



DANIEL P. McCOY  
COUNTY EXECUTIVE

COUNTY OF ALBANY  
DEPARTMENT OF GENERAL SERVICES  
PURCHASING DIVISION  
112 STATE STREET, ROOM 1000  
ALBANY, NEW YORK 12207-2021  
(518) 447-7140 - FAX (518) 447-5588

DAVID M. LATINA  
COMMISSIONER OF GENERAL SERVICES

PAMELA O NEILL  
PURCHASING AGENT

### MEMORANDUM

**TO:** David M. Latina, Commissioner  
General Services

**FROM:** Pamela O Neill *Pamela*  
Purchasing Agent

**DATE:** June 29, 2022

**RE:** RFP#2022-054 Architect/Engineer Consulting Services for Various Projects at the MVP Arena

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I am in receipt of your recommendation to award the aforementioned to Delta Engineers, Architects, and Surveyors in the amount not to exceed \$250,000.00.

I have reviewed your scoring sheets and believe that you have performed a thorough evaluation of the proposal(s) submitted. I have no objection to the selection of Delta Engineers, Architects, and Surveyors.

Please obtain the necessary contract approval of the County Legislature, so that we may issue a Notice of Award.