



DANIEL P. McCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT OF GENERAL SERVICES
PURCHASING DIVISION
112 STATE STREET, ROOM 1000
ALBANY, NEW YORK 12207-2021
(518) 447-7140 - FAX (518) 447-5588

DAVID M. LATINA
COMMISSIONER OF GENERAL SERVICES

PAMELA O NEILL
PURCHASING AGENT

MEMORANDUM

TO: Paul Marra, Senior Coroner
Coroner's Office

FROM: Pamela O Neill *Pamela*
Purchasing Agent

DATE: January 30, 2025

RE: RFP#2025-006 Morgue and Laboratory Services

I am in receipt of your recommendation to award the aforementioned to Ellis Hospital.

As Ellis Hospital was the only proposal submission and you have reviewed and noted their proposal meets all of the requirements of the RFP, I have no objection to the selection of Ellis Hospital.

Please obtain the necessary contract approval of the County Legislature, so that we may issue a Notice of Award.