



# County of Albany

Harold L. Joyce  
Albany County Office  
Building  
112 State Street - Albany,  
NY 12207

## Legislation Text

File #: TMP-4754, Version: 1

### REQUEST FOR LEGISLATIVE ACTION

**Description (e.g., Contract Authorization for Information Services):**

Authorization to contract with Life Path to provide congregate meals to older adults in Albany County.

Date:	10/13/2023
Submitted By:	Patrick Dillon
Department:	Aging
Title:	Contract Administrator
Phone:	518 447 7733
Department Rep.	
Attending Meeting:	Deborah C. Riitano, Commissioner

**Purpose of Request:**

- Adopting of Local Law
- Amendment of Prior Legislation
- Approval/Adoption of Plan/Procedure
- Bond Approval
- Budget Amendment
- Contract Authorization
- Countywide Services
- Environmental Impact/SEQR
- Home Rule Request
- Property Conveyance
- Other: (state if not listed) Click or tap here to enter text.

**CONCERNING BUDGET AMENDMENTS**

**Increase/decrease category (choose all that apply):**

- Contractual
- Equipment
- Fringe
- Personnel
- Personnel Non-Individual

Revenue

Increase Account/Line No.: Click or tap here to enter text.  
Source of Funds: Click or tap here to enter text.  
Title Change: Click or tap here to enter text.

**CONCERNING CONTRACT AUTHORIZATIONS**

**Type of Contract:**

- Change Order/Contract Amendment
- Purchase (Equipment/Supplies)
- Lease (Equipment/Supplies)
- Requirements
- Professional Services
- Education/Training
- Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

- Settlement of a Claim
- Release of Liability
- Other: (state if not listed) Click or tap here to enter text.

**Contract Terms/Conditions:**

Party (Name/address):

Life Path  
28 Colvin Avenue  
Albany, New York 12206

Additional Parties (Names/addresses):

Click or tap here to enter text.

Amount/Raise Schedule/Fee: \$379,800.00

Scope of Services: Life Path shall provide congregate meals to older adults in Albany County at the following congregate meal sites; Westview Apartments, South Mall Towers, Ohav Shalom Apartments, Livingston School Apartments, Cohoes Senior Center, Senior Center of Watervliet, Helderberg Senior Center, St. Matthews Church and Wynan Osterhout Community Center.

Bond Res. No.: Click or tap here to enter text.

Date of Adoption: Click or tap here to enter text.

**CONCERNING ALL REQUESTS**

Mandated Program/Service: Yes  No   
If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes  No   
Anticipated in Current Budget: Yes  No

County Budget Accounts:

Revenue Account and Line: A36772: 03782, A46772: 04778  
Revenue Amount: \$238,716.00

Appropriation Account and Line: A96772, 44046  
Appropriation Amount: \$379,800.00

Source of Funding - (Percentages)

Federal: 6%  
State: 57%  
County: 37%  
Local: 0

Term

Term: (Start and end date) 1/1/2024 - 12/31/2024  
Length of Contract: 12 Months

Impact on Pending Litigation

If yes, explain: Yes  No   
Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: 366  
Date of Adoption: 10/11/2022

**Justification:** (state briefly why legislative action is requested)

The Department for Aging (DFA) requests legislative approval to enter into a renewal contract with Life Path (Senior Services of Albany), to provide Congregate Meal Services to older adults in Albany County and meet specific criteria as required by Albany County and NYSOFA. Life Path shall provide Congregate Meal Services to older adults at the following eight (8) locations, Westview Apartments, South Mall Towers, Ohav Shalom Apartments, Livingston School Apartments, Cohoes Senior Center, Senior Center of Watervliet, Helderberg Senior Center, Town of New Scotland, and Voorheesville. The Contractor shall serve 31,650 meals at their nine (9) congregate locations.

A Request for Proposal No. 2023-085 issued on June 29, 2023 requesting providers submit a proposal regarding Congregate Meals. There was a response to the RFP from six (6) providers. The six (6) were evaluated and rated by the department scoring committee using the following criteria:

- Full demonstrated comprehension of the Scope of Services; including but not limited to; Knowledge of food safety/sanitation regulations and nutrition standards; Current Dietary Guidelines including knowledge and compliance with USDA nutrition standards.
- Prior experience and/or equivalent training with quantity food production and service projects
- Professional qualifications, staffing, equipment, and demonstrated capabilities.
- Total proposed price.

After reviewing the proposals and rating scores the Congregate Meal proposals were awarded as follows;

1. Albany Jewish Community Center; Awarded - \$27,000.00
2. Colonie Senior Service Centers; Awarded - \$330,000.00
3. Green Island Senior Citizens; Awarded - \$56,529.00
4. Life Path (Senior Services of Albany); Awarded - \$379,800.00
5. Senior Projects of Ravena; Awarded - \$423,000.00

Total Awarded to Providers - \$ 1,216,329.00

Life Path shall provide education presentations to program participants at the congregate meal site not less than six (6) times during the contract year. Life Path shall be responsible for ensuring meals meet nutritional requirements established by the Food and Nutrition Board of the National Academy of Sciences National Research Council.