

## REQUEST FOR LEGISLATIVE ACTION

---

### Description (e.g., Contract Authorization for Information Services):

..title

Contract Authorization for Social Services (Safe Haven)

..body

---

Date: 11/22/23  
Submitted By: Joseph J. DeAngelis  
Department: Social Services  
Title: Contract Administrator  
Phone: 518-447-7583  
Department Rep.  
Attending Meeting: Michele G. McClave

### Purpose of Request:

- Adopting of Local Law
- Amendment of Prior Legislation
- Approval/Adoption of Plan/Procedure
- Bond Approval
- Budget Amendment
- Contract Authorization
- Countywide Services
- Environmental Impact/SEQR
- Home Rule Request
- Property Conveyance
- Other: (state if not listed)

Click or tap here to enter text.

---

## CONCERNING BUDGET AMENDMENTS

### Increase/decrease category (choose all that apply):

- Contractual
- Equipment
- Fringe
- Personnel
- Personnel Non-Individual
- Revenue

Increase Account/Line No.:

Click or tap here to enter text.

Source of Funds:

Click or tap here to enter text.

Title Change:

Click or tap here to enter text.

---

## **CONCERNING CONTRACT AUTHORIZATIONS**

### **Type of Contract:**

- Change Order/Contract Amendment
- Purchase (Equipment/Supplies)
- Lease (Equipment/Supplies)
- Requirements
- Professional Services
- Education/Training
- Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

Settlement of a Claim

Release of Liability

Other: (state if not listed)

Click or tap here to enter text.

### **Contract Terms/Conditions:**

Party (Name/address):

IPH, 176 Sheridan Ave., Albany, NY 12206

Additional Parties (Names/addresses):

Click or tap here to enter text.

Amount/Raise Schedule/Fee: \$578,482

Scope of Services: IPH operates a low-barrier Safe Haven Shelter from November thru April serving homeless adults who have no other options for shelter and would otherwise be residing on the street, in abandoned buildings, or in other places not meant for human habitation.

Bond Res. No.: Click or tap here to enter text.

Date of Adoption: Click or tap here to enter text.

---

## **CONCERNING ALL REQUESTS**

Mandated Program/Service: Yes  No

If Mandated Cite Authority: 18 NYCRR 352.8 and 18 NYCRR 304.1

Is there a Fiscal Impact: Yes  No

Anticipated in Current Budget: Yes  No

County Budget Accounts:

Revenue Account and Line: A6010.03610

Revenue Amount: \$578,482

Appropriation Account and Line: A6010.44046  
Appropriation Amount: \$578,482

Source of Funding – (Percentages)

Federal: .  
State: 100%  
County: .

Original Awarding Agency / Funder:

Click or tap here to enter text.

New York State Pass-Through Agency (if applicable):

NYS OTDA Code Blue funding allocation for 2023-2024

Term

Term: (Start and end date) 11/1/2023-4/30/2024  
Length of Contract: 6 months

Impact on Pending Litigation

Yes  No

If yes, explain:

Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: Click or tap here to enter text.

Date of Adoption: Click or tap here to enter text.

**Justification:** (state briefly why legislative action is requested)

IPH operates its low-barrier Safe Haven Shelter from November thru April, for homeless adults who have no other options for shelter and would otherwise be residing on the street, in abandoned buildings, or in other places not meant for human habitation.

Safe Haven provides overnight shelter, a hot meal, and access to free laundry services, showers, clothing and hygiene items and case management services. The shelter is open every night, from 4:30pm-8:30am and is staffed by a minimum of four IPH employees during the evening shift and a minimum of two on overnight shifts. IPH is also open during the weekends, as needed, during extreme weather conditions. IPH has a Lead Attendant to be the onsite supervisor as well as for scheduling, call outs, etc.

Safe Haven monitors safety and security concerns for staff and guests and offers access to showers, laundry, meals, case management, etc. IPH has contracted "Watchmen" to provide security when Safe Haven Program is open. The shelter serves an average of 35 individuals each night (maximum based on NYS OTDA spacing regulations) and served a total of 289 different individuals over the course of the 2022-2023 season.

Individuals served by Safe Haven face a range of barriers to successfully accessing traditional shelters, including active substance use, untreated mental illness, behavioral challenges, shelter sanctions, and a general mistrust of providers. Safe Haven provides a safe, supportive and flexible alternative to ensure the most vulnerable members of the community are cared for during the coldest months of the year.