



# County of Albany

Harold L. Joyce  
Albany County Office  
Building  
112 State Street - Albany,  
NY 12207

## Legislation Text

---

**File #:** TMP-3099, **Version:** 1

---

### REQUEST FOR LEGISLATIVE ACTION

**Description (e.g., Contract Authorization for Information Services):**

Authorization to amend Senior Projects of Ravena contract for provision of additional congregate meals.

Date:	1/26/2022
Submitted By:	Patrick Dillon
Department:	Aging
Title:	Contract Administrator
Phone:	518 447 7733
Department Rep.	
Attending Meeting:	Deborah C. Riitano, Commissioner

**Purpose of Request:**

- ☐ Adopting of Local Law
- ☐ Amendment of Prior Legislation
- ☐ Approval/Adoption of Plan/Procedure
- ☐ Bond Approval
- ☐ Budget Amendment
- ☒ Contract Authorization
- ☐ Countywide Services
- ☐ Environmental Impact/SEQR
- ☐ Home Rule Request
- ☐ Property Conveyance
- ☐ Other: (state if not listed) Click or tap here to enter text.

**CONCERNING BUDGET AMENDMENTS**

**Increase/decrease category (choose all that apply):**

- ☐ Contractual
- ☐ Equipment
- ☐ Fringe
- ☐ Personnel

- ☐ Personnel Non-Individual  
☐ Revenue

Increase Account/Line No.: Click or tap here to enter text.  
Source of Funds: Click or tap here to enter text.  
Title Change: Click or tap here to enter text.

### **CONCERNING CONTRACT AUTHORIZATIONS**

#### **Type of Contract:**

- ☒ Change Order/Contract Amendment  
☐ Purchase (Equipment/Supplies)  
☐ Lease (Equipment/Supplies)  
☐ Requirements  
☐ Professional Services  
☐ Education/Training  
☐ Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

- ☐ Settlement of a Claim  
☐ Release of Liability  
☐ Other: (state if not listed) Click or tap here to enter text.

#### **Contract Terms/Conditions:**

##### **Party (Name/address):**

Senior Projects of Ravena  
9 Bruno Boulevard  
Ravena, New York 12143

##### **Additional Parties (Names/addresses):**

Click or tap here to enter text.

Amount/Raise Schedule/Fee: \$23,128.94

Scope of Services: The Albany County Department for Aging is requesting legislative approval to amend contract with Senior Projects of Ravena for the provision of additional congregate meals for older adults in Albany County.

Bond Res. No.: Click or tap here to enter text.

Date of Adoption: Click or tap here to enter text.

### **CONCERNING ALL REQUESTS**

Mandated Program/Service: Yes ☐ No ☒  
If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes ☒ No ☐  
Anticipated in Current Budget: Yes ☒ No ☐

County Budget Accounts:

Revenue Account and Line: 03782, 04778  
Revenue Amount: \$15,177.50, \$2,316.20

Appropriation Account and Line: 44046  
Appropriation Amount: \$23,128.94

Source of Funding - (Percentages)

Federal: 10.01%  
State: 65.62%  
County: 24.36%  
Local: Click or tap here to enter text.

Term

Term: (Start and end date) 1/1/2021 - 12/31/2021  
Length of Contract: 12 months

Impact on Pending Litigation

If yes, explain: Yes ☐ No ☒  
Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: 458  
Date of Adoption: 12/7/2020

**Justification:** (state briefly why legislative action is requested)

The Department for Aging (DFA) requests legislative authorization to amend the contract with Senior Projects of Ravena, to provide Congregate Meal Services to older adults who reside within Albany County and meet specific criteria as required by Albany County and New York State Office for Aging. Senior Projects of Ravena shall be responsible for ensuring meals meet nutritional requirements established by the Food and Nutrition Board of the National Academy of Sciences National Research Council.

Senior Projects of Ravena will provide Congregate Meal Services to older adults at the following three (3) locations, Senior Projects of Ravena, Townsend Park, and Parkview Apartments. The Contractor served 24,000 meals at their congregate locations as well as offering a grab and go meals to older adults during the NYS emergency order for the COVID-19 pandemic. They have requested an additional 3,186 congregate meal units totaling an additional \$32,783.94 minus client contributions of \$9,655.00 at the three (3) locations.

