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**Sent:** Tuesday, August 27, 2024 4:16 PM

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**Subject:** Region 1 - S&I Time and Materials Agreements - Albany & Washington County

Good Afternoon Region 1,

To get our municipal snow and ice agreements up to date, I have attached the 22/23 Supplemental and Adjustment Worksheet, 23/24 Supplemental and Adjustment Worksheet, 2024-29 5-year extension along with the 24/25 Adjustment Worksheet.

Please have the municipality return the following:

- Two originals supplemental agreements for the 2022/23 and 23/24 seasons, signed and notarized.
- Two original 5-year extensions(which include a 2024/25 adjustment worksheet) signed and notarized **along with a new signed map.**
- Two signed and sealed resolutions for each supplemental agreement and the 5-year extension.

Please let us know if you have any questions.

**Susan Maloney**

Associate Administrative Analyst

**New York State Department of Transportation**

Office of Transportation Maintenance

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**Department of  
Transportation**