



# Office of Temporary and Disability Assistance

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## Local Commissioners Memorandum

### Section 1

**Transmittal:** 20-LCM-05

**To:** Social Services District Commissioners

**Issuing Division/Office:** Employment and Income Support Programs

**Date:** July 2, 2020

**Subject:** 2020 New York State Summer Youth Employment Program Allocations

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**Attachments:** Attachment A – 2020 SYEP Allocation  
Attachment B – 2020 NYS SYEP District Designation Form  
Attachment C – 2020 District Performance Goal Form

### Section 2

#### I. Purpose

The New York State Fiscal Year 2020-2021 Budget appropriates \$45 million in Temporary Assistance for Needy Families (TANF) funds to support the 2020 New York State Summer Youth Employment Program (SYEP). The purpose of this Local Commissioners Memorandum (LCM) is to notify social services districts (districts) of their 2020 SYEP allocation, to provide general program guidance, and to request that each district inform the Office of Temporary and Disability Assistance (OTDA) of their decision concerning the administration of this summer's program and the use of their allocation by no later than July 9, 2020. Each district is expected to ensure its 2020 SYEP adheres to the guidelines established in this LCM as expenditures for placements deviating from these guidelines will not be reimbursed.

#### II. Background

The SYEP is an important platform to introduce youth into the workforce and help them acquire skills that can be used to improve school performance and become responsible adults. Since many low-income youth face the prospect of a challenging transition to work or college, constructive workforce experiences can provide great benefits. In addition to the income it provides, experience in the workforce and interaction with working adults can help youth recognize the importance of educational achievement and expand their education and career goals.

On March 7, 2020 Governor Cuomo declared a State disaster emergency to enable New York to more quickly and effectively contain the spread of COVID-19. As a result of the public health emergency, several statewide measures have been instituted to reduce the spread of COVID-19 including the closure of schools and the reduction of in-office workforce operations for non-essential businesses. Additionally, businesses have been required to implement new protocols for in-person