



County of Albany

Harold L. Joyce
Albany County Office
Building
112 State Street - Albany,
NY 12207

Legislation Text

File #: TMP-3380, **Version:** 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

Budget Amendment for Social Services (Acct Clerk II)

Date: 6/1/2022
Submitted By: Joseph DeAngelis
Department: Social Services
Title: Contract Administrator
Phone: 518-447-7583
Department Rep.
Attending Meeting: Michele G. McClave

Purpose of Request:

- ☐ Adopting of Local Law
- ☐ Amendment of Prior Legislation
- ☐ Approval/Adoption of Plan/Procedure
- ☐ Bond Approval
- ☒ Budget Amendment
- ☐ Contract Authorization
- ☐ Countywide Services
- ☐ Environmental Impact/SEQR
- ☐ Home Rule Request
- ☐ Property Conveyance
- ☐ Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- ☐ Contractual
- ☐ Equipment
- ☐ Fringe
- ☒ Personnel
- ☐ Personnel Non-Individual

☒ Revenue

Increase Account/Line No.: See attached budget worksheet
Source of Funds: Click or tap here to enter text.
Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

- ☐ Change Order/Contract Amendment
- ☐ Purchase (Equipment/Supplies)
- ☐ Lease (Equipment/Supplies)
- ☐ Requirements
- ☐ Professional Services
- ☐ Education/Training
- ☐ Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

- ☐ Settlement of a Claim
- ☐ Release of Liability
- ☐ Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):
Click or tap here to enter text.

Additional Parties (Names/addresses):
Click or tap here to enter text.

Amount/Raise Schedule/Fee: Click or tap here to enter text.
Scope of Services: Click or tap here to enter text.

Bond Res. No.: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes ☐ No ☐
If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes ☒ No ☐
Anticipated in Current Budget: Yes ☐ No ☒

County Budget Accounts:

Revenue Account and Line: See attached budget worksheet
Revenue Amount: .

Appropriation Account and Line: See attached budget worksheet
Appropriation Amount: .

Source of Funding - (Percentages)

Federal: Click or tap here to enter text.
State: Click or tap here to enter text.
County: Click or tap here to enter text.
Local: Click or tap here to enter text.

Term

Term: (Start and end date) Click or tap here to enter text.
Length of Contract: Click or tap here to enter text.

Impact on Pending Litigation

If yes, explain: Yes ☐ No ☒
Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

Justification: (state briefly why legislative action is requested)

The Albany County Department of Social Services currently has two Account Clerk II vacancies that were built in the 2022 Budget to accommodate a salary below a 10th year step level. Due to the fact that current applicants/candidates are currently at the 10th year step level, we need to increase both of these lines so that they reflect the 10th year step level in the department's 2022 Budget. Sufficient appropriation to fund the Account Clerk II increases is available in two Eligibility Examiner I personnel lines which have been filled at the minimum step level but were built in the 2022 Budget at higher than the minimum step level.

The attached spreadsheet details the following changes that the Department of Social Services respectfully requests legislative approval for:

Decrease Appropriation in A6010.1 by \$728 by:

Increase Line Item A6010.1.6104.005 Account Clerk II by \$1,902 with an annual salary of \$52,627.

Increase Line Item A6010.1.6104.002 Account Clerk II by \$2,527 with an annual salary of \$52,627.

Decrease Line Item A6010.1.5225.105 Eligibility Examiner I by \$1,054 with an annual salary of \$39,959.

Decrease Line Item A6010.1.5225.003 Eligibility Examiner I by \$4,103 with an annual salary of \$39,959.

Increase Revenue in A3610 Social Services Administration by \$75.

Decrease Revenue in A4610 Social Services Administration by \$803.

