, publicized and is implementing a formal plan to cease the investment activities in Iran and to refrain from engaging in any new investments in Iran; or
 2. The political subdivision makes a determination that the goods or services are necessary for the political subdivision to perform its functions and that, absent such an exemption, the political subdivision would be unable to obtain the goods or services for which the contract is offered. Such determination shall be made in writing and shall be a public document.

2/23/2024
Date

Miles Macfarland
Signature

CEO
Title

Senior Hope Consulting,
Company Name
INC.

Albany County Opioid Settlement Funded Community Grants

Albany County Department of Mental Health

RFP #2024-010

Budget Form

Budget Category	Year 1	Year 2 (if applicable)	Year 3 (if applicable)
Personnel (identify all funded positions and the percentage supported by this funding)			
Clinical Services (62.5% effort)	\$19,500		
Clinical Services (62.5% effort)	\$34,827		
Intake Coordinator/Administrative (33% effort)	\$ 8,091		
Peer Services (CRPA)	\$11,032		
Medical Services (FNP) (62.5% effort)	\$ 5,000		
CEO/Clinical Director (5% effort)	\$ 4,000		
Assistant Director of Operations (5% effort)	\$ 2,660		
A) Personnel Subtotal	\$85,110		
Fringe Rate			
(11.35% Fringe Rate)	\$ 9,660		
B) Personnel + Fringe Subtotal	\$94,770		
Supplies and Equipment (please list any equipment over \$1,000)			
C) Supplies Subtotal			
Other Expenses (please identify)			
D) Other Expenses Subtotal			
Subtotal Lines B-D			
Admin (Admin is limited to no more than 5% of Lines B-D)			
Administration (5%)	\$ 4,738		
Total by Year			
	\$99,508		
Total Funding Requested			\$99,508

Proposer Qualification Questionnaire (Attachment E)

Provide a statement of Proposer qualifications including:

3.1 Provide the name, a brief history and description of your firm.

Senior Hope Counseling was founded in 2002 by Dr. William Rockwood, a retired professor of biology at Russell Sage College, and his wife, Adrienne Rockwood, who served as vice president of Family and Children's Services of the Capital Region. Senior Hope, Inc. is a non-intensive outpatient not-for-profit clinic licensed by New York State Office of Alcoholism and Substance Abuse Services. Dr. Nicole S. MacFarland joined in 2004 and became Executive Director after Dr. William Rockwood retired in 2012.

3.2 Identify your firm's professional staff members and the experience each possesses.

CEO/Clinical Director (Nicole S. MacFarland, PhD): Provides oversight of the grant and all clinical services. Dr. MacFarland has held the position of Executive Director of Senior Hope Counseling, Inc. since 2012 after serving as Clinical Director of Senior Hope for eight years.

Assistant Director of Operations/DEI Manager (Melissa Maisonet): Participates in grant meetings and processing of grant-related vouchers. Also, supervises Intake Coordinator. Melissa A. Maisonet has several years of experience in the outpatient and insurance fields, specializing in the overall management of the office and staff.

Clinical Services - (Cheryl Scheffler, LCSW/CASAC and Louise Bailey, CASAC): Provide individual, group and case management services, which includes meeting one-on-one with clients to address opioid and stimulant misuse and offers ongoing support in the area during group interventions. Ms. Scheffler has worked with individuals with substance use disorders and alcohol use disorders since 1992. Ms. Bailey has 13 years of experience with alcoholism and substance abuse treatment.

Medical Services / Nurse Practitioner (Chinelle Udo Okeke): Provide Medication Assisted Treatment (MAT) designed to help reduce opioid misuse. She has nearly 20 years of experience as a clinical nurse.

Peer Services - CRPA (Lochiel Phillips): Provide peer-to-peer support designed to share lived experience that help demystify what outpatient treatment entails. Additionally, will offer a bridge to aftercare services from ER to outpatient. Mr. Phillips has been employed as a CRPA at Senior Hope since 2022. He currently holds the position of Registered Nurse at Samaritan Hospital in their Adult Mental Health unit, Mentally Ill and Chemically Addicted (MICA) unit and Geriatric Mental Health unit beginning in 2014.

Intake Coordinator/Administrative (Sally Floyd): Provides oversight of incoming referrals and triages new intakes to clinical staff. Maintains client records. Ms. Floyd has been working at Senior Hope Counseling since June 2021.

All staff will work at 650 Warren Street in Albany, NY 12208.

3.3 Name and title of person(s) authorized to bind the Proposer.

Dr. Nicole MacFarland, CEO / Clinical Director

650 Warren Street in Albany, NY 12208

(518) 489-7777

3.4 Provide any additional information that would distinguish your firm in its service to Albany County.

Senior Hope Counseling is the only outpatient, non-intensive, OASAS-licensed, free-standing, outpatient clinic in upstate New York catering exclusively to older adults with substance use disorders.

3.5 Proposer shall include a completed "Vendor Responsibility Questionnaire" (Attachment "C").

See attached.

3.6 In addition, Albany County may make such investigations it deems necessary to determine the ability of the Proposer to perform the work. The Proposer shall furnish to the County, within five (5) days of a request, all such information and data for this purpose as may be requested. The County reserves the right to reject any Proposal if the information submitted by, or investigation of, such Proposer fails to satisfy the County that such Proposer is properly qualified to carry out the obligations of the contract and to complete the work contemplated therein. Conditional Proposals will not be accepted.



ALBANY MEDICAL COLLEGE

ALBANY MED Health System

Emergency Medicine

February 16, 2024

Ms. Pamela O'Neill
Albany County Purchasing Agent
112 State Street, Room 1000
Albany, NY 12207

Re: County of Albany Mental Health RFP # 2024-010 - Opioid Settlement Funded Community Grants

Dear Ms. O'Neill:

As the Research Director of the Department of Emergency Medicine at Albany Medical Center, I give my full support and commitment to Senior Hope's proposed project entitled "A Senior-Specific Outpatient Approach to Opioid Misuse". I am particularly pleased to see Senior Hope's attention to helping elderly patients struggling with opioid / other substance misuse disorders. This project will complement and help expand the initial grant Dr. MacFarland secured with Capital Behavioral Health Network – OASAS 2023-2024 State Opioid Response Grant (SOR III Year 2). These funds will be used to further expand this new project and it is my hope that these County of Albany Opioid Settlement Funds will complement this initial grant.

Albany Medical Center Hospital will work toward reducing the high rate of recidivism of clients struggling with opioid and other substance misuse by working with Senior Hope to offer a bridge to outpatient treatment services by placing a peer (CRPA) at the emergency room. The peer will help explain what outpatient senior services entail and how these services can be beneficial to their health and overall well-being.

Albany Medical Center Hospital is a partner in this initiative and will provide access to the emergency room to Senior Hope's peer (CRPA) to meet with patients in the emergency room and inpatient unit. Albany Medical Center Hospital will also refer patients to Senior Hope for outpatient services.

We look forward to our continued partnership with Senior Hope on this important initiative and encourage your support and consideration of this grant application.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Waxman".

Michael Waxman, MD, MPH, FACEP
Associate Professor and Research Director
Department of Emergency Medicine at Albany Medical Center



Second Chance Opportunities, Inc.

February 22, 2024

Ms. Pamela O'Neill
Albany County Purchasing Agent
112 State Street, Room 1000
Albany, NY 12207

Re: County of Albany Mental Health RFP # 2024-010 - Opioid Settlement Funded Community Grants

Dear Ms. O'Neill:

As the Chief Executive Officer of Second Chances Opportunities, I give my full support to Senior Hope's proposed project entitled "A Senior-Specific Outpatient Approach to Opioid Misuse". I am particularly pleased to see Senior Hope's attention to helping elderly patients ages 50 and older struggling with opioid / other substance misuse disorders. This project will compliment and help expand the initial grant Dr. MacFarland secured with Capital Behavioral Health Network – OASAS 2023-2024 State Opioid Response Grant (SOR III Year 2). These funds will be used to further expand this new project. As a partner, Second Chance will be providing additional peer-to-peer support as well as transportation support for clients served at Senior Hope outpatient clinic. In turn, Senior Hope will provide outpatient treatment services to individuals 50 and older with opioid/other substance misuse disorders and medication assisted treatment services to those clients who are referred by Second Chances Opportunities.

Thank you for considering Senior Hope for this grant opportunity. We look forward to our continued partnership with Senior Hope Counseling.

Sincerely,



Kellie Roe
Chief Executive Officer



Capital Behavioral
Health Network

February 20, 2024

Ms. Pamela O'Neill
Albany County Purchasing Agent
112 State Street, Room 1000
Albany, NY 12207

Re: County of Albany Mental Health RFP # 2024-010 - Opioid Settlement Funded Community Grants

Dear Ms. O'Neill:

Capital Regional Health Network IPA, fully supports Senior Hope's proposed project entitled "A Senior-Specific Outpatient Approach to Opioid Misuse". Senior Hope is a partner on Capital Behavioral Health Network's OASAS 2023-2024 State Opioid Response Grant. As a partner, Senior Hope helps elderly patients who are brought to Albany Medical Center's emergency due to injuries sustained while struggling with opioid / other substance misuse disorders. The additional funding from the County of Albany will help reduce the high rate of recidivism of these clients re-entering the hospital by providing peer support services at the emergency room as well as outpatient treatment services at Senior Hope.

Thank you for considering Senior Hope for this grant opportunity. We look forward to our continued partnership with Senior Hope Counseling.

Sincerely,

Dorothy S. Cucinelli, PhD
CEO