



# County of Albany

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## Legislation Text

File #: TMP-6355, Version: 1

### REQUEST FOR LEGISLATIVE ACTION

#### Description (e.g., Contract Authorization for Information Services):

Human Resource Department is Requesting Contract Authorization for Prescription Benefits Administrator

Date: 2-12-2025  
Department: Human Resources  
Attending Meeting: Emma Teague and Shannon Coffil  
Submitted By: Shannon Coffil  
Title: Deputy Commissioner of Human Resources  
Phone: 518-447-4869

Purpose of Request: Contract Authorization Enter text.

### CONTRACT TERMS/CONDITIONS:

Party Names and Addresses: Health Insurance Solutions Inc.  
Enter text. 114 West Broad Street, Suite A.  
Telford, PA 18969

Term: (Start/end date or duration) Enter text.  
Amount/Raise Schedule/Fee: \$0.00

### BUDGET INFORMATION:

Is there a Fiscal Impact: Yes ☒ No ☐  
Anticipated in Budget: Yes ☒ No ☐  
Spreadsheet attached: Yes ☐ No ☒

### Source of Funding - (Percentages)

Federal: Enter text. County: 100%  
State: Enter text. Local: Enter text.

### County Budget Accounts:

Revenue Account and Line: Enter text.  
Revenue Amount: Enter text.  
Appropriation Account and Line: Enter text.  
Appropriation Amount: Enter text.

### ADDITIONAL INFORMATION:

Mandated Program/Service: Yes ☐ No ☒

If Mandated, Cite Authority: Enter text.  
Request for Bids / Proposals:  
    Competitive Bidding Exempt: Yes ☒ No ☐  
    # of Response(s): 2  
    # of MWBE: Enter text.  
    # of Veteran Business: Enter text.  
Bond Resolution No.: Enter text.  
Apprenticeship Program Yes ☐ No ☒

Previous requests for Identical or Similar Action:

Resolution/Law Number and Date: Enter text.

**DESCRIPTION OF REQUEST:** (state briefly why legislative action is requested)

Enter text. Human Resources is looking to approve the contract with Health Insurance Solutions Incorporated as the Administrator for the Albany County Prescription Drug Plan for employees. Health Insurance Solutions Incorporated is a third-party utilizes its expertise to enhance the specialty pharmacy copayment or patient assistance programs offered by pharmaceutical manufacturers to generate savings on costly specialty medications to both the covered member and to the County of Albany.