



DANIEL P. McCOY  
COUNTY EXECUTIVE


COUNTY OF ALBANY  
DEPARTMENT OF GENERAL SERVICES  
PURCHASING DIVISION  
112 STATE STREET, ROOM 1000  
ALBANY, NEW YORK 12207-2021  
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DAVID M. LATINA  
COMMISSIONER OF GENERAL SERVICES

KAREN A. STORM  
PURCHASING AGENT

## MEMORANDUM

**TO:** Lisa Ramundo, Commissioner  
Department of Public Works

**FROM:** Karen Storm   
Purchasing Agent

**DATE:** January 29, 2021

**RE:** RFP #2021-002 Design and Construction Inspection Services  
Rail Crossing Quiet Zone

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I am in receipt of your recommendation to award the aforementioned Request for Proposals to Saratoga Railroad Engineering in the amount not to exceed \$131,440.00.

I have reviewed your scoring sheets and believe that you have performed a thorough evaluation of the proposal(s) submitted. I have no objection to the selection of Saratoga Railroad Engineering for an award.

Please obtain the necessary contract approval of the County Legislature, so that we may issue a Notice of Award to the successful proposer.