



# County of Albany

Harold L. Joyce  
Albany County Office  
Building  
112 State Street - Albany,  
NY 12207

## Legislation Text

File #: TMP-5228, Version: 1

### REQUEST FOR LEGISLATIVE ACTION

**Description (e.g., Contract Authorization for Information Services):**

Authorization for the Division of Information Services to request a budget amendment to the 2024 Albany County Budget for the FY2021 SHSP Grant Program and the FY2022 SHSP Grant Program.

Date: 2/28/2024  
Submitted By: Sue Gross  
Department: Division of Information Services  
Title: Implementation Specialist  
Phone: 518-447-5612  
Department Rep.  
Attending Meeting: Andrew Bellinger

**Purpose of Request:**

- Adopting of Local Law
- Amendment of Prior Legislation
- Approval/Adoption of Plan/Procedure
- Bond Approval
- Budget Amendment
- Contract Authorization
- Countywide Services
- Environmental Impact/SEQR
- Home Rule Request
- Property Conveyance
- Other: (state if not listed) Click or tap here to enter text.

**CONCERNING BUDGET AMENDMENTS**

**Increase/decrease category (choose all that apply):**

- Contractual
- Equipment
- Fringe
- Personnel

- Personnel Non-Individual
- Revenue

Increase Account/Line No.: A91680.44021.HSP21 and A91680.22050.HSP22  
Source of Funds: 100% Federal  
Title Change: Click or tap here to enter text.

**CONCERNING CONTRACT AUTHORIZATIONS**

**Type of Contract:**

- Change Order/Contract Amendment
- Purchase (Equipment/Supplies)
- Lease (Equipment/Supplies)
- Requirements
- Professional Services
- Education/Training
- Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

- Settlement of a Claim
- Release of Liability
- Other: (state if not listed) Click or tap here to enter text.

**Contract Terms/Conditions:**

Party (Name/address):  
Click or tap here to enter text.

Additional Parties (Names/addresses):  
Click or tap here to enter text.

Amount/Raise Schedule/Fee: Click or tap here to enter text.  
Scope of Services: Click or tap here to enter text.

Bond Res. No.: Click or tap here to enter text.  
Date of Adoption: Click or tap here to enter text.

**CONCERNING ALL REQUESTS**

Mandated Program/Service: Yes  No   
If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes  No   
Anticipated in Current Budget: Yes  No

County Budget Accounts:

Revenue Account and Line: A41680.04306.HSP21 and A41680.04306.HSP22  
Revenue Amount: \$10,596.77 and \$45,213.55 respectively

Appropriation Account and Line: A91680.44021.HSP21 and A91680.22050.HSP22  
Appropriation Amount: \$10,596.77 and \$45,213.55 Respectively

Source of Funding - (Percentages)

Federal: 100%  
State: Click or tap here to enter text.  
County: Click or tap here to enter text.  
Local: Click or tap here to enter text.

Original Awarding Agency / Funder:

US Department of Homeland Security

New York State Pass-Through Agency (if applicable):

NYS Division of Homeland Security and Emergency Services

Term

Term: (Start and end date) 9/1/21 - 8/31/24 and 9/1/22 - 8/31/25  
Length of Contract: 3 years

Impact on Pending Litigation

If yes, explain: Yes  No   
Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: Click or tap here to enter text.  
Date of Adoption: Click or tap here to enter text.

**Justification:** (state briefly why legislative action is requested)

We are requesting a budget amendment due to the fact that the Albany County Comptroller is not extending encumbrances past 1 year. The Comptroller cancelled our encumbrances for these grants (Encumbrance #'s 22244004, 22244005 and 22244006. This money needs to be re-appropriated in the 2024 Albany County Budget because the grants don't expire until 8/31/24 and 8/31/25 respectively.