



MICHAEL S. MONTELEONE
EXECUTIVE UNDERSHERIFF

ALBANY COUNTY SHERIFF'S OFFICE

County Court House Albany, New York 12207 (518) 487-5400
WWW.ALBANYCOUNTYSHERIFF.COM

CRAIG D. APPLE, SR.
SHERIFF



WILLIAM M. RICE
UNDERSHERIFF

June 22, 2023

Honorable Andrew Joyce
Legislative Clerk's Office
112 State Street, Room 710
Albany, New York 12207

Andrew
Dear Mr. Joyce:

The attached correspondence is forwarded for presentation to the Albany County Legislature.

Legislative approval is required in order to allow Albany County to apply for and accept a grant with the State of New York, Division of Homeland Security and Emergency Services, as a recipient of a 2022-2023 Hazardous Materials Emergency Preparedness grant. Albany County is acting as fiduciary for the Capital Region Hazmat Group. The participating counties are Albany, Rensselaer, Saratoga and Schenectady Counties.

The grant award is for \$16,000.00. These grant funds will be utilized to cover expenses related to training and equipment related to the transportation of hazardous materials. The funds will be used to convert a tank trailer (similar to those used to transport gasoline) into a leak simulator. The trailer was donated to the Watervliet Arsenal Fire Department. The grant is non-competitive and each of the 18 Hazmat regions in the state are receiving the same amount.

The FY2022-23 HMEP period of performance is from June 1, 2023 - December 31, 2024.

Should there be any questions, do not hesitate to call.

Sincerely,

Craig D. Apple, Sr.
Craig D. Apple, Sr.
Sheriff

Att.

cc: Hon. Daniel P. McCoy, County Executive
Hon. William Clay, Public Safety Chairman
Hon. Wanda Willingham, Audit & Finance Chair

REQUEST FOR LEGISLATIVE ACTION

FOR COUNSEL USE ONLY	
DATE:	_____
RECEIVED:	_____
RECEIVED BY:	_____
METHOD:	<u>HAND</u> _____
	<u>COURIER</u> _____
	<u>MAIL</u> _____

DATE : June 22, 2023

DEPARTMENT: Albany County Sheriff's Office

CONTACT PERSON: Sheriff Craig D. Apple Sr.

TELEPHONE: (518) 487-5440

DEPT. REPRESENTATIVE ATTENDING

COMMITTEE MEETING: Sheriff Craig D. Apple Sr.

PURPOSE OF REQUEST:

ADOPTION OF LOCAL LAW	_____
AMENDMENT OF PRIOR LEGISLATION	_____
APPROVAL/ADOPTION OF PLAN/PROCEDURE	_____
BOND APPROVAL	_____
BUDGET AMENDMENT(SEE BELOW)	<u>X</u>
CONTRACT AUTHORIZATION (SEE BELOW)	<u>X</u>
ENVIRONMENTAL IMPACT	_____
HOME RULE REQUEST	_____
PROPERTY CONVEYANCE	_____
OTHER:(STATE BRIEFLY IF NOT LISTED ABOVE)	_____

Legislative approval to accept the 2022-2023 HMEP Grant

CONCERNING BUDGET AMENDMENTS

STATE THE FOLLOWING

INCREASE ACCOUNT/LINE NO.	<u>A33110.03306.HME23 (Homeland Security)</u>
SOURCE OF FUNDS:	<u>NYS Dept. of Homeland Security</u>
TITLE CHANGE:	_____

CONCERNING CONTRACT AUTHORIZATION,

STATE THE FOLLOWING:

TYPE OF CONTRACT	
CHANGE ORDER/CONTRACT AMENDMENT	_____
PURCHASE (EQUIPMENT/ SUPPLIES)	_____
LEASE (EQUIPMENT/SUPPLIES)	_____
REQUIREMENTS	_____
PROFESSIONAL SERVICES	_____
EDUCATIONAL/TRAINING	_____
GRANT:	
NEW	<u>X</u>
RENEWAL	_____
SUBMISSION DEADLINE DATE	_____
SETTLEMENT OF A CLAIM	_____
RELEASE OF LIABILITY	_____
OTHER: (STATE BRIEFLY)	_____

CONCERNING CONTRACT AUTHORIZATION (CONT'D)

STATE THE FOLLOWING:

CONTRACT TERMS/CONDITIONS:

PARTY (NAME/ADDRESS):

NYS Division of Homeland Security Attn: Jackie Bray

1220 WASHINGTON AVENUE, BLDG 7A,

Albany, N.Y. 12242

AMOUNT/RATE SCHEDULE/FEE:

\$16,000.00

TERM: 06/01/2023-12/31/2024

SCOPE OF SERVICES:

Funds will be used to cover costs related to hazmat response
training and purchasing required equipment

CONTRACT FUNDING:

ANTICIPATED IN CURRENT BUDGET: YES _____ NO X

FUNDING SOURCE: _____

COUNTY BUDGET ACCOUNTS:

REVENUE: _____

APPROPRIATION: _____

BOND(RES. NO. & DATE OF ADOPTION) _____

CONCERNING ALL REQUESTS:

MANDATED PROGRAM/SERVICE: YES _____ NO X

IF MANDATED CITE: AUTHORITY _____

ANTICIPATED IN CURRENT ADOPTED BUDGET: YES _____ NO X

IF YES, INDICATE REVENUE APPROPRIATION ACCOUNTS: _____

FISCAL IMPACT - FUNDING: (DOLLARS OR PERCENTAGES)

FEDERAL _____

STATE 100%

COUNTY _____

TERM/LENGTH OF FUNDING _____

PREVIOUS REQUESTS FOR IDENTICAL OR SIMILAR ACTION:

RESOLUTION/LAW NUMBER: 375

DATE OF ADOPTION: 10/11/2022

JUSTIFICATION: (STATE BRIEFLY WHY LEGISLATIVE ACTION IS REQUESTED)

See attached

BACK-UP MATERIAL SUBMITTED (I.E. APPLICATION/APPROVAL NOTICES FROM FUNDING SOURCE,
BID TABULATION SHEET, CIVIL SERVICE APPROVAL NOTICE, PROGRAM ANNOUNCEMENT, CONTRACTS
AND/OR ANY MATERIALS WHICH EXPLAIN OR SUPPORT THE REQUEST FOR LEGISLATIVE ACTION.)

SUBMITTED BY: CRAIG D. APPLE, SR.

TITLE: SHERIFF

2023 BUDGET AMENDMENT

APPROPRIATIONS

ACCOUNT NO.	RESOLUTION DESCRIPTION	INCREASE	DECREASE	DEPARTMENT NAME
A9 3110 2 2800 HME23	Specialty Equipment	16,000.00		SHERIFF'S OFFICE
TOTAL APPROPRIATIONS		16,000.00		

REVENUES

ACCOUNT NO.	RESOLUTION DESCRIPTION	DECREASE	INCREASE	DEPARTMENT NAME
A3 3110 03306 HME23	Homeland Security		16,000.00	SHERIFF'S OFFICE
GRAND TOTALS		16,000.00	16,000.00	



Homeland Security and Emergency Services

KATHY HOCHUL
Governor

JACKIE BRAY
Commissioner

May 2, 2023

The Honorable Daniel P. McCoy
Albany County Executive
Harold L. Joyce Albany County Office Building
112 State Street, Room 1200
Albany, NY 12207


Dear Mr. McCoy:

I am pleased to announce that Albany County and its regional partnership have been awarded \$16,000 under the FY2022-23 Hazardous Materials Emergency Preparedness (HMEP) Grant Program. This award requires a cash or in-kind local match of \$4,000. Funding for this grant is provided by the U.S. Department of Transportation (DOT), Pipeline and Hazardous Materials Safety Administration (PHMSA) and is administered by the New York State Division of Homeland Security and Emergency Services (DHSES). The performance period for this grant is from June 1, 2023 through December 31, 2024.

Thank you for your continued support of New York State's emergency preparedness efforts. DHSES remains committed to providing you with outstanding support in the administration of your emergency preparedness programs. In order to ensure these funds are made available as quickly as possible, a representative will be reaching out to your grant point of contact. If you have any questions about this program, please contact my Director of Grants Program Administration, Eric Abramson, at (518) 402-2123.

Congratulations on your award and I look forward to working with you to administer this program.

Sincerely,


Jackie Bray
Commissioner

*I had fun touring
your ops center.
We'll talk soon.
J*



Homeland Security and Emergency Services

FY2022-2023 Hazardous Materials Emergency Preparedness (HMEP) Grant Program

Instructions: The Application Worksheet is designed to collect information required for the FY2022-2023 HMEP Grant Program activities.

By submitting the application, the applicant attests that:

1. Applicant has express authority to submit on behalf of the applicant's agency.
2. Submission of an application indicates the applicant's acceptance of all conditions and terms contained in this RFA, including Appendix A-1 (Standard State Contract Clauses) and all other terms and conditions of the contract.
3. This proposal and any subsequent grant award must adhere to and be in full compliance with any resulting contract(s) and relevant federal and states policies and regulations or be subject to termination.

Note: Applicants are required to complete all the information in the Application Worksheet to the best of their knowledge. If the information is not complete, follow-up will have to occur which may result in delays in contract execution. Please be sure to reach out with any questions as you develop your application.



Homeland Security and Emergency Services

2022-2023 Hazardous Materials Emergency Preparedness (HMEP) Grant Program

Please fill-in the appropriate contact information requested below:

Contact Information - *Primary Applicant*

Jurisdiction Name	Albany County
Primary Point of Contact	Thomas M. Remmert
Responsible Agency	Albany County Sheriff's Office
Address	58 Verda Ave., P.O. Box A, Clarksville, NY 12041
Phone Number(s)	(518) 720-8026 (Office) - (518) 281-9961 (Cell)
E-Mail Address	thomas.remmert@albanycountyny.gov

Contact Information - *Fiscal*

Fiscal Point of Contact	Tina Harris
Responsible Agency	Albany County Sheriff's Office
Address	16 Eagle Street, Albany, NY 12207
Phone Number(s)	(518) 487-5435
E-Mail Address	tina.harris@albanycountyny.gov

Contact Information - *Signatory*

Signatory Point of Contact	Daniel Lynch
Responsible Agency	Albany County
Address	112 State St, Room 1200, Albany, NY 12207
Phone Number(s)	(518) 447-3770
E-Mail Address	daniel.lynnch@albanycountyny.gov



Homeland Security and Emergency Services

FY2022-2023 Hazardous Materials Emergency Preparedness (HMEP) Grant Program: Spending Plan

Regional Fiduciary Agent County Name:

Allocation: Request up to \$16,000 in Federal funds per region. Enter federal funds requested in the space to the right. A match of \$4,000 (cash or in-kind) is required if applying for the full allocation of \$16,000.

Regional Partnerships: Please list all counties participating in the regional application in the space to the right:

\$16,000.00

In the space below, please describe the activity or project that you will accomplish using FY2022-23 Hazardous Materials Emergency Preparedness Grant Funds. Applicants are encouraged to propose scalable projects that can be completed within the period of performance (March 1, 2023 through December 31, 2024).

Proposed Activity (Be specific):

We propose to use an existing flammable liquid tank trailer (DOT Type 406) and convert it into a leak simulator similar to the one that OFPC uses at the State Fire Academy. The trailer will be received through a donation and the value of the trailer will be used as the grant match. Pictures of the existing trailer and of a leak simulator similar to what we propose to produce are attached in separate tabs in the workbook. The trailer will be used for training hazmat teams and other firefighters during NYS OFPC hazmat classes and at the annual hazmat training session / exercise. Hazmat training modules 3, 4 and 5 are usually offered each year in September and the annual exercise is normally held in April or May. It is our hope to have the trailer ready for the April 2024 annual exercise. The training and exercise usually take place at the Watervliet Arsenal but we hope to make the trailer roadworthy so it can be taken anywhere in the 4 county region for training. The Albany County Sheriff's Office has the tractor portion of a tractor trailer that can be used to move the trailer.

Gap Being Addressed: In the space below, please describe the gap being addressed by the project described above. How was this gap identified (CEPA, After Action Report, etc.)?

Per CEPA, the Capital Region is susceptible to a variety of natural, accidental/technological and man-made/intentional hazards. Based on the likelihood and consequence analysis, the hazards posing the most risk include: Flooding, Severe Winter Snowstorms, Ice Storms, Cyber Attack, Haz-Mat Release and Haz-Mat Release - In-Transit. The area is the crossroads of Interstates 97 & 90. It is also home to the Selkirk Rail Yard, the busiest rail yard this side of Chicago.

If you are proposing to use HMEP funds to support HazMat training activities, please provide a detailed justification in the space below. If you are requesting to use HMEP funds for a non-OFPC course offering, please provide the course name, estimated cost and number of students anticipated. Please explain why the region is unable to obtain this training through other no-cost or low-cost options (such as courses offered by OFPC).

The trailer / leak simulator will be used to provide training to the various hazmat teams in the Capital Region and will be centrally located at the Watervliet Arsenal, a U.S. Army facility. This is also the site of our annual hazmat exercise and the location used for Hazmat Technician training. Training is provided by NYS OFPC and also by members of our hazmat team who are Pro-Board certified. Training classes include OFPC Hazmat Modules 3, 4 and 5. No money is being used for instructors, etc. Currently, there are no full size leak simulators available for training in upstate New York. Having a simulator locally will allow us to perform training for the members of the various hazmat teams as well as firefighters from the career departments at a significant savings. Currently, such training requires overnight travel to the State Fire Academy or to facilities outside New York State. We expect to use the trailer at the April 2024 annual training session / exercise.

Costs Associated with Activity	Describe Cost in Detail (Be very specific)	Enter Requested Federal Funds	Enter Matching Funds (for total match required, multiply Federal Funds X 0.25)	Total Cost (automatically calculates)	Match-Cash or In-Kind?	Briefly Describe Match
Modification of existing trailer into a leak simulator.	Cleaning of the tank. Addition of holes, piping, valves and related metal modifications to the trailer to be able to simulate chemical leaks. Installation of panels that can be used to simulate drilling for liquid transfer. Addition of safety railings, etc. on the top of the trailer. Minor maintenance items to make the trailer roadworthy.	\$16,000.00	\$ 4,000.00	\$ 20,000.00	In-kind	Value of donated trailer. See pictures in separate worksheet. It is a DOT type 406 trailer used for flammable liquids such as gasoline and diesel fuel.
				\$ -	Please Select Cash or In-kind.	
				\$ -	Please Select Cash or In-kind.	
				\$ -	Please Select Cash or In-kind.	
				\$ -	Please Select Cash or In-kind.	
				\$ -	Please Select Cash or In-kind.	
Project Total Costs:		\$16,000.00	\$ 4,000.00	\$ 20,000.00	✓	Minimum match met? (✓ or X)



Homeland Security and Emergency Services

Signature Sheet and Consensus Agreement for the FY2022-2023 Regional Hazardous Materials Emergency Preparedness (HMEP) Grant Program

For Single county regions, the County Emergency Manager or County Fire Coordinator should sign below. Multi-County Regional Applicants are required to reach consensus on their Regional Spending Plan. To verify that consensus has been met, each County Emergency Manager or County Fire Coordinator within a given region is required to show their support for the Regional Spending Plan via their signature below. Also, by signing this form, each Emergency Manager or County Fire Coordinator is certifying that they agree with the priorities outlined in the Regional Spending Plan and that this plan best reflects the needs of the Regional HMEP Partnership. Digital signatures are acceptable.

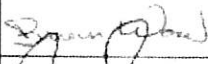
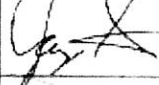


Jurisdiction Name	Emergency Manager/Fire Coordinator (Print or Type Name)	Email Address	Emergency Manager/County Fire Coordinator Signature
Albany County	Brian Wood	brian.wood@albanycountyny.gov	See attached pdf file for all signatures
Rensselaer County	Jay Wilson	jwilson@resnco.com	
Saratoga County	Ed Tremblay	etremblay@saratogacountyny.gov	
Schenectady County	Mark LaViolette	mark.laviolette@schenectadycounty.com	



Homeland Security and Emergency Services

Signature Sheet and Consensus Agreement for the FY2022-2023 Regional Hazardous Materials Emergency Preparedness (HMEP) Grant Program

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Jurisdiction Name	Emergency Manager/Fire Coordinator (Print or Type Name)	Email Address	Emergency Manager/County Fire Coordinator Signature
Albany County	Brian Wood	brian.wood@albanycounty.gov	
Rensselaer County	Jay Wilson	jwilson@rcny.com	
Saratoga County	Ed Tremblay	etremblay@saratogacounty.ny.gov	
Schenectady County	Mark LaViolette	mark.laviolette@schenectadycounty.com	





Capital Region Hazmat Group
HMEP Grant Application - March 2023
Pictures of a Tanker Leak Simulator
This is an example of a commercially available leak simulator

