



# County of Albany

Harold L. Joyce  
Albany County Office  
Building  
112 State Street - Albany,  
NY 12207

## Legislation Text

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**File #:** TMP-3765, **Version:** 1

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### REQUEST FOR LEGISLATIVE ACTION

#### Description (e.g., Contract Authorization for Information Services):

Contract Authorization for Social Services

Date: 10/31/2022  
Submitted By: Joseph DeAngelis  
Department: Social Services  
Title: Contract Administrator  
Phone: 518-447-7583  
Department Rep.  
Attending Meeting: Michele G. McClave

#### Purpose of Request:

- ☐ Adopting of Local Law
- ☐ Amendment of Prior Legislation
- ☐ Approval/Adoption of Plan/Procedure
- ☐ Bond Approval
- ☐ Budget Amendment
- ☒ Contract Authorization
- ☐ Countywide Services
- ☐ Environmental Impact/SEQR
- ☐ Home Rule Request
- ☐ Property Conveyance
- ☒ Other: (state if not listed) Request for no cost extension of RSP Allocation

#### CONCERNING BUDGET AMENDMENTS

#### Increase/decrease category (choose all that apply):

- ☐ Contractual
- ☐ Equipment
- ☐ Fringe
- ☐ Personnel
- ☐ Personnel Non-Individual

☐ Revenue

Increase Account/Line No.: Click or tap here to enter text.

Source of Funds: Click or tap here to enter text.

Title Change: Click or tap here to enter text.

### **CONCERNING CONTRACT AUTHORIZATIONS**

#### **Type of Contract:**

☒ Change Order/Contract Amendment

☐ Purchase (Equipment/Supplies)

☐ Lease (Equipment/Supplies)

☐ Requirements

☐ Professional Services

☐ Education/Training

☐ Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

☐ Settlement of a Claim

☐ Release of Liability

☐ Other: (state if not listed) Click or tap here to enter text.

#### **Contract Terms/Conditions:**

Party (Name/address):

NYS Office of Temporary and Disability Assistance (OTDA)

40 North Pearl Street, Albany, NY 12243-0001

Amount/Raise Schedule/Fee: -

Scope of Services: This grant is made available to provide rental supplements to individuals and families, both with and without children, who are experiencing homelessness or are facing an imminent loss of housing, regardless of immigration status.

Bond Res. No.: Click or tap here to enter text.

Date of Adoption: Click or tap here to enter text.

### **CONCERNING ALL REQUESTS**

Mandated Program/Service: Yes ☐ No ☒

If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes ☐ No ☒

Anticipated in Current Budget: Yes ☒ No ☐

County Budget Accounts:

Revenue Account and Line: -  
Revenue Amount: -

Appropriation Account and Line: -  
Appropriation Amount: -

Source of Funding - (Percentages)

Federal: -  
State: -  
County: -  
Local: -

Term

Term: (Start and end date) 4/1/2022-3/31/2023  
Length of Contract: 12 months

Impact on Pending Litigation

Yes ☐ No ☒

If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: 64  
Date of Adoption: 3/14/2022

**Justification:** (state briefly why legislative action is requested)

Pursuant to resolution 64 adopted 3/14/2022 approval was granted to accept an allocation of \$1,125,750 from the NYS Office of Temporary and Disability Assistance to provide vital rental supplements to individuals and families, both with and without children, who are experiencing homelessness or are facing an imminent loss of housing, regardless of immigration status. Subsequent to this approval, NYS approved the grant through 3/31/2023. Approval is now requested to extend the RSP Program end date from 12/31/22 to 3/31/2023.

The Albany County Department of Social Services (DSS) is currently administering the Rental Supplement Program in its entirety

DSS utilizes a program specific application for applicants to complete and sign to apply for RSP funding. In addition to the application, there is other required documentation such as a lease or rental agreement and proof of income.

Families or individuals who are in our emergency contracted shelters work with their shelter case managers to complete and file an application. Case managers at the shelters will forward the application to our Temporary Assistance Client Support Specialist and/or Temporary Assistance Caseworker for approval and follow up.

Families or individuals who are not in one of our contracted shelters but are homeless and working with other Albany County community providers will be linked directly with our Temporary Assistance Client Support Specialist and Temporary Assistance Caseworker who will then contact the applicant to assist with the completion and filing of an application and required documentation.

It is expected that up to 90 families and individuals will be served by the program once fully operational.