



**Daniel P. McCoy**  
County Executive

**Mark S. Olsen**  
Executive Director

September 23<sup>rd</sup>, 2024

The Honorable Joanne Cunningham  
Chairwoman, Albany County Legislature  
Legislative Clerk's Office  
112 State Street, Suite 710  
Albany, New York 12207

Dear Chairwoman Cunningham:

Shaker Place Rehabilitation and Nursing Center (SPRNC) respectfully requests approval of a contract with Horan, Martello and Morrone, CPA's to provide consulting services. These services include Medicare and Medicaid cost report generation, monthly financial statements along with education and consultation as needed.

SPRNC issued a Request For Proposal (RFP) in 2021. Horan, Martello and Morrone, CPA's was the lowest responsible bidder and was awarded an initial three year contract with two optional one year renewals. The term of the initial three year contract ends October 31<sup>st</sup>, 2024. This request is for the first of the two one year renewals. The term will be from November 1<sup>st</sup>, 2024 through October 31<sup>st</sup>, 2025 for a do not exceed amount of \$44,200.00.

If any additional information is required, please do not hesitate to contact me.

Sincerely,

Mark S. Olsen  
Executive Director

cc: Dennis Feeney, Majority Leader  
Frank Mauriello, Minority Leader  
Rebekah Kennedy, Majority Counsel  
Arnis Zilgme, Minority Counsel

