



P. DAVID SOARES
DISTRICT ATTORNEY

COUNTY OF ALBANY
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DAVID M. ROSSI
CHIEF ASSISTANT DISTRICT ATTORNEY

CHERYL K. FOWLER
DEPUTY CHIEF ASSISTANT DISTRICT
ATTORNEY

September 14, 2021

Brandon Russell, Majority Counsel
Albany County Legislature
112 State Street, Rm. 700
Albany, N.Y. 12207

Arnis Zilgme, Minority Counsel
Albany County Legislature
112 State Street, Rm. 1360
Albany, N.Y. 12207

Dear Sirs:

I am requesting legislative action to further the mission of the Office of the Albany County District Attorney. The attached resolution seeks permission to:

- Accept funding from NYS OVS for the Crime Victim Assistance Grant and
- Amend our budget to account for an Union Contract Agreement.

Attached is the request for legislative action and supporting documents. If you have any questions, please feel free to contact me at 275-4706.

Thank you for your assistance.

Sincerely,

A handwritten signature in black ink, appearing to read "P. Soares", is written over a horizontal line.

P. David Soares
Albany County District Attorney

FOR COUNSEL USE ONLY

Date Received: _____
 Received By: _____
 Method: Hand: _____
 Courier: _____
 Mail: _____

REQUEST FOR LEGISLATIVE ACTION**DATE:** September 14, 2021**DEPARTMENT:** Office of the District AttorneyContact Person: Heather OrthTelephone: 275 4704

Dept. Representative Attending

Committee Meeting: Heather Orth and/or David Soares, District Attorney**PURPOSE OF REQUEST:**

Adoption of Local Law _____

Amendment of Prior Legislation _____

Approval/Adoption of Plan/Procedure _____

Bond Approval _____

Budget Amendment (See below) _____

Contract Authorization (See below) X

Environmental Impact _____

Home Rule Request _____

Property Conveyance _____

Other: (State briefly if not listed above) Authorization to submit an application andenter into a contract with the NYS Office of Victim Services to expand the Victim/Witness Advocate Program.**CONCERNING CONTRACT AUTHORIZATION (Cont'd)****STATE THE FOLLOWING:****Contract Terms/Conditions:**

Party (Name/Address):

NYS Office of Victim ServicesAE Smith Building 80 S. Swan Street, 2nd FLAlbany, NY 12210

Amount/Rate Schedule/Fee:

\$144,942.24Term: 10/1/21- 9/30/22Scope of Services: The funds required will be used to support victims of crime in Albany County.**Contract Funding:**Anticipated in Current Budget: Yes X No _____Funding Source: State Funds

County Budget Accounts:

Revenue: A9116503496Appropriation: A91165 12237; 12262; 44038; 89010; 89030; 89060



Office of Victim Services

ANDREW M. CUOMO
Governor

ELIZABETH CRONIN
Director

July 8, 2021

Albany County Of (District Attorney)
6 LODGE STREET
ALBANY, NY 12207

RE: Contract Number: C10902GG

Year 3 Contract Period: 10/1/21-9/30/22

Funding Source: 2019-V2-GX-0040

Dear Colleague:

The Office of Victim Services (OVS) previously awarded your program a grant for the period October 1, 2019 through September 30, 2022. It is now time to submit and finalize your budget for the 2021-22 contract year.

Your award amount for the 2021-22 contract year is: \$144,942.24

All budget submissions need to be completed in the Grants Gateway. Paper submissions will not be accepted. Since data entered into the budget for year 2 expenses will automatically be carried over in the Grants Gateway to year 3, this should be modified accordingly. Please submit the following items in the "Grantee Document Folder", located in the "Forms Menu" of the Grants Gateway:

- Civil Rights Compliance Form
- Special Conditions Attestation
- Position Description Form
- Program Information Form
- SAR Questionnaire
- Attachment C- Performance Measurement Tool
- Proof of Workers Comp Insurance (for subcontractors if applicable)
- Proof of Disability Insurance (for subcontractors if applicable)
- Fringe, Space, and Phone Form (if applicable)
- Lease (if applicable)
- De Minimis Form or Indirect Cost Rate Agreement (if applicable)
- Consultant Agreements (if applicable)

Please enter your 2021-22 budget in the "expenditure budget" section of the Forms Menu.

Please submit all of the necessary documents in the Grants Gateway by the close of business on August 8, 2021.