



Legislation Text

File #: TMP-1336, **Version:** 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

Authorizing an agreement with Landmark Flooring Concepts, Inc.

Date: 12/23/2019
Submitted By: David Latina
Department: Department of General services
Title: Commissioner
Phone: 518-447-7210
Department Rep.
Attending Meeting: David Latina

Purpose of Request:

- ☐ Adopting of Local Law
- ☐ Amendment of Prior Legislation
- ☐ Approval/Adoption of Plan/Procedure
- ☐ Bond Approval
- ☐ Budget Amendment
- ☒ Contract Authorization
- ☐ Countywide Services
- ☐ Environmental Impact/SEQR
- ☐ Home Rule Request
- ☐ Property Conveyance
- ☐ Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- ☐ Contractual
- ☐ Equipment
- ☐ Fringe
- ☐ Personnel
- ☐ Personnel Non-Individual

☐ Revenue

Increase Account/Line No.: Click or tap here to enter text.

Source of Funds: Click or tap here to enter text.

Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

☐ Change Order/Contract Amendment

☐ Purchase (Equipment/Supplies)

☐ Lease (Equipment/Supplies)

☐ Requirements

☒ Professional Services

☐ Education/Training

☐ Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

☐ Settlement of a Claim

☐ Release of Liability

☐ Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):

Landmark Flooring Concepts, Inc.

5 Interstate Ave, Albany, NY 12205

Additional Parties (Names/addresses):

Click or tap here to enter text.

Amount/Raise Schedule/Fee: \$110,000.00

Scope of Services: Labor and materials to replace existing carpet for the first and second floors of the Department of Health/Mental Health located at 175 Green Street Albany NY 12202.

Bond Res. No.: 13-558

Date of Adoption: 12/5/2013

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes ☐ No ☒

If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes ☒ No ☐

Anticipated in Current Budget: Yes ☒ No ☐

County Budget Accounts:

Revenue Account and Line: Click or tap here to enter text.
Revenue Amount: Click or tap here to enter text.

Appropriation Account and Line: 1620-4046
Appropriation Amount: \$110,000.00

Source of Funding - (Percentages)

Federal: Click or tap here to enter text.
State: Click or tap here to enter text.
County: 100%
Local: Click or tap here to enter text.

Term

Term: (Start and end date) 3/1/2020 - 8/31/2020
Length of Contract: Six Months

Impact on Pending Litigation

If yes, explain: Yes ☐ No ☒
Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

Justification: (state briefly why legislative action is requested)

The Department of General Services requests authorization to enter into an agreement with Landmark Flooring Concepts, Inc. for carpet replacement of the first and second floors of the Departments of Health/Mental Health at 175 Green St. with a not to exceed cost of \$110,000.00.

DGS requested quotes from awardees of the current NYS OGS - Group 20600 - Floor Coverings and Related Services. The current floor coverings have exceeded their expected longevity. The quoted replacement floor coverings will also address excessive traffic areas and require less maintenance and repair.

Of the two quotes received, Landmark Flooring Concepts, Inc. was the lowest at \$104,778.00.

This purchase is included in the current General Services Capital Projects and funding will be covered through Bond #HHX7 pursuant to Res. 13-558 dated 12/5/2013.

The term of this contract will commence upon signing and continue until the project is completed and signed off by the Department of General Services. Projected term is March 1, 2020 - September 30, 2020.