



DANIEL P. McCOY  
COUNTY EXECUTIVE

COUNTY OF ALBANY  
DEPARTMENT OF PUBLIC WORKS  
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LISA M. RAMUNDO  
COMMISSIONER

April 24, 2026

Hon. Joanne Cunningham, Chairwoman  
Albany County Legislature  
112 State Street, Rm. 710  
Albany, NY 12207

Dear Chairwoman Cunningham,

The Department of Public Works respectfully requests the Legislature's approval to rename the position currently identified as *CLERK I* (Line D95110.16206.002.590002) to *CLERK I TYPIST*. This adjustment is necessary to accurately reflect the title as defined within the applicable Collective Bargaining Agreement.

The Collective Bargaining Agreement specifies that the bargaining unit shall include the following titles: *Field Clerk I (Timekeeper)*, *Clerk Typist I*, *Inventory Control Clerk*, *Store Clerk*, *Storekeeper*, *Utility Laborer*, *Welder*, and *Painter*. The current title, *Clerk I*, is not included among the recognized titles, whereas *Clerk Typist I* is explicitly listed.

Renaming the position ensures consistency with the union contract, maintains proper classification, and supports accurate personnel and payroll records.

Thank you for your consideration of this request. Should you require any additional information or have questions, please feel free to contact my office.

Sincerely,

Lisa M. Ramundo  
Commissioner

cc: Hon. Dennis Feeney, Majority Leader  
Hon. Frank Mauriello, Minority Leader  
Rebekah Kennedy, Majority Counsel  
James Curran, Minority Counsel