



County of Albany

Harold L. Joyce
Albany County Office
Building
112 State Street - Albany,
NY 12207

Legislation Text

File #: TMP-7178, **Version:** 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

Authorization for Social Services to Establish Memorandum of Understanding with the Sheriff's Office for the Provision of Onsite Security

Date: 01/16/2026
Department: Social Services
Attending Meeting: Erin M. Stachewicz, Commissioner
Submitted By: Maggie Watson Skarlis
Title: Contract Administrator
Phone: 518-447-7583

Purpose of Request: Contract Authorization Budget Amendment

CONTRACT TERMS/CONDITIONS:

Party Names and Addresses:
Albany Sheriff's Department
16 Eagle Street
Albany, NY 12207

Term: (Start/end date or duration) 01/01/2026-12/31/2026
Amount/Raise Schedule/Fee: \$120,000

BUDGET INFORMATION:

Is there a Fiscal Impact: Yes No
 Anticipated in Budget: Yes No
 Spreadsheet attached: Yes No

Source of Funding - (Percentages)

Federal: 50% County: 25%
State: 25% Local: Enter text.

County Budget Accounts:

Revenue Account and Line: A6010.03610 / A6010 04610
Revenue Amount: \$30,000 / \$60,000
Appropriation Account and Line: AA6010.44046
Appropriation Amount: \$120,000

ADDITIONAL INFORMATION:

Mandated Program/Service: Yes No
If Mandated, Cite Authority: Enter text.
Request for Bids / Proposals:
 Competitive Bidding Exempt: Yes No
 # of Response(s): Enter text.
 # of MWBE: Enter text.
 # of Veteran Business: Enter text.
Bond Resolution No.: Enter text.
Apprenticeship Program Yes No

Previous requests for Identical or Similar Action:

Resolution/Law Number and Date: N/A

DESCRIPTION OF REQUEST: (state briefly why legislative action is requested)

The Albany County Sheriff's Office and Department of Social Services (DSS) request authorization to establish a Memorandum of Understanding (MOU) to formalize the provision of onsite security at DSS by the Sheriff's Office. The physical presence of law enforcement onsite at DSS is intended to promote a proactive approach to public safety and reduce the opportunity for crimes against persons and property at DSS.

In addition to providing general security (i.e., addressing instances of conflict or possible criminal activity when the safety and security of the building and/or its employees are at risk), the assigned Deputy will collaborate with other law enforcement (e.g., City of Albany) and security staff within the building as needed; consult with DSS leadership to establish cohesive response and interventions, file necessary incident and police reports, and develop after-action plans to address any incidents that arise.

The assigned Deputy will work in uniform (unless otherwise directed by the Sheriff's Office) at DSS Monday through Friday, 9 a.m. to 5 p.m. When DSS is closed, the Deputy will report to the Sheriff's Office for duty.