



Daniel P. McCoy
County Executive

Mark S. Olsen
Executive Director

March 28th, 2024

The Honorable Joanne Cunningham
Chairwoman, Albany County Legislature
Legislative Clerk's Office
112 State Street, Suite 710
Albany, New York 12207

Dear Chairwoman Cunningham:

Shaker Place Rehabilitation and Nursing Center respectfully requests contract authorization with Eastern Heating and Cooling, Inc. for Preventive Maintenance of the Heating, Ventilation, and Air Conditioning (HVAC) Systems at Shaker Place Rehabilitation and Nursing Center.

The HVAC system at Shaker Place was completely replaced during the renovation to a more energy efficient system run by Automated Logic controllers. This request is to provide maintenance to the system to maintain its operation, efficiency and reliability.

The preventive maintenance plan includes the inspection of all systems for correct operation with 14 work days of labor and service parts and materials to perform corrective measures. The term of the contract is for three years, commencing on June 1st, 2024 and continuing through May 31st, 2027. The amount of the service is \$52,320.00 per year for a total not to exceed value of the contract of \$156,960.00. If any additional information is required, please do not hesitate to contact me.

Sincerely,

Mark S. Olsen
Executive Director

cc: Dennis Feeney, Majority Leader
Frank Mauriello, Minority Leader
Rebekah Kennedy, Majority Counsel
Arnis Zilgme, Minority Counsel

