



County of Albany

Harold L. Joyce
Albany County Office
Building
112 State Street - Albany,
NY 12207

Legislation Text

File #: TMP-3537, **Version:** 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

The Albany County Department of Mental Health requests approval for a budget amendment for overtime and administrative adjustments.

Date: August 31, 2022
Submitted By: Mark Gleason
Department: Mental Health
Title: Operations Analyst
Phone: 518-447-3014
Department Rep.
Attending Meeting: Dr. Stephen Giordano, Director

Purpose of Request:

- Adopting of Local Law
- Amendment of Prior Legislation
- Approval/Adoption of Plan/Procedure
- Bond Approval
- Budget Amendment
- Contract Authorization
- Countywide Services
- Environmental Impact/SEQR
- Home Rule Request
- Property Conveyance
- Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- Contractual
- Equipment
- Fringe
- Personnel

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- Personnel Non-Individual
 Revenue

Increase Account/Line No.: Overtime A94310.19900 / Keyboard Specialist I
A94310.16043.012.430191
Source of Funds: Mental Health Assistant A94310.15130.005.430075 /Supervising
Psychiatric Nrse A94310.12134.001.430022
Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

- Change Order/Contract Amendment
 Purchase (Equipment/Supplies)
 Lease (Equipment/Supplies)
 Requirements
 Professional Services
 Education/Training
 Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

- Settlement of a Claim
 Release of Liability
 Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):
Click or tap here to enter text.

Additional Parties (Names/addresses):
Click or tap here to enter text.

Amount/Raise Schedule/Fee: Click or tap here to enter text.
Scope of Services: Click or tap here to enter text.

Bond Res. No.: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes No
If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes No

Anticipated in Current Budget: Yes No

County Budget Accounts:

Revenue Account and Line: Click or tap here to enter text.

Revenue Amount: Click or tap here to enter text.

Appropriation Account and Line: Overtime A94310.19900, Mental Health Assistant
A94310.15130.005.430075, Keyboard Specialist I A94310.16043.012.430191, Supervising Psychiatric Nurse
A94310.12134.001.430022

Appropriation Amount: \$37,476.00

Source of Funding - (Percentages)

Federal: Click or tap here to enter text.

State: Click or tap here to enter text.

County: 100%

Local: Click or tap here to enter text.

Term

Term: (Start and end date) 10/1/2022-12/31/2022

Length of Contract: 3 Months

Impact on Pending Litigation

Yes No

If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: 254

Date of Adoption: 7/11/2022

Justification: (state briefly why legislative action is requested)

The Department of Mental Health requests permission for an Overtime Budget Amendment and a Salary Step increase for a Keyboard Specialist I. The Overtime Budget Amendment request is to transfer funds from a vacant Mental Health Assistant line into our overtime account. We are requesting a transfer of \$36,976 in order to ensure that adequate funds will be available for the remainder of 2022. The reasons for the increase in overtime this year is Staff Social Worker vacancies in our 24/7 Mobile Crisis Team and a large census of inmates requiring additional Mental Health Services at the Albany County Correctional Facility. The salary step increase (\$500) for the Keyboard Specialist I is needed to bring this line up to the salary commensurate with what was negotiated in the last Collective Bargaining Agreement.