



County of Albany

Harold L. Joyce
Albany County Office
Building
112 State Street - Albany,
NY 12207

Legislation Text

File #: TMP-3134, **Version:** 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

Request to Enter into Lease Agreement with the Public Defenders' Association to Provide Office Space to Albany LEAD (Law Enforcement Assisted Diversion) Project Managers

Date: 2/9/2022
Submitted By: Patrick Alderson
Department: County Executive's Office
Title: Policy Analyst
Phone: 518-447-7040
Department Rep.
Attending Meeting: Patrick Alderson

Purpose of Request:

- ☐ Adopting of Local Law
- ☐ Amendment of Prior Legislation
- ☐ Approval/Adoption of Plan/Procedure
- ☐ Bond Approval
- ☐ Budget Amendment
- ☒ Contract Authorization
- ☐ Countywide Services
- ☐ Environmental Impact/SEQR
- ☐ Home Rule Request
- ☐ Property Conveyance
- ☐ Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- ☐ Contractual
- ☐ Equipment
- ☐ Fringe
- ☐ Personnel

- ☐ Personnel Non-Individual
☐ Revenue

Increase Account/Line No.: Click or tap here to enter text.
Source of Funds: Click or tap here to enter text.
Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

- ☐ Change Order/Contract Amendment
☐ Purchase (Equipment/Supplies)
☒ Lease (Equipment/Supplies)
☐ Requirements
☐ Professional Services
☐ Education/Training
☐ Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

- ☐ Settlement of a Claim
☐ Release of Liability
☐ Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):

Public Defender Association d.b.a LEAD National Support Bureau
110 Prefontaine Place South, Suite 502,
Seattle, Washington 98104

Additional Parties (Names/addresses):

Click or tap here to enter text.

Amount/Raise Schedule/Fee: \$1 annually, \$2 total for initial term; \$4 total if option to renew exercised.

Scope of Services: Provide Albany Law Enforcement Assisted Diversion (LEAD) project managers with two offices at the Department of Mental Health (B058 and Conference Room A at), as well as access to shared conference space, at 175 Green Street in Albany, NY 12202.

Bond Res. No.: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes ☐ No ☒

If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes ☐ No ☒

Anticipated in Current Budget: Yes ☐ No ☒

County Budget Accounts:

Revenue Account and Line: n/a

Revenue Amount: n/a

Appropriation Account and Line: n/a

Appropriation Amount: n/a

Source of Funding - (Percentages)

Federal: Click or tap here to enter text.

State: Click or tap here to enter text.

County: Click or tap here to enter text.

Local: Click or tap here to enter text.

Term

Term: (Start and end date) 3/1/2022 - 2/29/2024; with option for two (2) 1-year renewals (if exercised, 3/1/2022 - 2/28/2026)

Length of Contract: 24 months; with option for two (2) 1-year renewals (if exercised, 48 months)

Impact on Pending Litigation

Yes ☐ No ☐

If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: 2020-226 (apply); 2020-472 (accept); 2021-157 (budget amend.); 2021-158 (Subaward)

Date of Adoption: 7/13/20; 12/7/20; 5/10/2021; 5/10/2021

Justification: (state briefly why legislative action is requested)

The County Executive's Office, after significant deliberation and consultation with the Department of Mental Health as well as the Policy Coordinating Group of Albany LEAD, requests authorization to enter into a lease agreement with the Public Defender's Association, the employer of the two project managers of Albany LEAD, to provide office space as well as access to a shared conference room at the Department of Mental Health office building at 175 Green Street in Albany, NY 12202. The impetus for the County Executive's offer to co-locate the LEAD project managers with the Department of Mental Health comes from the realization that integration of County resources with the LEAD initiative has tremendous benefit for client case management and coordination of other supports and resources for justice-involved individuals who've been diverted from arrest and had their charges dismissed following participation in the LEAD program. The lease would be for an initial term of 2 years (3/1/2022-2/29/2024), with two options for 1-year renewals through 2/28/2026, as well as an option to terminate. Under the agreement, the County will provide two offices with furniture (desk, chair, and filing cabinet), access to a meeting space/conference rooms, access to WiFi, and access to the building at 175 Green Street. The County will not become the project managers' employer, but the County derives significant benefits from coordinating closely with LEAD project management. Following the County Executive's ongoing support of

the LEAD initiative (including securing nearly \$1 million in grant funding for the program), the offer to co-locate seemed the only natural progression, while keeping costs for the program down, as well as enjoying the benefits of LEAD project managers working directly with County departments, including the Department of Mental Health, Public Defender, Alternate Public Defender, Probation, and Social Services.