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DEPARTMENT OF HEALTH
COUNTY OF ALBANY
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March 23, 2026

Stacey Thayer, MPH
Program Director, Leading in Lead Prevention Pilot Program
New York State Homes and Community Renewal
38-40 State Street
Hampton Plaza, 4th Floor South
Albany NY 12207

Dear Ms. Thayer,

Albany County Department of Health (ACDOH) is requesting an extension for the Leading in Lead Prevention Pilot Program (Program), awarded for the 2024-2026 cycle. Throughout the award period, ACDOH has worked diligently to secure a sub-contractor to assist with work-scope development, contractor procurement, and payment processing for projects under the Program. Given the Program's unique conditions and requirements, the sub-contractor agreement between ACDOH and Flatley Read was not finalized until November 2025.

Since the contract was executed, both parties have developed a project workflow timeline, application documents, and internal guidance. Based on the agreed-upon workflow, each project is estimated to take 8 – 12 weeks from the time an application is received. Given this timeline and delay in contract execution, ACDOH is requesting an extension beyond the initial award period of April 1, 2024 -March 31, 2026.

As of March 23,2026, ACDOH has provided five Program applications to interested property owners and is awaiting completed applications. Flatley Read has conducted contractor outreach and has secured four contractors who are prepared to participate as projects come together. Together ACDOH and Flatley Read have completed foundational processes needed to support participating property owners, tenants, and contractors.

To ensure adequate time for projects that may require up to 12 weeks, ACDOH is requesting an



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extension of funding through March 31, 2027. ACDOH can provide additional documentation of Program deliverables upon request.

Thank you for your consideration.

Lauren Stairs

Lauren Stairs, MPH, CHES
Assistant Director of Environmental Health
Albany County Department of Health
175 Green Street
Albany NY 12202



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