



## Legislation Text

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**File #:** TMP-1534, **Version:** 1

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### REQUEST FOR LEGISLATIVE ACTION

**Description (e.g., Contract Authorization for Information Services):**

Authorization to amend contract with Senior Projects of Ravena for the provision of additional Home Delivered Meals.

Date: 2/20/2020  
Submitted By: Patrick Dillon  
Department: Aging  
Title: Contract Administrator  
Phone: 518 447 7733  
Department Rep.  
Attending Meeting: Deborah Riitano, Commissioner

**Purpose of Request:**

- ☐ Adopting of Local Law
- ☐ Amendment of Prior Legislation
- ☐ Approval/Adoption of Plan/Procedure
- ☐ Bond Approval
- ☐ Budget Amendment
- ☒ Contract Authorization
- ☐ Countywide Services
- ☐ Environmental Impact/SEQR
- ☐ Home Rule Request
- ☐ Property Conveyance
- ☐ Other: (state if not listed) Click or tap here to enter text.

**CONCERNING BUDGET AMENDMENTS**

**Increase/decrease category (choose all that apply):**

- ☐ Contractual
- ☐ Equipment
- ☐ Fringe
- ☐ Personnel

- ☐ Personnel Non-Individual  
☐ Revenue

Increase Account/Line No.: Click or tap here to enter text.  
Source of Funds: Click or tap here to enter text.  
Title Change: Click or tap here to enter text.

### **CONCERNING CONTRACT AUTHORIZATIONS**

#### **Type of Contract:**

- ☒ Change Order/Contract Amendment  
☐ Purchase (Equipment/Supplies)  
☐ Lease (Equipment/Supplies)  
☐ Requirements  
☐ Professional Services  
☐ Education/Training  
☐ Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

- ☐ Settlement of a Claim  
☐ Release of Liability  
☐ Other: (state if not listed) Click or tap here to enter text.

#### **Contract Terms/Conditions:**

##### **Party (Name/address):**

Senior Projects of Ravena  
9 Bruno Boulevard  
Ravena, New York 12143

##### **Additional Parties (Names/addresses):**

Click or tap here to enter text.

Amount/Raise Schedule/Fee: \$21,276.35

Scope of Services: The Albany County Department for Aging is requesting legislative approval to amend a contract with Senior Projects of Ravena for the provision of additional Home Delivered Meals for older adults in specific zone(s), within Albany County.

Bond Res. No.: Click or tap here to enter text.

Date of Adoption: Click or tap here to enter text.

### **CONCERNING ALL REQUESTS**

Mandated Program/Service: Yes ☐ No ☒  
If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes ☒ No ☐Anticipated in Current Budget: Yes ☒ No ☐County Budget Accounts:

Revenue Account and Line: 3780

Revenue Amount: \$21,276.35

Appropriation Account and Line: 44046

Appropriation Amount: \$21,276.35

Source of Funding - (Percentages)

Federal: Click or tap here to enter text.

State: Click or tap here to enter text.

County: 100%

Local: Click or tap here to enter text.

Term

Term: (Start and end date) 1/1/2019 to 12/31/2019

Length of Contract: 12 months

Impact on Pending LitigationYes ☐ No ☒

If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: 441

Date of Adoption: 10/9/2018

**Justification:** (state briefly why legislative action is requested)

The Department for Aging (DFA) requests legislative authorization to amend contract with Senior Projects of Ravena, to provide Home Delivered Meals to seniors who reside within Albany County and meet specific criteria as required by Albany County, New York State Office For Aging, and the Albany County Central Assessment Unit.

Senior Projects of Ravena delivered 14,051 Home Delivered Meals to older adults within Ravena, Coeymans, and South Bethlehem. The demand for home delivered meals in the Contractors service area has exceeded its contracted amount. Additional money is needed to cover this demand. The amendment to the contract will increase the number of home delivered meals to meet this demand as follows; 2000 hot meals at \$8.73/meal totaling \$17,460.00 and 635 cold meals at \$6.01/meal totaling \$3,816.35.

Amendment Amount - \$21,276.35

Contract Term - 1/1/2019 - 12/31/2019

Funding Source - 100% - State

Budget Amendment - No

