

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

The Albany County Department of Mental Health respectfully requests approval to amend our 2025 budget to facilitate the pass-through of funds from the New York State Office Mental Health to Homeless and Travelers Aid Society.

Date:	11/05/2025	Submitted By:	Michael Fitzgerald
Department:	Mental Health	Title:	Assoc. Dir. Fiscal Operations
Attending Meeting:	Dr. Stephen Giordano, Director	Phone:	518-447-2025

Purpose of Request: Budget Amendment

CONTRACT TERMS/CONDITIONS:

Party Names and Addresses:

Homeless & Travelers Aid Society, 138 Central Ave, Albany, NY 12206

Term: (Start/end date or duration)	1/1/2025 – 12/31/2025
Amount/Raise Schedule/Fee:	\$17,180

BUDGET INFORMATION:

Is there a Fiscal Impact:	Yes ☒ No ☐
Anticipated in Budget:	Yes ☐ No ☒
Spreadsheet attached:	Yes ☒ No ☐

Source of Funding – (Percentages)

Federal:	0%	County:	0%
State:	100%	Local:	0%

County Budget Accounts:

Revenue Account and Line:	A34322.03490 Mental Health
Revenue Amount:	\$17,180
Appropriation Account and Line:	A94322.44479 Homeless Travelers Aid Assoc
Appropriation Amount:	\$17,180

ADDITIONAL INFORMATION:

Mandated Program/Service:	Yes ☐ No ☒
If Mandated, Cite Authority:	Enter text.
Request for Bids / Proposals:	
Competitive Bidding Exempt:	Yes ☐ No ☒
# of Response(s):	Enter text.
# of MWBE:	Enter text.
# of Veteran Business:	Enter text.
Bond Resolution No.:	Enter text.
Apprenticeship Program	Yes ☐ No ☒

Previous requests for Identical or Similar Action:

Resolution/Law Number and Date: Res #655, 11/12/24

DESCRIPTION OF REQUEST: (state briefly why legislative action is requested)

The Albany County Department of Mental Health respectfully requests approval to amend our 2025 budget to facilitate the pass-through of funds from the New York State Office Mental Health to Homeless and Travelers Aid Society.

The amount to be passed through to Homeless and Travelers Aid Society is \$17,180, as outlined in the proposed budget amendment. These funds are fully supported by 100% State Aid.