



GOVERNOR'S TRAFFIC SAFETY COMMITTEE
6 EMPIRE STATE PLAZA • ALBANY, NY 12228

August 13, 2025

William VanAlstyne
Traffic Safety Instructor
Albany County Traffic Safety Board
Albany County Sheriff's Dept. 16 Eagle St., Room 79
Albany, NY 12207-1089

Re: CPS-2026-Albany TSB-00071-(001)
Child Passenger Safety Program
T007485
CFDA #: 20.616
EFFECTIVE DATE: October 1, 2025

Dear Traffic Safety Instructor William VanAlstyne:

On behalf of the Governor's Traffic Safety Committee, I am pleased to notify you that the Albany County Traffic Safety Board has been awarded \$40,000 to participate in the statewide "Child Passenger Safety" program. Our goal is to increase the proper use and installation of child safety seats in New York State.

Before incurring any project related expenses, login to eGrants to review your approved budget as it may have been reduced or otherwise changed from what was requested. Crucial documents regarding your grant, the claims process, equipment, and other grant related topics can be found by visiting <https://trafficsafety.ny.gov/highway-safety-grant-program#grant-award>.

Attached to this email are the contract and a signatory page with instructions. Please follow the instructions to facilitate the prompt processing of your contract. The contract will only be effective after the Signature page has been signed by the County, City, Town, or Village, and notarized, then returned to, and signed by, the New York State Governor's Traffic Safety Committee.

Please note the following requirement:

Payment for claims submitted under this grant award shall be rendered electronically in accordance with the Office of the State Comptroller's procedures and practices governing electronic payment unless payment by paper check is expressly authorized by the head of the State Agency, in his or her sole discretion after the Contractor establishes extenuating circumstances requiring payment by paper check.

Thank you for participating in this very important statewide program. I wish you success in your efforts. If you have any questions, please contact the Governor's Traffic Safety Committee at (518) 474-5111.

Sincerely,

A handwritten signature in black ink that reads "Justin O'Connor".

Justin O'Connor
Director

JMO:bp
cc: Susan Rizzo
Christine Tashjian