

# Memo

To: David Latina, Commissioner, Department of General Services  
From: Michael Martin PE, Director, Facilities Engineering Division  
Cc: Pamela O Neill CPPB, Purchasing Agent  
Date: September 30, 2024  
Re: **Spruce Street Parking Garage Elevator Modernization Project**

**Recommendation for Award to KONE Inc.**

---

Commissioner Latina,

As you are aware, the Albany County Facilities Engineering Division along with the Purchasing Division solicited a proposal for the Modernization of the existing **Passenger Elevator** at the **Spruce Street Parking Garage**, utilizing KONE's US Communities National Cooperative Contract. Proposal for this work has been received and reviewed by the Facilities Engineering Division.

KONE's complete proposal for the Modernization of the existing Passenger Elevator is attached for your use. After review of the proposal that was submitted, the Facilities Engineering Division recommends you proceed with a request for contract approval based on KONE's proposal and a total cost of **\$340,000.00 (\$199,714.28 Base Proposal to Modernize Elevator, \$107,718.00 Hydraulic Jack Assembly Replacement Allowance and \$32,567.72 Contingency Allowance encompassing any unforeseen work).**

If you have any questions regarding this project, I can be reached at 447-7032.

Thank you