

**RFP#2026-068** MINI-GRANTS FOR ALBANY COUNTY SUBSTANCE USE PREVENTION,  
TREATMENT AND RECOVERY SUPPORT PROVIDERS

Proposal Submitted by:

LaSalle School  
391 Western Ave.  
Albany, NY 12203  
(518) 242-4731

Contact person:

David Wallace, LCSW-R  
Executive Director  
[wallace@lasalle-school.org](mailto:wallace@lasalle-school.org)  
518-242-4731 x218

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## Section II:

### Qualification of Proposer

LaSalle School is a Private, Not-for-profit Human Service Agency, owned and governed by an independent Board of Trustees. LaSalle is licensed by OCFS, OASAS, NYS Department of Health (DOH), the NYS OMH, and the Junior-Senior High School is fully approved by the State Education Department (SED). All of LaSalle's programming is accredited by the Council on Accreditation for Services for Children and Families (COA) through 2026. LaSalle provides services in a least restrictive environment in a child-centered, family-focused, and culturally competent manner coordinated to empower youth and families. The agency is devoted to involving youth and family in all aspects of services. LaSalle's community-based services are gender-inclusive. Executive Director Dave Wallace (391 Western Ave., Albany, NY 12203, 518-242-473 x218) is authorized to bind LaSalle School to this contract. We have completed the "Vendor Responsibility Questionnaire" and will furnish the County with any requested information and data within five days of request.

LaSalle School has extensive experience providing prevention, treatment, and recovery support for substance use disorders. LaSalle School holds both a NYS OMH 599 Children's Clinic and a NYS OASAS 822 Outpatient Clinic license (both in good standing). LaSalle holds the only integrated children's behavioral health clinic license in the capital district, approved by OMH and OASAS in the fall of 2017. This unique dual licensure allows us to provide a wide range of highly specialized substance abuse and mental health treatment services in a well-integrated fashion to youth ages 5-25. Our NYS OASAS 822 outpatient clinic had provided services since the mid-1990s. Thanks in part to our location and our collaborations with Albany County

through the years, LaSalle has provided services to thousands of Albany County youth and families across our service array.

LaSalle holds numerous operating certificates and provides a wide array of services to youth across a continuum of care (see above for specific services offered). Youth across that continuum routinely come with high exposure to trauma, complex behavioral and treatment needs, and often present with both primary and secondary substance use disorder (SUD) treatment needs, including opioids. LaSalle’s approach to care is highly relational, trauma informed and tailored to each youth’s unique needs. As a long term and active member of the Albany County provider community, LaSalle has collaborated with the County on many initiatives to reduce the harm associated with addiction. As an example, LaSalle was an early adopter of providing Narcan administration training for staff across our service array, now standard practice in treatment and congregate care settings.

#### Resume(s)

Resumes are provided in an Appendix to reduce proposal length.

#### Section III: References

Michele Parady-Chief Executive Officer, St. Anne Institute (518) 437-6518	Laura Nelson-Parent of Client Contact info on request
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#### Section IV: Plan Implementation and Scope of Services

##### The Problem

Youth with complex treatment needs, including those with SUDs, have often experienced trauma. Trauma has been shown to disrupt a child’s ability to regulate their emotional responses to environmental stressors. That dysregulation can often be an impediment to engagement in treatment, resulting in poor treatment outcomes and exacerbating risk of relapse.

## Approach

Neurofeedback is a self-regulation–focused approach that can support people with SUDs by helping them better understand and influence their own brain activity. It works by giving real-time feedback on brain activity, like a mirror for the brain, so people can learn to shift out of patterns that make them feel anxious, impulsive, or triggered to use substances. Clients report increased ability to stay calm, think clearly, and handle emotions without the use of substances. Two recent large scale systematic reviews of studies of neurofeedback training indicate it is effective in the treatment of SUDs (Fathi et al. 2025; Russo et al. 2023).

Neurofeedback can be used as non-invasive approach to address SUDs in Albany County by helping youth to better regulate brain patterns linked to substance use, stress, and impulsive behavior. As part of a comprehensive, community-based treatment strategy, neurofeedback can be integrated with counseling, peer support, and medication-assisted treatment, to strengthen outcomes and reduce relapse rates. This approach is relevant for Albany County, where substance use continues to impact individuals, families, and public health systems.

Neurofeedback can complement and strengthen existing priorities across harm reduction, treatment, and prevention. Neurofeedback can be integrated into community-based organizations to improve engagement and retention, particularly for individuals who struggle with traditional approaches. Additionally, neurofeedback can support harm reduction by targeting some of the underlying drivers of risk factors related to substance use (emotional dysregulation, stress, impulse control, co-occurring mental health disorders) without requiring immediate abstinence. To offer neurofeedback through the LaSalle Counseling Center, clinic leadership will receive advanced training to prepare them to train current and future clinicians. All clinicians will also

complete introductory training with a qualified provider and, once trained, will identify appropriate clients using established best-practice standards.

The agency will provide in-kind support, including staff time, clinical space, and administrative and supervisory resources. It will cover all staff wages and any costs exceeding the grant award. After the grant period, ongoing expenses will be sustained through increased fee-for-service billing for neurofeedback services.

### Performance Measures

#### Performance Measure 1: Staff Training

At least two clinical leadership staff will be trained and approved to deliver neurofeedback for SUD treatment, with performance measured by completion of approved training and demonstrated competency through supervision and assessment.

#### Performance Measure 2: Neurofeedback Equipment

Grant funds will support the acquisition and integration of neurofeedback equipment into clinical operations, with performance measured by successful installation, testing, staff proficiency, and established maintenance and documentation procedures

#### Performance Measure 3: Program Implementation

Neurofeedback will be incorporated into individualized SUD treatment plans for eligible clients, with performance measured by the number of clients served, sessions delivered, treatment engagement outcomes, and progress on standardized measures of cravings and emotional regulation.

## Section V: Cost Proposal

The applicant agency attests that grant funds will not supplant any existing federal, state, local, or private funds currently budgeted or allocated for neurofeedback training, equipment, or related services. Grant funds will be used solely to expand program capacity and enhance services beyond current funding levels.

<b>Description</b>	<b>Cost</b>
<b>Equipment</b>	
One NeuroOptimal Bundle including laptop with system, sensors and cables	\$ 9,995.00
Two Chromebooks	\$ 519.94
<b>Software</b>	
Two one-year Othmer Method Memberships	\$ 630.00
<b>Staff Training</b>	
<b>Online Training</b>	
Two Director neurofeedback training	\$ 1,500.00
Eight clinician neurofeedback Training	\$ 1,360.00
<b>In person Training</b>	
Two Director 5 Day Train the Trainer on Othmer Method	\$ 6,990.00
Two Director Round Trip Air flights from Albany, NY to Burbank, CA	\$ 1,452.00
Two Director Travel to and from Airport	\$ 200.00
Two Director Hotel for 6 nights	\$ 2,558.00
Two Director Meals & Incidentals Stipends 7 days	\$ 559.00
<b>Total Cost Proposal</b>	<b>\$ 25,763.94</b>

# Appendix-Resumes

## Kayla Malloy, LMHC-D

391 Western Avenue  
Albany, New York 12203  
(518) 441-6207

NYS License Number 005045  
NPI Number: 1306273958  
Kmalloylmhc@gmail.com

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### **EDUCATION & AFFILIATIONS:**

**Licensed Mental Health Counselor, NY, February 2012**

**Masters of Arts in Counseling and Community Psychology, Forensic Mental Health Certificate – May 2010**

Sage Graduate College, Albany, NY

**Bachelor of Arts in Psychology and Spanish – May 2007**

Magna cum Laude, President's List, Psi Chi National Honor Society, Alpha Mu Gamma National Honor Society, Delta Epsilon Sigma National Scholastic Honor Society for Students in Catholic Colleges, Franciscan Scholarship

Siena College, Loudonville, NY

**Member of the Association and for the Treatment of Sexual Abusers – April 2017 to present**

### **Professional Experience:**

**Director of Community Based Clinical Services, LaSalle School, Albany, NY August 2024-present**

- Supervise and manage all community based services, including outpatient mental health and substance use clinic, CFTSS Program, and Ulster School Based Mental Health Program.
- Oversee and implement regulations and requirements for all community based programming
- Developed the Ulster School Based Mental Health Program, a program that services 100 clients across all middle schools in Ulster County; supervises 10 staff (5 case managers and 5 therapists)

**Associate Clinical Director for Community Based Services, LaSalle School, Albany, NY August 2022-present**

- Supervise and manage all community based services, including outpatient mental health and substance use clinic, CFTSS Program, and Ulster School Based Mental Health Program.
- Oversee and implement regulations and requirements for all community based programming
- Developed the Ulster School Based Mental Health Program, a program that services 100 clients across all middle schools in Ulster County; supervises 10 staff (5 case managers and 5 therapists)

**Clinical Supervisor, LaSalle School, Albany, NY October 2016-August 2022**

- Supervise and built community based mental health and case manager program for youth who have engaged in problematic sexual and fire setting behaviors, who have experienced significant childhood trauma, ages 10-21
- Provide clinical and administrative supervision for Specialized Treatment Program, Counseling Center at LaSalle, CFTSS Program.
- Provide clinical supervision and administrative oversight for master's level clinicians and bachelor's level case managers and interns

- Provide specialized training and consultation for residential and clinical staff, and community services and supports

**Coordinator for the Specialized Treatment Program, LaSalle School, Albany, NY\_ July 2015-October-2016**

- Provide specialized individual, family and group therapy within a non-secure, integrated residential setting for adolescent males between the ages of eleven and twenty-one, who have engaged in problematic sexual behaviors, fire setting behaviors, have complex mental health needs, and have experienced significant childhood trauma.
- Provide specialized training and consultation for residential and clinical staff
- Coordinate clinical activities within the specialized treatment program

**Bilingual Specialized Treatment Therapist, LaSalle School, Albany, NY May 2010 – July 2015**

- Provide specialized individual, family and group therapy for sexually aggressive and hard to place youth ages 12-21
- Facilitate Multi-Family Group
- Facilitate Adventure-Based Learning

**Counseling Center at LSS, Bilingual Clinician, LaSalle School, Albany, NY January 2014 – present**

- Provide specialized individual, family, and group therapy on an outpatient basis to youth with sexual behavior problems and/or complex mental health needs

**JSVO Program Therapist– September 2009 – May 2010**

- Provide specialized individual, family and group therapy within a residential Juvenile Sexual Victim and Offender Program (JSVOP)
- Facilitate Multi-Family Group
- Facilitate Adventure-Based Learning

**Field Instructor, Albany NY, July 2014 to Present**

Sage Graduate College, Forensic Mental Health/Community Psychology Albany, New York  
SUNY Albany, Master's Social Work Program, Albany, New York

- Provide training to clinical interns on individual, group and family therapies as well as treatment coordination and case presentation, weekly clinical supervision and ongoing administrative oversight.

**Teaching Experience:**

**Adjunct Professor, Sage Graduate School, Albany, NY January 2016- January 2022**

- Teach a weekly graduate level course in the field of court-involved youth. Class topics include: FMH concepts include, but are not limited to: co-occurring disorders, addiction, stigma, victimization, mental disorder, violence, sexual offending, neurobiology of trauma, trauma-informed care, developmental psychological approach to court-involved youth, cultural competence, crisis intervention, and use of evidence-based practice

**AWARDS:**

**Barnabus AWARD, LaSalle School, Albany, NY May 2015**

**Erin Flood, LCSW**

erinm9903@gmail.com

21 Fletcher Ave. PO Box 84 Round Lake, NY 12151

360-434-7027

## Education

**University At Albany, State University of New York - School of Social Welfare**  
Master of Social Work Aug. 2012 - May 2014  
**University at Albany, State University of New York**  
Bachelor of Arts in Sociology, Minor in Education Aug. 1999 - May 2003

## Experience

### LaSalle School

**Director of Residential Clinical Services** Aug. 2024 - Present  
**Associate Clinical Director of Residential Services** Sept. 2022 - Aug. 2024  
**Residential Clinic Supervisor** June 2020 - Sept. 2022

- Provide supervision to Residential Therapists and Clinical Case Managers at a Residential Treatment Center
- Develop clinical programming
- Participate in clinical and joint supervision meetings with LaSalle leadership to help develop and improve programming for youth
- Communicate with placing agencies including the counties, school districts and courts to ensure cases are meeting their discharge and permanency goals
- Provide trainings to clinic staff as well as LaSalle staff in a variety of areas including DBT, TCI and Trauma Informed Care

**Center For Children and Families** Mar. 2019 - May 2020  
**Psychiatric Social Worker** Glens Falls, NY

- Provide clinical services including individual therapy, family therapy and group therapy to children ages 4-18 and their families
- Facilitate a weekly DBT group for teenagers diagnosed with borderline personality disorder or other mental illness including depression and anxiety
- Collaborate with psychiatric providers, care managers, SPOA coordinator, school staff and a variety of other service providers including Prevention and CPS
- Engage in weekly group peer supervision

**St. Catherine's Center For Children** Nov. 2017 - Mar. 2019  
**R and E May School, Day Treatment Clinician** Albany, NY

- Provide weekly individual and group therapy
- Participate in yearly or as needed CSE meetings, treatment reviews and med management
- Collaborate with the child's family or county, outside service providers and their treatment team in including teachers, speech therapists, occupational therapists, nursing and psychiatry

**Parsons Child and Family Center** July 2016 - Nov. 2017  
**Adolescent Residential Treatment Facility, Treatment Coordinator** Albany, NY

- Engage in weekly individual therapeutic sessions with youth and bi weekly therapeutic sessions with youth and their family
- Create and follow through with treatment planning
- Participate in monthly treatment reviews, weekly administration and clinical consult meetings, bi-weekly all staff meetings

- Collaborate with a clinical team including psychiatrist, psychologist, transition coordinators, school professionals and outside service professionals.
- Supervision of MSW Interns

**Parsons Child and Family Center** October 2015 - July 2016  
**217 Delaware Group Home, Clinician/ Case Planner** Albany, NY

- Engage in weekly therapeutic sessions with youth in foster care, family therapy on a bi-weekly basis and therapeutic groups for adolescents and young adults
- Collaborate with youth’s counties to find appropriate foster homes or reunite residents with their families
- Assist young adults in the transition from foster care to adulthood with in the Transitional Opportunities Program
- Coordinate services and goal setting with Bridges To Health and other service providers
- Engaged in Coached Family Visit training and implementation with families

**Other Relevant Experience**

RTF Transition Coordinator, Albany, NY	July 2014 - October 2015
Ballston Spa School District, Teachers Aide, NY	Nov. 2010 - June 2012
Visiting Nurses/ RCIL Services, Life Skills Coach, NY	Aug. 2011 - May 2023
Central Kitsap School District, Teaching Assistant, WA	Oct. 2007 - April 2009
Kitsap Mental Health, Youth Inpatient Unit, Bremerton, WA	Jun. 2006 - Nov. 2008

**Internships**

<b>Parsons Child and Family Center, Albany, NY</b> Adolescent Residential Treatment Facility	Aug. 2013 - May 2014
<b>Seton Health Family Practice, Clifton Park, NY</b>	Aug. 2012 - May 2013

**Licences/ Certifications**

Licensed Clinical Social Worker - Albany, NY	May 2019
Licensed Master of Social Work - Albany, NY	July 2015
Certified TCI trainer - Albany, NY	September 2021
SIFI Certified, Albany, NY	Fall 2016

**COUNTY OF ALBANY**

**COST PROPOSAL FORM**

**PROPOSAL IDENTIFICATION:**

Title: **MINI-GRANTS FOR ALBANY COUNTY SUBSTANCE USE PREVENTION,  
TREATMENT AND RECOVERY SUPPORT PROVIDERS**

RFP Number: **2026-068**

**COMPANY:**

LaSalle School

**ADDRESS:**

391 WESTERN AVE

**CITY, STATE, ZIP:**

ALBANY NY 12203

**TEL. NO.:**

518 242 4731

**FAX NO.:**

518 242 4747

**FEDERAL TAX ID NO.:**

141 330 5360

**REPRESENTATIVE:**

DAVID WALLACE

**E-MAIL:**

WALLACE@LASALLE-SCHOOL.ORG

**SIGNATURE AND TITLE**

[Signature] EXECUTIVE DIRECTOR

**DATE**

4/27/26

**ATTACHMENT "A"**  
**NON-COLLUSIVE BIDDING CERTIFICATE PURSUANT TO**  
**SECTION 103-D OF THE NEW YORK STATE GENERAL MUNICIPAL LAW**

A. By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid, each party thereto certifies as to its own organizations, under penalty of perjury, that to the best of knowledge and belief:

(1) The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor.

(2) Unless otherwise required by law, the prices which have been quoted in this bid have not knowingly been disclosed by the bidder and will not knowingly be disclosed by the bidder, directly or indirectly, prior to opening, to any bidder or to any competitor.

(3) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

A bid shall not be considered for award nor shall any award be made where (1), (2), and (3) above have not been complied with; provided, however, that in any case the bidder cannot make the foregoing certification, the bidder shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons thereof. Where (1), (2), and (3) above have not been complied with, the bid shall not be considered for any award nor shall any award be made unless the head of the Purchasing Unit to the political subdivision, public department, agency or official thereof to which the bid is made, or his designee, determines that such disclosure was not made for the purpose of restricting competition.

The fact that a bidder (a) has published price lists, rates, or tariffs covering items being procured, (b) has informed prospective customer of proposed or pending publication of new or revised price lists for such items, or (c) has sold the same items to other customers at the same prices being bid, does not constitute, without more, a disclosure within the meaning of paragraph "A" above.

B. Any bid hereafter made to any political subdivision of the state or any public department, agency or official thereof by a corporate bidder for work or services performed or to be performed or goods sold or to be sold, where competitive bidding is required by statute, rule, regulation, local law, and where such bid contains the certification referred to in paragraph "A" of this section, shall be deemed to have been authorized by the Board of Directors of the bidder, and such authorization shall be deemed to include the submission of the bid and the inclusion therein of the certificate as to non-collusion as the act and deed of the corporation

Signature

Title

Company Name

2/27/20  
Date

Executive Director

LaSalle School

# COUNTY OF ALBANY

## PROPOSAL FORM

### PROPOSAL IDENTIFICATION:

Title: MINI-GRANTS FOR ALBANY COUNTY SUBSTANCE USE PREVENTION,  
TREATMENT AND RECOVERY SUPPORT PROVIDERS

RFP Number: 2026-068

### THIS PROPOSAL IS SUBMITTED TO:

Pamela O Neill, Purchasing Agent  
Albany County Department of General Services  
Purchasing Division  
112 State Street, Room 820  
Albany, NY 12207

1. The undersigned Proposer proposes and agrees, if this Proposal is accepted, to enter into a Contract with the owner in the form included in the Contract Documents to complete all Work as specified or indicated in the Contract Documents for the Contract Price and within the Contract Time indicated in this Proposal and in accordance with the Contract Documents.
2. Proposer accepts all of the terms and conditions of the Instructions to Proposers, including without limitation those dealing with the Disposition of Proposal Security. This Proposal may remain open for ninety (90) days after the day of Proposal opening. Proposer will sign the Contract and submit the Contract Security and other documents required by the Contract Documents within fifteen days after the date of County's Notice of Award.
3. In submitting this Proposal, Proposer represents, as more fully set forth in this Contract, that:
  - (a) Proposer has examined copies of all the Contract Documents and of the following addenda: (If none, so state)

Date

Number

(receipt of all of which is hereby acknowledges) and also copies of the Notice to Proposers and the Instructions to Proposers.

- (b) Proposer has examined the site and locality where the Work is to be performed, the legal requirements (federal, state and local laws, ordinances, rules and regulations) and the conditions affecting cost, progress or performance of the Work and has made such independent investigations as Proposer deems necessary.

(c) This Proposal is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; Proposer has not directly or indirectly induced or solicited any other Proposer to submit a false or sham Proposal; PROPOSER has not solicited or induced any person, firm or a corporation to refrain from Proposing; and Proposer has not sought by collusion to obtain for himself any advantage over any other Proposer or over the owner.

4. Proposer will complete the Work for the following prices(s): (Attach Proposal)
5. Proposer agrees to commence the Work within the number of calendar days or by the specific date indicated in the Contract. Proposer agrees that the Work will be completed within the number of Calendar days or by the specific date indicated in the contract.
6. The following documents are attached to and made a condition of this Proposal:
  - (a) Non-Collusive Bidding Certificate (Attachment "A")
  - (b) Acknowledgment by Bidder (Attachment "B")
  - (c) Vendor Responsibility Questionnaire (Attachment "C")
  - (d) Iranian Energy Divestment Certification (Attachment "D")

7. Communication concerning this Proposal shall be addressed to:

DAVID WALLACE  
391 WESTERN AVE  
ALBANY NY 12203  
Phone: 518 242 4731 x218

8. Terms used in this Proposal have the meanings assigned to them in the Contract and General Provisions.

**ATTACHMENT "B"**  
**ACKNOWLEDGMENT BY PROPOSER**

If Individual or Individuals:

STATE OF New York )  
COUNTY OF Albany ) SS.:

On this 27 day of April, 2026, before me personally appeared David Wallace to me known and known to me to be the same person(s) described in and who executed the within instrument, and he (or they severally) acknowledged to me that he (or they) executed the same.

Tracey L Penk Masucci  
Notary Public, State of New York  
Reg. No. 01PE6420337  
Qualified in Rensselaer County  
Commission Expires 08/02/2029

Tracey L Penk-Masucci  
Notary Public, State of \_\_\_\_\_  
Qualified in \_\_\_\_\_  
Commission Expires \_\_\_\_\_

If Corporation:

STATE OF \_\_\_\_\_ )  
COUNTY OF \_\_\_\_\_ ) SS.:

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me personally appeared \_\_\_\_\_ to me known, who, being by me sworn, did say that he resides at (give address) \_\_\_\_\_; that he is the (give title) \_\_\_\_\_ of the (name of corporation) \_\_\_\_\_, the corporation described in and which executed the above instrument; that he knows the seal of the corporation, and that the seal affixed to the instrument is such corporate seal; that it was so affixed by order of the board of directors of the corporation, and that he signed his name thereto by like order.

\_\_\_\_\_  
Notary Public, State of \_\_\_\_\_  
Qualified in \_\_\_\_\_  
Commission Expires \_\_\_\_\_

If Partnership:

STATE OF \_\_\_\_\_ )  
COUNTY OF \_\_\_\_\_ ) SS.:

On the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me personally came \_\_\_\_\_, to me known to be the individual who executed the foregoing, and who, being duly sworn, did depose and say that he / she is a partner of the firm of \_\_\_\_\_ and that he / she has the authority to sign the same, and acknowledged that he / she executed the same as the act and deed of said partnership.

\_\_\_\_\_  
Notary Public, State of \_\_\_\_\_  
Qualified in \_\_\_\_\_  
Commission Expires \_\_\_\_\_

**ATTACHMENT "C"  
ALBANY COUNTY  
VENDOR RESPONSIBILITY QUESTIONNAIRE**

1. VENDOR IS: <input type="checkbox"/> PRIME CONTRACTOR			
2. VENDOR'S LEGAL BUSINESS NAME <b>Lasalle School</b>		3. IDENTIFICATION NUMBERS a) FEIN # <b>141 338 536</b> b) DUNS # <b>086 945 698</b>	
4. D/B/A - Doing Business As (if applicable) & COUNTY FIELD:		5. WEBSITE ADDRESS (if applicable) <b>www.lasalle-school.org</b>	
6. ADDRESS OF PRIMARY PLACE OF BUSINESS/EXECUTIVE OFFICE <b>391 Western Ave Albany NY 12203</b>		7. TELEPHONE NUMBER <b>518 242 4731</b>	8. FAX NUMBER <b>518 242 4747</b>
9. ADDRESS OF PRIMARY PLACE OF BUSINESS/EXECUTIVE OFFICE IN NEW YORK STATE, if different from above <b>Same</b>		10. TELEPHONE NUMBER <b>Same</b>	11. FAX NUMBER <b>Same</b>
12. AUTHORIZED CONTACT FOR THIS QUESTIONNAIRE Name <b>David Wallace</b> Title <b>Executive Director</b> Telephone Number <b>518 242 4731</b> Fax Number <b>518 242 4747</b> e-mail <b>WALLACE@Lasalle-School.org</b>			
13. LIST ALL OF THE VENDOR'S PRINCIPAL OWNERS <b>ATTACHED</b>			
a) NAME	TITLE	b) NAME	TITLE
c) NAME	TITLE	d) NAME	TITLE
A DETAILED EXPLANATION IS REQUIRED FOR EACH QUESTION ANSWERED WITH A "YES," AND MUST BE PROVIDED AS AN ATTACHMENT TO THE COMPLETED QUESTIONNAIRE. YOU MUST PROVIDE ADEQUATE DETAILS OR DOCUMENTS TO AID THE COUNTY IN MAKING A DETERMINATION OF VENDOR RESPONSIBILITY. PLEASE NUMBER EACH RESPONSE TO MATCH THE QUESTION NUMBER.			
14. DOES THE VENDOR USE, OR HAS IT USED IN THE PAST FIVE (5) YEARS, ANY OTHER BUSINESS NAME, FEIN, or D/B/A OTHER THAN THOSE LISTED IN ITEMS 2-4 ABOVE? List all other business name(s), Federal Employer Identification Number(s) or any D/B/A names and the dates that these names or numbers were/are in use. Explain the relationship to the vendor.		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
15. ARE THERE ANY INDIVIDUALS NOW SERVING IN A MANAGERIAL OR CONSULTING CAPACITY TO THE VENDOR, INCLUDING PRICIPAL OWNERS AND OFFICERS, WHO NOW SERVE OR IN THE PAST ONE (1) YEARS HAVE SERVED AS:			
a) An elected or appointed public official or officer? <i>List each individual's name, business title, the name of the organization and position elected or appointed to, and dates of service</i>		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
b) An officer of any political party organization in Albany County, whether paid or unpaid? <i>List each individuals name, business title or consulting capacity and the official political position held with applicable service dates.</i>		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

16. WITHIN THE PAST (5) YEARS, HAS THE VENDOR, ANY INDIVIDUALS SERVING IN MANAGERIAL OR CONSULTING CAPACITY, PRINCIPAL OWNERS, OFFICERS, MAJOR STOCKHOLDER(S) (10% OR MORE OF THE VOTING SHARES FOR PUBLICLY TRADED COMPANIES, 25% OR MORE OF THE SHARES FOR ALL OTHER COMPANIES), AFFILIATE OR ANY PERSON INVOLVED IN THE BIDDING OR CONTRACTING PROCESS:

a) 1. been suspended, debarred or terminated by a local, state or federal authority in connection with a contract or contracting process;  Yes  No

2. been disqualified for cause as a bidder on any permit, license, concession franchise or lease;

3. entered into an agreement to a voluntary exclusion from bidding/contracting;

4. had a bid rejected on an Albany County contract for failure to comply with the MacBride Fair Employment Principles;

5. had a low bid rejected on a local, state or federal contract for failure to meet statutory affirmative action or M/WBE requirements on a previously held contract;

6. had status as a Women's Business Enterprise, Minority Business Enterprise or Disadvantaged Business Enterprise, de-certified, revoked or forfeited;

7. been subject to an administrative proceeding or civil action seeking specific performance or restitution in connection with any local, state or federal government contract;

8. been denied an award of a local, state or federal government contract, had a contract suspended or had a contract terminated for non-responsibility; or

9. had a local, state or federal government contract suspended or terminated for cause prior to the completion of the term of the contract.

b) been indicted, convicted, received a judgment against them or a grant of immunity for any business-related conduct constituting a crime under local, state or federal law including but not limited to, fraud extortion, bribery, racketeering, price-fixing, bid collusion or any crime related to truthfulness and/or business conduct?  Yes  No

c) been issued a citation, notice, violation order, or are pending an administrative hearing or proceeding or determination of violations of:

1. federal, state or local health laws, rules or regulations.  Yes  No

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17. IN THE PAST THREE (3) YEARS, HAS THE VENDOR OR ITS AFFILIATES HAD ANY CLAIMS, JUDGMENTS, INJUNCTIONS, LIENS, FINES OR PENALTIES SECURED BY ANY GOVERNMENTAL AGENCY?  Yes  No

Indicate if this is applicable to the submitting vendor or affiliate. State whether the situation(s) was a claim, judgment, injunction, lien or other with an explanation. Provide the name(s) and address(es) of the agency, the amount of the original obligation and outstanding balance. If any of these items are open, unsatisfied, indicate the status of each item as "open" or "unsatisfied."

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18. DURING THE PAST THREE (3) YEARS, HAS THE VENDOR FAILED TO:

a) file returns or pay any applicable federal, state or city taxes?  Yes  No  
*Identify the taxing jurisdiction, type of tax, liability year(s), and tax liability amount the vendor failed to file/pay and the current status of the liability.*

b) file returns or pay New York State unemployment insurance?  Yes  No  
*Indicate the years the vendor failed to file/pay the insurance and the current status of the liability.*

c) Property Tax  Yes  No  
*Indicate the years the vendor failed to file.*

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19. HAVE ANY BANKRUPTCY PROCEEDINGS BEEN INITIATED BY OR AGAINST THE VENDOR OR ITS AFFILIATES WITHIN THE PAST SEVEN (7) YEARS (WHETHER OR NOT CLOSED) OR IS ANY BANKRUPTCY PROCEEDING PENDING BY OR AGAINST THE VENDOR OR ITS AFFILIATES REGARDLESS OR THE DATE OF FILING?  Yes  No

Indicate if this is applicable to the submitting vendor or affiliate. If it is an affiliate, include the affiliate's name and FEIN. Provide the court name, address and docket number. Indicate if the proceedings have been initiated, remain pending or have been closed. If closed, provide the date closed.

---

20. IS THE VENDOR CURRENTLY INSOLVENT, OR DOES VENDOR CURRENTLY HAVE REASON TO BELIEVE THAT AN INVOLUNTARY BANKRUPTCY PROCEEDING MAY BE BROUGHT AGAINST IT? Provide financial information to support the vendor's current position, for example, Current Ration, Debt Ration, Age of Accounts Payable, Cash Flow and any documents that will provide the agency with an understanding of the vendor's situation.  Yes  No

21. IN THE PAST FIVE (5) YEARS, HAS THE VENDOR OR ANY AFFILIATES† :

a) defaulted or been terminated on, or had its surety called upon to complete, any contract (public or private) awarded;

Yes

No

Indicate if this is applicable to the submitting vendor or affiliate. Detail the situation(s) that gave rise to the negative action, any corrective action taken by the vendor and the name of the contracting agency.

† "Affiliate" meaning: (a) any entity in which the vendor owns more than 50% of the voting stock; (b) any individual, entity or group of principal owners or officers who own more than 50% of the voting stock of the vendor; or (c) any entity whose voting stock is more than 50% owned by the same individual, entity or group described in clause (b). In addition, if a vendor owns less than 50% of the voting stock of another entity, but directs or has the right to direct such entity's daily operations, that entity will be an "affiliate" for purposes of this questionnaire.





# Board of Trustees

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DENA Health Coordinator | Nursing Home Administrator  
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Address: 337 Highgate Dr. Slingerlands, NY 12159  
518-376-8012 (c) lawlorhealey@gmail.com



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Finance and Personnel Chairperson  
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hgornbein78@gmail.com



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Community Relations Chairperson  
Director, Policing Strategies  
LEAD National Support Bureau  
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Registered Lobbyist, Hinman Straub, P.C.  
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Assoc VP, Human Resources and Risk Mgmt  
The College of Saint Rose  
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518-458-5374 jrknapp60@gmail.com



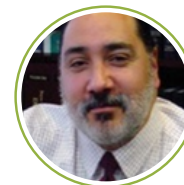
### James Malerba

Audit Chairperson  
Retired CFO  
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### Ann Nano McNamara

Program and Planning Chairperson  
Administrative Law Judge for Office of  
Temporary and Disability Assistance  
Trustee Since: 2020  
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### Joseph Porter

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Sr. Vice Chancellor for Exec Leadership &  
Employee Development, State University of New  
York (retired)  
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## Katharine Briar Lawson

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## James A. Clark, III

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## Melinda B. Clark, MD

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## Dr. Erin Dolen, Ed.D., MSN-Ed, RN, CNE

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Adjunct Instructor, Samaritan Hospital School of Nursing  
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## Kelly R. Kimbrough

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## Thomas P. Sipowicz

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## Joseph Trainor

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Trustee Since: 2025  
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347-582-3315 jtrainor@mdp.org



## David Wallace, LCSW-R

Executive Director, LaSalle School  
March 2018 to present  
Address: 391 Western Avenue, Albany, NY 12203  
518-248-4351 (c) Wallace@lasalle-school.org

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Herschel Gornbein	James Logan	Br. Phil Rofrano, FSC
Heather Evans	James Malerba	Marquita Rhodes
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### Governmental Relations

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Joan Healey  
Kevin Connolly  
Katharine Briar-Lawson  
Dr. Erin Dolen  
Deven Horne  
Dan Johnson  
Br. Philip Rofrano, FSC  
Thomas P. Sipowicz  
Joseph Trainor

## Vendor Responsibility Explanation

Judge Ann Nano McNamara is a Supervising Administrative Law Judge for the NYS Office of Temporary and Disability Services. She has been employed in this role since 2021

**Attachment "D"**  
**Certification Pursuant to Section 103-g**  
**Of the New York State**  
**General Municipal Law**

- A. By submission of this bid/proposal, each bidder/proposer and each person signing on behalf of any bidder/proposer certifies, and in the case of a joint bid, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to paragraph (b) of subdivision 3 of Section 165-a of the New York State Finance Law.
- B. A Bid/Proposal shall not be considered for award, nor shall any award be made where the condition set forth in Paragraph A above has not been complied with; provided, however, that in any case the bidder/proposer cannot make the foregoing certification set forth in Paragraph A above, the bidder/proposer shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons therefor. Where Paragraph A above cannot be complied with, the Purchasing Unit to the political subdivision, public department, agency or official thereof to which the bid/proposal is made, or his designee, may award a bid/proposal, on a case by case business under the following circumstances:
1. The investment activities in Iran were made before April 12, 2012, the investment activities in Iran have not been expanded or renewed after April 12, 2012, and the Bidder/Proposer has adopted, publicized and is implementing a formal plan to cease the investment activities in Iran and to refrain from engaging in any new investments in Iran; or
  2. The political subdivision makes a determination that the goods or services are necessary for the political subdivision to perform its functions and that, absent such an exemption, the political subdivision would be unable to obtain the goods or services for which the contract is offered. Such determination shall be made in writing and shall be a public document.

4/27/20  
Date

Signature

Title

Company Name

*Executive Director*

*LaSalle School*

# COUNTY OF ALBANY

## PROPOSAL FORM

### PROPOSAL IDENTIFICATION:

Title: **MINI-GRANTS FOR ALBANY COUNTY SUBSTANCE USE PREVENTION,  
TREATMENT AND RECOVERY SUPPORT PROVIDERS**

RFP Number: 2026-068

### THIS PROPOSAL IS SUBMITTED TO:

Pamela O Neill, Purchasing Agent  
Albany County Department of General Services  
Purchasing Division  
112 State Street, Room 820  
Albany, NY 12207

1. The undersigned Proposer proposes and agrees, if this Proposal is accepted, to enter into a Contract with the owner in the form included in the Contract Documents to complete all Work as specified or indicated in the Contract Documents for the Contract Price and within the Contract Time indicated in this Proposal and in accordance with the Contract Documents.
2. Proposer accepts all of the terms and conditions of the Instructions to Proposers, including without limitation those dealing with the Disposition of Proposal Security. This Proposal may remain open for ninety (90) days after the day of Proposal opening. Proposer will sign the Contract and submit the Contract Security and other documents required by the Contract Documents within fifteen days after the date of County's Notice of Award.
3. In submitting this Proposal, Proposer represents, as more fully set forth in this Contract, that:
  - (a) Proposer has examined copies of all the Contract Documents and of the following addenda: (If none, so state)

Date

Number

(receipt of all of which is hereby acknowledges) and also copies of the Notice to Proposers and the Instructions to Proposers.

- (b) Proposer has examined the site and locality where the Work is to be performed, the legal requirements (federal, state and local laws, ordinances, rules and regulations) and the conditions affecting cost, progress or performance of the Work and has made such independent investigations as Proposer deems necessary.

(c) This Proposal is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; Proposer has not directly or indirectly induced or solicited any other Proposer to submit a false or sham Proposal; PROPOSER has not solicited or induced any person, firm or a corporation to refrain from Proposing; and Proposer has not sought by collusion to obtain for himself any advantage over any other Proposer or over the owner.

4. Proposer will complete the Work for the following prices(s): (Attach Proposal)
5. Proposer agrees to commence the Work within the number of calendar days or by the specific date indicated in the Contract. Proposer agrees that the Work will be completed within the number of Calendar days or by the specific date indicated in the contract.
6. The following documents are attached to and made a condition of this Proposal:
  - (a) Non-Collusive Bidding Certificate (Attachment "A")
  - (b) Acknowledgment by Bidder (Attachment "B")
  - (c) Vendor Responsibility Questionnaire (Attachment "C")
  - (d) Iranian Energy Divestment Certification (Attachment "D")

7. Communication concerning this Proposal shall be addressed to:

DAVID WANCE  
391 WESTERN AVE  
AUBANY NY 12203  
Phone: 518 242 4731

8. Terms used in this Proposal have the meanings assigned to them in the Contract and General Provisions.