



# County of Albany

Harold L. Joyce  
Albany County Office  
Building  
112 State Street - Albany,  
NY 12207

## Legislation Text

**File #:** TMP-5962, **Version:** 1

### **REQUEST FOR LEGISLATIVE ACTION**

#### **Description (e.g., Contract Authorization for Information Services):**

Authorizing an Agreement with the Altamont Program to provide employment and related services for recipients of Temporary Assistance and Supplemental Nutrition Assistance Program

Date: 10/02/2024  
Department: Social Services  
Attending Meeting: Erin M. Stachewicz, Acting Commissioner  
Submitted By: Maggie W Skarlis  
Title: Contract Administrator  
Phone: 518-477-7583

Purpose of Request: Contract Authorization    Enter text.

### **CONTRACT TERMS/CONDITIONS:**

#### Party Names and Addresses:

The Altamont Program, Inc.  
428 Duane Avenue  
Schenectady, New York 12304

Term: (Start/end date or duration)    1/1/2025 -12/31/2025  
Amount/Raise Schedule/Fee:    \$434,700.00

### **BUDGET INFORMATION:**

Is there a Fiscal Impact:    Yes  No   
    Anticipated in Budget:    Yes  No   
    Spreadsheet attached:    Yes  No

#### Source of Funding - (Percentages)

Federal:    95%    County:    5%  
State:    0%    Local:    0%

#### County Budget Accounts:

Revenue Account and Line:    6010 04615  
Revenue Amount:    \$406,925  
Appropriation Account and Line:    6010 44052  
Appropriation Amount:    \$429,700

### **ADDITIONAL INFORMATION:**

Mandated Program/Service: Yes  No   
If Mandated, Cite Authority: 18 NYCRR 385  
Request for Bids / Proposals:  
    Competitive Bidding Exempt: Yes  No   
    # of Response(s): Enter text.  
    # of MWBE: Enter text.  
    # of Veteran Business: Enter text.  
Bond Resolution No.: Enter text.  
Apprenticeship Program Yes  No

Previous requests for Identical or Similar Action:

Resolution/Law Number and Date: Resolution 398 - Adopted 10/10/2023

**DESCRIPTION OF REQUEST:** (state briefly why legislative action is requested)

Approval is requested to renew an agreement with the Altamont Program, Inc. to provide employment and related services for Temporary Assistance (TA) and Supplemental Nutrition Assistance Program (SNAP) clients in the amount of \$429,700, with an additional \$5,000 requested for translation services, as needed.

The Altamont Program will assist recipients in their transition into or return to the workforce, with the goal of enhancing self-sufficiency. As a key component of client success, the program will fully engage participants in a combination of virtual and in-person programs and activities that lead to employment and achieving financial independence. The program will also provide retention services as of the first day a client enrolls, and will strive to keep individuals engaged in all aspects and at all points in the program.

Through intensive case management, the program will provide orientation of employment requirements, individual assessments/reassessments, pre-employment job readiness/job skills training, including employment preparedness skills, resume preparation, job searching skills, job development/placement, post-employment retention services, work experience development/placement and other countable activities.

Altamont will also work with an Employment Success Coach vendor to refer employed TA recipients who may benefit from their services; and to collaboratively identify obstacles to employment and build curriculum to address obstacles prior to future employment.

The Altamont Program was selected through a competitive bid for services under RFP #2022-076. The Altamont Program was the sole bidder and this request is for year three (3) of a five-year contract.