



DANIEL P. McCOY  
COUNTY EXECUTIVE

COUNTY OF ALBANY  
DEPARTMENT OF GENERAL SERVICES  
PURCHASING DIVISION  
112 STATE STREET, ROOM 1000  
ALBANY, NEW YORK 12207-2021  
(518) 447-7140 - FAX (518) 447-5588

DAVID M. LATINA  
COMMISSIONER OF GENERAL SERVICES

PAMELA O NEILL  
PURCHASING AGENT

## MEMORANDUM

**TO:** Scott Duncan  
Deputy Commissioner

**FROM:** Pamela O Neill *Pamela*  
Purchasing Agent

**DATE:** May 22, 2025

**RE:** RFB# 2025-063  
Purchase of a Commercial Paver

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I am in receipt of your recommendation to award the aforementioned to Stephenson Equipment, Inc in the amount of \$275,343.00.

As Stephenson Equipment, Inc is the lowest responsible and responsive bidder, I concur with your recommendation.

Please obtain the necessary contract approval of the County Legislature, so that we may issue a Notice of Award.