



**MICHAEL S. MONTELEONE**  
EXECUTIVE UNDERSHERIFF

## ALBANY COUNTY SHERIFF'S OFFICE

County Court House Albany, New York 12207 (518) 487-5400  
[WWW.ALBANYCOUNTYSHERIFF.COM](http://WWW.ALBANYCOUNTYSHERIFF.COM)

**CRAIG D. APPLE, SR.**  
SHERIFF



**WILLIAM M. RICE**  
UNDERSHERIFF

**LEON A. BORMANN**  
CHIEF DEPUTY

May 15, 2020

Honorable Andrew Joyce, Chairman  
Albany County Legislature  
Legislative Clerk's Office  
112 State Street, Room 710  
Albany, New York 12207

*Andrew*  
Dear Chairman Joyce:

The attached correspondence is forwarded for presentation to the Albany County Legislature.

Legislative approval is required in order to allow for purchases totaling more than \$100,000.00.

Albany County has entered into a grant contract with the State of New York, Division of Homeland Security and Emergency Services for the 2018 Technical Rescue and Urban Search and Rescue Program, as authorized by RLA 19-272 and 19-506.

The aforesaid contract resulted in a bid process whereby bid number RFB-2020-063 was issued. The bid process resulted in a bid of \$122,381.15, by Municipal Emergency Services of 66 Firemen's Way, Poughkeepsie, New York 12603 and they were the lowest bidder.

The funds for this purchase are from grant funds awarded to the Albany County Sheriff's Office totaling \$149,973.00, with no match. These grant funds will be utilized to enhance/maintain the capabilities of local emergency response teams that provide Technical Rescue and Urban Search and Rescue services.

The grant performance period is October 1, 2019 to August 31, 2021.

This grant application was authorized under resolutions 19-272 and the grant contract was authorized under RLAQ 19-506.

Should there be any questions, do not hesitate to call.

Sincerely,

*Craig D. Apple Sr.*  
Craig D. Apple Sr.  
Sheriff

Att.

Cc: Hon. Daniel P. McCoy, County Executive  
Hon. William Clay, Public Safety Chairman  
Hon. Wanda Willingham, Audit and Finance Committee  
Kevin Cannizzaro, Esq., Majority Counsel  
Hon. Arnis Zilgme, Esq., Minority Counsel

REQUEST FOR LEGISLATIVE ACTION

FOR COUNSEL USE ONLY

DATE: \_\_\_\_\_  
RECEIVED: \_\_\_\_\_  
RECEIVED BY: \_\_\_\_\_  
METHOD: HAND \_\_\_\_\_  
COURIER \_\_\_\_\_  
MAIL \_\_\_\_\_

DATE : MAY 19, 2020

DEPARTMENT: ALBANY COUNTY SHERIFF'S OFFICE

CONTACT PERSON: SHERIFF CRAIG D APPLE SR  
TELEPHONE: 518-447-5440  
DEPT. REPRESENTATIVE ATTENDING SHERIFF CRAIG D APPLE SR  
COMMITTEE MEETING: PUBLIC SAFETY

**PURPOSE OF REQUEST:**

ADOPTION OF LOCAL LAW \_\_\_\_\_  
AMENDMENT OF PRIOR LEGISLATION \_\_\_\_\_  
APPROVAL/ADOPTION OF PLAN/PROCEDURE \_\_\_\_\_  
BOND APPROVAL \_\_\_\_\_  
BUDGET AMENDMENT (SEE BELOW) \_\_\_\_\_  
CONTRACT AUTHORIZATION (SEE BELOW) X  
ENVIRONMENTAL IMPACT \_\_\_\_\_  
HOME RULE REQUEST \_\_\_\_\_  
PROPERTY CONVEYANCE \_\_\_\_\_  
OTHER: (STATE BRIEFLY IF NOT LISTED ABOVE) \_\_\_\_\_  
THE SHERIFF'S OFFICE IS LOOKING TO PURCHASE EQUIPMENT TOTALING MORE THAN \$100,000  
AS PART OF THE 2018 TECHNICAL RESCUE AND URBAN SEARCH AND RESCUE GRANT

**CONCERNING BUDGET AMENDMENTS**

**STATE THE FOLLOWING**

INCREASE ACCOUNT/LINE NO. \_\_\_\_\_  
SOURCE OF FUNDS: \_\_\_\_\_  
TITLE CHANGE: \_\_\_\_\_

**CONCERNING CONTRACT AUTHORIZATION,**

**STATE THE FOLLOWING:**

**TYPE OF CONTRACT**

CHANGE ORDER/CONTRACT AMENDMENT \_\_\_\_\_  
PURCHASE (EQUIPMENT/ SUPPLIES) X  
LEASE (EQUIPMENT/SUPPLIES) \_\_\_\_\_  
REQUIREMENTS \_\_\_\_\_  
PROFESSIONAL SERVICES \_\_\_\_\_  
EDUCATIONAL/TRAINING \_\_\_\_\_  
GRANT: NEW \_\_\_\_\_  
RENEWAL \_\_\_\_\_  
SUBMISSION DEADLINE DATE \_\_\_\_\_  
SETTLEMENT OF A CLAIM \_\_\_\_\_  
RELEASE OF LIABILITY \_\_\_\_\_  
OTHER: (STATE BRIEFLY) \_\_\_\_\_

**CONCERNING CONTRACT AUTHORIZATION (CONT'D)**

**STATE THE FOLLOWING:**

CONTRACT TERMS/CONDITIONS:

PARTY (NAME/ADDRESS):

MUNICIPAL EMERGENCY SERVICES

66 FIREMANS WAY

POUGHKEEPSIE, NY 12603

AMOUNT/RATE SCHEDULE/FEE:

\$122,381.15

TERM:

ONE TIME PURCHASE

SCOPE OF SERVICES: PURCHASE OF EQUIPMENT TO BE USED BY MUTI-  
DISCIPLINE RESPONDERS

CONTRACT FUNDING:

ANTICIPATED IN CURRENT BUDGET: YES \_\_\_\_\_ NO X

FUNDING SOURCE: \_\_\_\_\_

COUNTY BUDGET ACCOUNTS:

REVENUE: \_\_\_\_\_

APPROPRIATION: \_\_\_\_\_

BOND(RES. NO. & DATE OF ADOPTION) \_\_\_\_\_

**CONCERNING ALL REQUESTS:**

MANDATED PROGRAM/SERVICE: YES \_\_\_\_\_ NO X

IF MANDATED CITE: AUTHORITY \_\_\_\_\_

ANTICIPATED IN CURRENT ADOPTED BUDGET: YES \_\_\_\_\_ NO X

IF YES, INDICATE REVENUE APPROPRIATION ACCOUNTS: \_\_\_\_\_

FISCAL IMPACT - FUNDING: (DOLLARS OR PERCENTAGES)

FEDERAL \_\_\_\_\_

STATE \_\_\_\_\_

COUNTY 100%

TERM/LENGTH OF FUNDING \_\_\_\_\_

PREVIOUS REQUESTS FOR IDENTICAL OR SIMILAR ACTION:

RESOLUTION/LAW NUMBER: \_\_\_\_\_

DATE OF ADOPTION: \_\_\_\_\_

JUSTIFICATION: (STATE BRIEFLY WHY LEGISLATIVE ACTION IS REQUESTED)

LEGISLATIVE APPROVAL IS NEEDED FOR PURCHASES OF \$100,000 OR MORE.

GRNAT FUNDS ARE BEING USED FOR THIS PURCHASE AND WILL BE FULLY REIMBURSED.

VENDOR WAS THE LOW BIDDER.

BACK-UP MATERIAL SUBMITTED / (I.E. APPLICATION/APPROVAL NOTICES FROM FUNDING SOURCE,  
BID TABULATION SHEET, CIVIL SERVICE APPROVAL NOTICE, PROGRAM ANNOUNCEMENT, CONTRACTS  
AND/OR ANY MATERIALS WHICH EXPLAIN OR SUPPORT THE REQUEST FOR LEGISLATIVE ACTION.)

SUBMITTED BY: CRAIG D APPLE SR

TITLE: SHERIFF



RESOLUTION NO. 272

AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES REGARDING THE TECHNICAL RESCUE AND URBAN SEARCH AND RESCUE GRANT PROGRAM.

Introduced: 7/8/19

By Public Safety Committee:

WHEREAS, The Albany County Sheriff has requested authorization to submit a grant application to the New York State Division of Homeland Security and Emergency Services regarding the Technical Rescue and Urban Search and Rescue Grant Program in the amount of \$150,000 for the term commencing September 1, 2019 and ending August 31, 2021, and

WHEREAS, The Sheriff has indicated that this funding will be used for the purchase of equipment utilized by multi-discipline responders when responding to a structural collapse, rope rescue, or trench rescue operation, now, therefore be it

RESOLVED, By the Albany County Legislature that the County Executive is authorized to submit a grant application to the New York State Division of Homeland Security and Emergency Services regarding the Technical Rescue and Urban Search and Rescue Grant Program in the amount of \$150,000 for the term commencing September 1, 2019 and ending August 31, 2021, and, be it further

RESOLVED, That the County Attorney is authorized to approve said application as to form and content, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

*Adopted by unanimous vote - 7/8/19*

*Mr. A. Joyce abstained*

**RESOLUTION NO. 506**

**AUTHORIZING AN AGREEMENT WITH THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES REGARDING THE 2018 TECHNICAL RESCUE AND URBAN SEARCH AND RESCUE PROGRAM AND AMENDING THE 2019 SHERIFFS OFFICE BUDGET**

Introduced: 11/12/19

By Public Safety Committee:

WHEREAS, The Albany County Sheriff has requested authorization to enter into an agreement with the New York State Division of Homeland Security and Emergency Services (DHSES) regarding grant funding for the 2018 Technical Rescue and Urban Search and Rescue Program in the amount of \$149,973 with no County match, for a term commencing October 1, 2019 and ending August 31, 2021, and

WHEREAS, The Sheriff has indicated that the grant funds will be used to purchase equipment to enhance the capabilities of the regional search and rescue team and has requested a budget amendment to appropriate the aforementioned grant funding, now, therefore be it

RESOLVED, By the Albany County Legislature that the County Executive is authorized to enter into an agreement with DHSES regarding grant funding for the 2018 Technical Rescue and Urban Search and Rescue Program in the amount of \$149,973 with no County match, for a term commencing October 1, 2019 and ending August 31, 2021, and, be it further

RESOLVED, That the 2019 Sheriff's Office Budget it amended as follows:

Increase Revenue Account A3306 Homeland Security by \$149,973

Increase Appropriation Account A3110.2 by \$149,973 by increasing Line Item A3110 2 2750 Security Equipment by \$149,973

and, be it further

RESOLVED, That the County Attorney is authorized to approve said agreement as to form and content, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

*Adopted by unanimous vote – 11/12/19*

*Mr. A. Joyce abstained.*