



# County of Albany

Harold L. Joyce  
Albany County Office  
Building  
112 State Street - Albany,  
NY 12207

## Legislation Text

**File #:** TMP-7020, **Version:** 1

### **REQUEST FOR LEGISLATIVE ACTION**

#### **Description (e.g., Contract Authorization for Information Services):**

Authorization to Renew Contract Between Social Services and Brightside Up, Inc. to Provide Child Care Registrar Services

Date: 10/29/2025  
Department: Social Services  
Attending Meeting: Erin M. Stachewicz, Acting Commissioner  
Submitted By: Maggie Skarlis  
Title: Contract Administrator  
Phone: 518-447-7583

Purpose of Request: Contract Authorization    Enter text.

### **CONTRACT TERMS/CONDITIONS:**

#### Party Names and Addresses:

Brightside Up, Inc.  
91 Broadway  
Menands, NY 12204

Term: (Start/end date or duration)    1/1/2026 -12/31/2026  
Amount/Raise Schedule/Fee:    \$292,983

### **BUDGET INFORMATION:**

Is there a Fiscal Impact:    Yes  No   
    Anticipated in Budget:    Yes  No   
    Spreadsheet attached:    Yes  No

#### Source of Funding - (Percentages)

Federal:    100%    County:    Enter text.  
State:    Enter text.    Local:    Enter text.

#### County Budget Accounts:

Revenue Account and Line:    AA6010 04610  
Revenue Amount:    \$292,983  
Appropriation Account and Line:    AA6010.44046  
Appropriation Amount:    \$292,983

### **ADDITIONAL INFORMATION:**

Mandated Program/Service: Yes  No   
If Mandated, Cite Authority: Social Services Law Section 365-F  
Request for Bids / Proposals:  
    Competitive Bidding Exempt: Yes  No   
    # of Response(s): Enter text.  
    # of MWBE: Enter text.  
    # of Veteran Business: Enter text.  
Bond Resolution No.: Enter text.  
Apprenticeship Program Yes  No

Previous requests for Identical or Similar Action:

Resolution/Law Number and Date: Resolution 724 / Adopted 11/12/2024

**DESCRIPTION OF REQUEST:** (state briefly why legislative action is requested)

The Albany County Department of Social Services (DSS) seeks approval to utilize Office of Children and Family Services pass-through funding to renew a contract with Brightside Up, Inc. to perform services as described below, in an amount not to exceed \$292,983. As a NYS-selected Provider of Service, an RFP is not required.

NYS selected Brightside Up, Inc. as a subcontractor to complete Albany County family daycare home and school age childcare registration applications, and to conduct comprehensive evaluations/reviews of facility health and safety requirements, provider background checks and investigations (in response to complaints), and child abuse and maltreatment checks. Brightside Up also tracks complaints against providers; provides outreach to low income neighborhoods, in a focused effort to network and continually develop family daycare providers; assists families in finding safe and qualified childcare; and provides training to providers and parents on relevant topics (e.g., early learning and development, nutrition and physical activity).

As the current provider, Brightside Up is satisfactorily meeting the required performance targets and expectations. Currently, a total of 533 active childcare providers serve 1,285 Albany County families with a total of 2,091 children.