

# ALBANY COUNTY SHERIFF'S OFFICE

CRAIG D. APPLE, SR.  
SHERIFF



MICHAEL S. MONTELEONE  
EXECUTIVE UNDERSHERIFF

County Court House  
Albany, New York 12207 (518) 487-5400  
[WWW.ALBANYCOUNTYSHERIFF.COM](http://WWW.ALBANYCOUNTYSHERIFF.COM)

March 5, 2024

Honorable Joanne Cunningham  
Chairwoman, Albany County Legislature  
112 State Street, Room 710  
Albany, New York 12207

Dear Chairwoman Cunningham:

Legislative approval is requested authorizing the approval of the following appointments to the Albany County Traffic Safety Board with a term expiring on December 31, 2026:

The Albany County Traffic Safety Board would like to remove First Sergeant Michael Mahan from the board and add the following members:

- First Sergeant Matthew Nash of Albany County Sheriff's Office
- Officer Jason DePaulo of Colonie Police Department
- Mr. Gary Domalewicz of Albany, NY

The board would be completed as follows:

**Officers:** Sheriff Craig D. Apple Sr., Chairperson, Tracy Mance, Vice Chairperson

**Board Members:** Paul Cooney, Alison Lane, Ed Brennan, Jackie Gonzales, Jason DePaulo, Willie Flack, Gary Domalewicz, Susan Laurilliard, Matthew Nash

Should there be any questions, do not hesitate to call.

Sincerely,

Craig D. Apple, Sr.  
Sheriff

CC: Hon. Daniel P. McCoy, County Executive  
Hon. Wanda Willingham, Audit & Finance Committee

**REQUEST FOR LEGISLATIVE ACTION**

<b>FOR COUNSEL USE ONLY</b>	
DATE:	_____
RECEIVED:	_____
RECEIVED BY:	_____
METHOD:	<u>HAND</u> _____
	<u>COURIER</u> _____
	<u>MAIL</u> _____

**DATE :** February 14, 2024

**DEPARTMENT:** ALBANY COUNTY SHERIFF'S OFFICE

CONTACT PERSON: CRAIG D. APPLE, SR.  
 TELEPHONE: 518-447-5440  
 DEPT. REPRESENTATIVE ATTENDING  
 COMMITTEE MEETING: CRAIG D. APPLE, SR.

**PURPOSE OF REQUEST:**

- ADOPTION OF LOCAL LAW \_\_\_\_\_
- AMENDMENT OF PRIOR LEGISLATION \_\_\_\_\_
- APPROVAL/ADOPTION OF PLAN/PROCEDURE X
- BOND APPROVAL \_\_\_\_\_
- BUDGET AMENDMENT(SEE BELOW) \_\_\_\_\_
- CONTRACT AUTHORIZATION (SEE BELOW) \_\_\_\_\_
- ENVIRONMENTAL IMPACT \_\_\_\_\_
- HOME RULE REQUEST \_\_\_\_\_
- PROPERTY CONVEYANCE \_\_\_\_\_
- OTHER:(STATE BRIEFLY IF NOT LISTED ABOVE) \_\_\_\_\_

**CONCERNING BUDGET AMENDMENTS**

**STATE THE FOLLOWING**

- INCREASE ACCOUNT/LINE NO. \_\_\_\_\_
- SOURCE OF FUNDS: \_\_\_\_\_
- TITLE CHANGE: \_\_\_\_\_

**CONCERNING CONTRACT AUTHORIZATION,**

**STATE THE FOLLOWING:**

**TYPE OF CONTRACT**

- CHANGE ORDER/CONTRACT AMENDMENT X
- PURCHASE (EQUIPMENT/ SUPPLIES) \_\_\_\_\_
- LEASE (EQUIPMENT/SUPPLIES) \_\_\_\_\_
- REQUIREMENTS \_\_\_\_\_
- PROFESSIONAL SERVICES \_\_\_\_\_
- EDUCATIONAL/TRAINING \_\_\_\_\_
- GRANT: NEW \_\_\_\_\_
- RENEWAL \_\_\_\_\_
- SUBMISSION DEADLINE DATE \_\_\_\_\_
- SETTLEMENT OF A CLAIM \_\_\_\_\_
- RELEASE OF LIABILITY \_\_\_\_\_
- OTHER: (STATE BRIEFLY) \_\_\_\_\_

**CONCERNING CONTRACT AUTHORIZATION (CONT'D)**

**STATE THE FOLLOWING:**

**CONTRACT TERMS/CONDITIONS:** \_\_\_\_\_ **PARTY (NAME/ADDRESS):** \_\_\_\_\_

Albany County Traffic Safety Board

**AMOUNT/RATE SCHEDULE/FEE:** \_\_\_\_\_

**TERM:** 01/01/2024 THRU 12/31/2026

**SCOPE OF SERVICES:** Appointing new members to the Albany County Traffic Safety Board.

**CONTRACT FUNDING:**

**ANTICIPATED IN CURRENT BUDGET:** YES \_\_\_\_\_ X NO \_\_\_\_\_  
**FUNDING SOURCE:** \_\_\_\_\_

**COUNTY BUDGET ACCOUNTS:**

**REVENUE:** \_\_\_\_\_

**APPROPRIATION:** \_\_\_\_\_

**BOND(RES. NO. & DATE OF ADOPTION)** \_\_\_\_\_

**CONCERNING ALL REQUESTS:**

**MANDATED PROGRAM/SERVICE:** \_\_\_\_\_ YES X NO \_\_\_\_\_

**IF MANDATED CITE: AUTHORITY** \_\_\_\_\_

**ANTICIPATED IN CURRENT ADOPTED BUDGET:** YES \_\_\_\_\_ X NO \_\_\_\_\_

**IF YES, INDICATE REVENUE APPROPRIATION ACCOUNTS:** \_\_\_\_\_

**FISCAL IMPACT - FUNDING:** \_\_\_\_\_ (DOLLARS OR PERCENTAGES)

FEDERAL \_\_\_\_\_ 0%

STATE \_\_\_\_\_ 0%

COUNTY \_\_\_\_\_ 100%

**TERM/LENGTH OF FUNDING** \_\_\_\_\_

**PREVIOUS REQUESTS FOR IDENTICAL OR SIMILAR ACTION:** \_\_\_\_\_

**RESOLUTION/LAW NUMBER:** \_\_\_\_\_

**DATE OF ADOPTION:** \_\_\_\_\_

**JUSTIFICATION:** (STATE BRIEFLY WHY LEGISLATIVE ACTION IS REQUESTED)

Appointing new members to the Albany County Traffic Safety Board.

These members will identify, address, and evaluate traffic safety issues relating to the improvement of the public safety for the citizens and visitors of Albany County.

**BACK-UP MATERIAL SUBMITTED** \_\_\_\_\_ (I.E. APPLICATION/APPROVAL NOTICES FROM FUNDING SOURCE, BID TABULATION SHEET, CIVIL SERVICE APPROVAL NOTICE, PROGRAM ANNOUNCEMENT, CONTRACTS AND/OR ANY MATERIALS WHICH EXPLAIN OR SUPPORT THE REQUEST FOR LEGISLATIVE ACTION.)

**SUBMITTED BY:** CRAIG D. APPLE, SR.

**TITLE:** SHERIFF