



County of Albany

112 State Street
Albany, NY 12207

Legislation Text

File #: TMP-2040, **Version:** 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

Contract Authorization for Thompson Reuters' Westlaw Legal Research Services

Date: 10/15/2020
Submitted By: Eugenia Condon
Department: Department of Law
Title: County Attorney
Phone: 518-447-7114
Department Rep.
Attending Meeting: Click or tap here to enter text.

Purpose of Request:

- ☐ Adopting of Local Law
- ☐ Amendment of Prior Legislation
- ☐ Approval/Adoption of Plan/Procedure
- ☐ Bond Approval
- ☐ Budget Amendment
- ☒ Contract Authorization
- ☐ Countywide Services
- ☐ Environmental Impact/SEQR
- ☐ Home Rule Request
- ☐ Property Conveyance
- ☐ Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- ☐ Contractual
- ☐ Equipment
- ☐ Fringe
- ☐ Personnel
- ☐ Personnel Non-Individual

☐ Revenue

Increase Account/Line No.: Click or tap here to enter text.

Source of Funds: Click or tap here to enter text.

Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

☐ Change Order/Contract Amendment

☐ Purchase (Equipment/Supplies)

☐ Lease (Equipment/Supplies)

☐ Requirements

☒ Professional Services

☐ Education/Training

☐ Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

☐ Settlement of a Claim

☐ Release of Liability

☐ Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party :

Thompson Reuters

610 Opperman Dr, PO Box 64833, Eagan,MN 55123

Additional Parties (Names/addresses):

Click or tap here to enter text.

Amount/Raise Schedule/Fee: 118,800

Scope of Services: Provides licenses for all attorneys in County government to conduct legal research. This includes the Law Department, District Attorney, Public Defender, and others.

Bond Res. No.: Click or tap here to enter text.

Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes ☐ No ☒

If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes ☒ No ☐

Anticipated in Current Budget: Yes ☒ No ☐

County Budget Accounts:

Revenue Account and Line:

Click or tap here to enter text.

Revenue Amount:

Click or tap here to enter text.

Appropriation Account and Line:

Law: A91420.44040 (Books, Transcripts, Subscription); Public Defender:

A91170.44046 (Fees for Service); District Attorney: A91165.44040 (Books, Transcripts, Subscriptions)

Appropriation Amount:

A91420.44040 - \$38,610; A91170.44046 - \$30,294; A91165.44040 -

\$49,896

Source of Funding - (Percentages)

Federal:

Click or tap here to enter text.

State:

Click or tap here to enter text.

County:

100%

Local:

Click or tap here to enter text.

Term

Term: (Start and end date)

12/1/2020-11/30/2021

Length of Contract:

12 months

Impact on Pending Litigation

Yes ☐ No ☒

If yes, explain:

Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number:

Click or tap here to enter text.

Date of Adoption:

Click or tap here to enter text.

Justification:

See attachment. This agreement provides for a license to conduct legal research for every attorney in County government as determined by the Department head. This contract has traditionally been authorized by the Contract Administration Board, however, this year, as a cost saving measure, the District Attorney's Office requested to be added to the contract managed by the Law Department, thus increasing their legal research capabilities across the board for their attorneys and bringing the contract under the authority of the County Legislature.