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COUNTY OF ALBANY
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ANN MARIE SALMON
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June 30th, 2026

The Honorable Joanne Cunningham
Chairwoman, Albany County Legislature
112 State Street, Room 710
Albany, New York 12207

Dear Chairwoman Cunningham,

The Department of Economic Development, Conservation and Planning (EDCAP) has completed its evaluation of proposals submitted in response to the Request for Proposals (RFP) for the development of the County Comprehensive Plan. Following a review process, including evaluation of qualifications, technical approach, relevant experience, project understanding, team capacity, public engagement strategy, cost proposal, and reference checks, the Department would like to enter into a contract agreement with LaBella Associates for professional consulting services related to the preparation of the County Comprehensive Plan. The proposed cost for the project will not exceed \$298,650 and the county will only be billed for necessary services.

The Department respectfully requests authorization to enter into contract with the consultancy firm for the development of County Comprehensive Plan.

If any additional information is required, please do not hesitate to contact me.

Sincerely,

Gopika Muddappa
Deputy Director of EDCAP

cc:

Ann Marie Salmon
Director of Planning, Conservation, and Sustainability

Dennis Feeney, Majority Leader
Frank Mauriello, Minority Leader
Rebekah Kennedy, Majority Counsel
James Curran, Minority Counsel