



# County of Albany

Harold L. Joyce  
Albany County Office  
Building  
112 State Street - Albany,  
NY 12207

## Legislation Text

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**File #:** TMP-4347, **Version:** 1

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### REQUEST FOR LEGISLATIVE ACTION

**Description (e.g., Contract Authorization for Information Services):**

AUTHORIZING AN AGREEMENT WITH THE NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES REGARDING A ONE-YEAR, NO COST EXTENSION OF THE THIRD UPSTATE QUALITY IMPROVEMENT AND CASELOAD REDUCTION GRANT

Date: 6/9/23  
Submitted By: Keith Bulatao  
Department: Public Defender's Office  
Title: Fiscal Officer/Grants Manager  
Phone: 518-447-7771  
Department Rep.  
Attending Meeting: Judge Stephen Herrick

**Purpose of Request:**

- ☐ Adopting of Local Law
- ☐ Amendment of Prior Legislation
- ☐ Approval/Adoption of Plan/Procedure
- ☐ Bond Approval
- ☐ Budget Amendment
- ☒ Contract Authorization
- ☐ Countywide Services
- ☐ Environmental Impact/SEQR
- ☐ Home Rule Request
- ☐ Property Conveyance
- ☐ Other: (state if not listed) Click or tap here to enter text.

**CONCERNING BUDGET AMENDMENTS**

**Increase/decrease category (choose all that apply):**

- ☐ Contractual
- ☐ Equipment
- ☐ Fringe

- ☐ Personnel  
☐ Personnel Non-Individual  
☐ Revenue

Increase Account/Line No.: Click or tap here to enter text.  
Source of Funds: Click or tap here to enter text.  
Title Change: Click or tap here to enter text.

### **CONCERNING CONTRACT AUTHORIZATIONS**

#### **Type of Contract:**

- ☒ Change Order/Contract Amendment  
☐ Purchase (Equipment/Supplies)  
☐ Lease (Equipment/Supplies)  
☐ Requirements  
☐ Professional Services  
☐ Education/Training  
☐ Grant

Renewal

Submission Date Deadline Click or tap to enter a date.

- ☐ Settlement of a Claim  
☐ Release of Liability  
☐ Other: (state if not listed) Click or tap here to enter text.

#### **Contract Terms/Conditions:**

##### **Party (Name/address):**

NYS Office of Indigent Legal Services  
Alfred E. Smith State Office Building  
80 S Swan St # 1147, Albany, NY 12210

##### **Additional Parties (Names/addresses):**

Click or tap here to enter text.

Amount/Raise Schedule/Fee: \$300,000.00

Scope of Services: To provide funding for a portion of the salary and fringe for a full-time Attorney who assists with the urgent tasks of the Public Defender's office to minimize interruptions of current staff and therefore increase quality and productivity of services.

Bond Res. No.: Click or tap here to enter text.

Date of Adoption: Click or tap here to enter text.

### **CONCERNING ALL REQUESTS**

Mandated Program/Service: Yes ☐ No ☒

If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes ☒ No ☐

Anticipated in Current Budget: Yes ☒ No ☐

County Budget Accounts:

Revenue Account and Line: A9.1170.0.3025

Revenue Amount: \$100,000.00

Appropriation Account and Line: A9.1170.1.2026, A9.1170.8.9010, A9.1170.8.9030, A9.1170.8.9060

Appropriation Amount: \$100,000.00

Source of Funding - (Percentages)

Federal: Click or tap here to enter text.

State: 100%

County: Click or tap here to enter text.

Local: Click or tap here to enter text.

Term

Term: (Start and end date) July 1, 2020 - June 30, 2024

Length of Contract: 48 months

Impact on Pending Litigation Yes ☐ No ☒

If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: 22-079

Date of Adoption: 3/14/22

**Justification:** (state briefly why legislative action is requested)

Since there was a one-year delay implementing work funded by all three Upstate Quality Improvement and Caseload Reduction grants, the Public Defender's Office is requesting a one-year extension for the Third Upstate Quality Improvement and Caseload Reduction grant which currently ends on 6/30/23. The grant provides funding for a portion of the salary and fringe for a full-time Attorney who assists with the urgent tasks of the Public Defender's office to minimize interruptions of current staff and therefore increase quality and productivity of services.