



**MICHAEL S. MONTELEONE**  
EXECUTIVE UNDERSHERIFF

**SHAWN P. NOONAN**  
CHIEF DEPUTY

## ALBANY COUNTY SHERIFF'S OFFICE

County Court House Albany, New York 12207 (518) 487-5400  
[WWW.ALBANYCOUNTYSHERIFF.COM](http://WWW.ALBANYCOUNTYSHERIFF.COM)

**CRAIG D. APPLE, SR.**  
SHERIFF



**WILLIAM M. RICE**  
UNDERSHERIFF

**LEON A. BORMANN**  
CHIEF DEPUTY

August 24, 2020

Honorable Andrew Joyce  
Legislative Clerk's Office  
112 State Street, Room 710  
Albany, New York 12207

*Andrew*

Dear Mr. Joyce:

The attached correspondence is forwarded for presentation to the Albany County Legislature.

I am respectfully requesting legislative action in the form of a resolution authorizing Albany County to enter into agreements with the below listed vendors for renovation at the Clarksville Public Safety Building:

AOW Associates (General Contractors):	\$2,382,514.00
Eckert Mechanical (Mechanical Construction):	477,791.00
Eckert Mechanical (Plumbing Construction):	137,649.00
CKM Electrical Services (Electrical Construction):	400,058.00

Bonding has been approved and this project will be funded under the 2021 Albany County Capital Plan. The Request For Bid (RFB#2020-044) process was completed and following an evaluation of all bids that were received, these companies were successfully chosen by the Albany County Engineering Department.

Should there be any questions, do not hesitate to call.

Sincerely,

*Craig D. Apple, Sr.*  
Craig D. Apple, Sr.  
Sheriff

Att.

Cc: Hon. Daniel P. McCoy, County Executive  
Hon. William Clay, Public Safety Chairman  
Hon. Wanda Willingham, Audit & Finance Committee  
Brandon Russell, Esq., Majority Counsel  
Arnis Zilgme, Esq., Minority Counsel  
Christian Barnes, Minority Conference

**REQUEST FOR LEGISLATIVE ACTION**

**DATE :** AUGUST 24, 2020

**DEPARTMENT:** ALBANY COUNTY SHERIFF'S DEPT

FOR COUNSEL USE ONLY	
DATE:	_____
RECEIVED:	_____
RECEIVED BY:	_____
METHOD:	<u>HAND</u> _____
	<u>COURIER</u> _____
	<u>MAIL</u> _____

CONTACT PERSON: CRAIG D APPLE SR  
TELEPHONE: 487-5440

DEPT. REPRESENTATIVE ATTENDING

COMMITTEE MEETING: SHERIFF CRAIG D APPLE SR

**PURPOSE OF REQUEST:**

ADOPTION OF LOCAL LAW	_____
AMENDMENT OF PRIOR LEGISLATION	_____
APPROVAL/ADOPTION OF PLAN/PROCEDURE	_____
BOND APPROVAL	_____
BUDGET AMENDMENT(SEE BELOW)	_____
CONTRACT AUTHORIZATION (SEE BELOW)	<u>X</u>
ENVIRONMENTAL IMPACT	_____
HOME RULE REQUEST	_____
PROPERTY CONVEYANCE	_____
OTHER:(STATE BRIEFLY IF NOT LISTED ABOVE)	_____

**CONCERNING BUDGET AMENDMENTS**

**STATE, THE FOLLOWING**

INCREASE ACCOUNT/LINE NO. \_\_\_\_\_  
SOURCE OF FUNDS: \_\_\_\_\_  
TITLE CHANGE: \_\_\_\_\_

**CONCERNING CONTRACT AUTHORIZATION,**

**STATE THE FOLLOWING:**

**TYPE OF CONTRACT**

CHANGE ORDER/CONTRACT AMENDMENT	_____
PURCHASE (EQUIPMENT/ SUPPLIES)	_____
LEASE (EQUIPMENT/SUPPLIES)	_____
REQUIREMENTS	_____
PROFESSIONAL SERVICES	<u>X</u>
EDUCATIONAL/TRAINING	_____
GRANT: NEW	_____
RENEWAL	_____
SUBMISSION DEADLINE DATE	_____
SETTLEMENT OF A CLAIM	_____
RELEASE OF LIABILITY	_____
OTHER: (STATE BRIEFLY)	_____

**CONCERNING CONTRACT AUTHORIZATION (CONT'D)**

**STATE THE FOLLOWING:**

CONTRACT TERMS/CONDITIONS:

PARTY (NAME/ADDRESS):

AOW ASSOCIATES INC.

30 ESSEX STREET

ALBANY, NY 12206

AMOUNT/RATE SCHEDULE/FEE:

NOT TO EXCEED \$ 2,382,514.00

TERM:

SCOPE OF SERVICES: AOW ASSOCIATES WILL PROVIDE

GENERAL CONSTRUCTION SERVICES AS PART OF THE RENOVATIONS

AT THE ALBANY COUNTY SHERIFF'S PUBLIC SAFETY BUILDING

CONTRACT FUNDING:

ANTICIPATED IN CURRENT BUDGET: YES \_\_\_\_\_ NO X

COUNTY BUDGET ACCOUNTS:

REVENUE:

APPROPRIATION: 2019-2023 CAPITAL PLAN

BOND(RES. NO. & DATE OF ADOPTION)

RES # 184 OF 2018

**CONCERNING ALL REQUESTS:**

MANDATED PROGRAM/SERVICE: YES \_\_\_\_\_ NO X

IF MANDATED CITE: AUTHORITY

ANTICIPATED IN CURRENT ADOPTED BUDGET: YES \_\_\_\_\_ X NO \_\_\_\_\_

IF YES, INDICATE REVENUE APPROPRIATION ACCOUNTS:

INCLUDED IN 2019-2023 CAPITAL PROJECT

FISCAL IMPACT - FUNDING: (DOLLARS OR PERCENTAGES)

FEDERAL

STATE

COUNTY 100%

TERM/LENGTH OF FUNDING

PREVIOUS REQUESTS FOR IDENTICAL OR SIMILAR ACTION:

RESOLUTION/LAW NUMBER:

DATE OF ADOPTION:

JUSTIFICATION: (STATE BRIEFLY WHY LEGISLATIVE ACTION IS REQUESTED)

THIS PROPOSAL WOULD ALLOW THE ALBANY COUNTY SHERIFF'S OFFICE TO

UTILIZE THE SERVICES OF AOW ASSOCIATES INC AS OUTLINED IN THE ATTACHED

PROPOSAL AND MOVE FORWARD WITH THE CAPITAL PROJECT AT THE ALBANY COUNTY

PUBLIC SAFETY BUILDING IN CLARKSVILLE NY

BACK-UP MATERIAL SUBMITTED (I.E. APPLICATION/APPROVAL NOTICES FROM FUNDING SOURCE, BID TABULATION SHEET, CIVIL SERVICE APPROVAL NOTICE, PROGRAM ANNOUNCEMENT, CONTRACTS AND/OR ANY MATERIALS WHICH EXPLAIN OR SUPPORT THE REQUEST FOR LEGISLATIVE ACTION.)

SUBMITTED BY:

CRAIG D APPLE SR

TITLE:

SHERIFF



# Memo

**Albany County**  
**Department of General Services**  
**Facilities Engineering Division**

To: William M. Rice, Undersheriff, Albany County Sheriff's Office  
From: Michael Martin PE, Director, Facilities Engineering Division  
Cc: J.T. Campbell Inspector, Albany County Sheriff's Office  
Karen Storm, Purchasing Agent  
Date: August 24, 2020  
Re: RFB #2020-044 –GC- Albany County Sheriff's Office Public Safety Building  
Renovation Project; **General Construction (GC)**

**Recommendation for Award to AOW Associates, Inc.**

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Undersheriff Rice,

As you are aware, the SEI Design Group and Albany County Facilities Engineering Division, has developed construction documents, a Request for Bid (RFB) and along with the Purchasing Division solicited bid prices for the **General Construction** renovations associated with the **Albany County Sheriff's Office Public Safety Building Renovation Project**. As part of the overall project, bids for four separate prime contracts (GC, MC, EC & PC) have been received and reviewed for conformance with the bid documents.

A complete tabulation of all the **General Construction** Bids are attached for your use. After review of the quotes that were submitted, the Facilities Engineering Division recommends you proceed with a request for contract approval of the lowest responsive bidder, **AOW Associates, Inc.** at a cost of **\$2,382,514.00**.

If you have any questions regarding this project, I can be reached at 447-7032.

Thank you