



P. DAVID SOARES
DISTRICT ATTORNEY

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COUNTY OF ALBANY
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November 6, 2024

Joanne Cunningham
Albany County Legislature
112 State St, Room 700
Albany, NY 12207

Dear Ms. Cunningham,

I am requesting legislative action to further the mission on the Office of the Albany County District Attorney. The attached resolution seeks permission to:

- The Office of the Albany County District Attorney is requesting to move funds from budget lines 19970, 19900D, 22050, 44020, and 17107 into the Overtime (19900) Travel Mileage and Freight (44038) and Fees for Services (44046) lines in order to balance negative lines and address potential shortfalls in our budget.

Attached is the request for legislative action and supporting documents. If you have any questions, please feel free to contact me at 518-275-4701

Thank you for your assistance.

Sincerely,

P. David Soares
Albany County District Attorney

Cc: Rebekah Kennedy, Majority Counsel
Cc: Arnis Zilgme, Minority Counsel

REQUEST FOR LEGISLATIVE ACTION

The Office of the Albany County District Attorney is requesting to move funds from budget lines 19970, 19900D, 22050, 44020, and 17107 to the Overtime (19900), Travel Mileage and Freight (44038) and Fees for Services (44046) lines in order to balance negative lines and address potential shortfalls in our budget.

Date: 11/6/2024
Submitted By: David Soares
Department: 1165- District Attorney
Title: District Attorney
Phone: 518-275-4701
Department Rep.
Attending Meeting: David Soares, Christopher Horn

Purpose of Request:

- Adopting of Local Law
 - Amendment of Prior Legislation
 - Approval/Adoption of Plan/Procedure
 - Bond Approval
 - Budget Amendment
 - Contract Authorization
 - Countywide Services
 - Environmental Impact/SEQR
 - Home Rule Request
 - Property Conveyance
 - Other: (state if not listed) _____
-

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- Contractual
- Equipment
- Fringe
- Personnel
- Personnel Non-Individual
- Revenue

Increase Account/Line No.: 19900; 44038; 44046
Source of Funds:
19970
19900D
22050
44020
17107

Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

- Change Order/Contract Amendment
- Purchase (Equipment/Supplies)
- Lease (Equipment/Supplies)
- Requirements
- Professional Services
- Education/Training
- Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

- Settlement of a Claim
- Release of Liability
- Other: (state if not listed)

Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):

Click or tap here to enter text.

Additional Parties (Names/addresses):

Click or tap here to enter text.

Amount/Raise Schedule/Fee:

Scope of Services:

Bond Res. No.:

Click or tap here to enter text.

Date of Adoption:

Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service:

Yes No

If Mandated Cite Authority:

Click or tap here to enter text.

Is there a Fiscal Impact: Yes No
Anticipated in Current Budget: Yes No

County Budget Accounts:

Revenue Account and Line: Click or tap here to enter text.
Revenue Amount: Click or tap here to enter text.

Appropriation Account and Line:
Appropriation Amount: Click or tap here to enter text.

Source of Funding – (Percentages)

Federal: 0%
State: 0%
County: 100%
Local: 0%

Term

Term: (Start and end date) Click or tap here to enter text.
Length of Contract: Click or tap here to enter text.

Impact on Pending Litigation

If yes, explain: Yes No
[Click or tap here to enter text.]

Previous requests for Identical or Similar Action:

Resolution/Law Number: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

Justification: (state briefly why legislative action is requested)

The Office of the Albany County District Attorney seeks to balance a negative budget line for Overtime (19900) in the amount of \$28,708.27. We are looking to correct that overage by moving \$12,500 from Temporary Help (19970) and \$30,000 from the Discovery Grant Overtime line (19900D) to the Overtime line (19900). This totals \$42,500 and should cover overtime expenses through the end of the year.

We are also looking to address a negative budget line for Travel Mileage and Freight (44038) in the amount of \$13,009.73. We are looking to correct that overage by moving \$16,000 from Temporary Help (19970) and \$13,500 from the Computer Equipment line (22050) to Travel, Mileage and Freight. This totals \$29,500 and should cover expenses through the end of the year.

Finally, we are looking to address a low balance on our Fees for Services line (44046) which is currently at \$16,597.52. Taking into account expenses we expect to incur over the next two months, we are asking to move \$10,000 from Office Supplies (44020) and \$35,000 from the Clerk of the Works line (17107) to the Fees for Services line. This totals \$45,000 and should cover expenses through the end of the year.

APPROPRIATIONS

ACCOUNT NO.	RESOLUTION DESCRIPTION	INCREASE	DECREASE	UNIT COST	DEPARTMENT NAME
A9 1165 1 19970	Temporary Help		\$ 12,500.00		District Attorney
A9 1165 1 19900D	Overtime - Discovery		\$ 30,000.00		District Attorney
A9 1165 1 19900	Overtime	\$ 42,500.00			District Attorney
A9 1165 1 19970	Temporary Help		\$ 16,000.00		District Attorney
A9 1165 1 22050	Computer Equipment		\$ 13,500.00		District Attorney
A9 1165 1 44038	Travel, Mileage, Freight	\$ 29,500.00			District Attorney
A9 1165 1 44020	Office Supplies		\$ 10,000.00		District Attorney
A9 1165 1 17107	Clerk of the Works		\$ 35,000.00		District Attorney
A9 1165 1 44046	Fees for Services	\$ 45,000.00			District Attorney
TOTAL APPROPRIATIONS		\$ 117,000.00	\$ 117,000.00		

ESTIMATED REVENUES

ACCOUNT NO.	RESOLUTION DESCRIPTION	DECREASE	INCREASE	UNIT COST	DEPARTMENT NAME
TOTAL ESTIMATED REVENUES		\$ -	\$ -		
GRAND TOTALS		\$ 117,000.00	\$ 117,000.00		