



MICHAEL S. MONTELEONE
EXECUTIVE UNDERSHERIFF

SHAWN P. NOONAN
CHIEF DEPUTY

ALBANY COUNTY SHERIFF'S OFFICE

County Court House Albany, New York 12207 (518) 487-5400
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CRAIG D. APPLE, SR.
SHERIFF



WILLIAM M. RICE
UNDERSHERIFF

LEON A. BORMANN
CHIEF DEPUTY

October 27, 2021

Honorable Andrew Joyce
Chairman, Albany County Legislature
112 State Street, Room 710
Albany, New York 12207

[Signature]
Dear Mr. Joyce:

The attached correspondence is forwarded for presentation to the Albany County Legislature.

This request is to amend an existing contract between Trinity Services Group, Inc. and Albany County. Trinity Services Group, Inc. provides the management and operation of the food service and commissary department at the Albany County Corrections & Rehabilitative Services Center. If approved, this extension represents the second of 5 one year renewal options as outlined in the current agreement.

In this agreement, Trinity Services Group, Inc., will receive a 4.5% increase in meal prices. This contract is necessary to meet current expenditures at the facility and will be funded by the adopted 2022 operating budget. Albany County Corrections & Rehabilitative Services Center will continue to reimburse the Albany County Director of Finance for operating expenses relating to the inmate commissary in the amount of \$128,000.00.

Should there be any questions, please do not hesitate to contact me.

Sincerely,

[Signature]
Craig D. Apple, Sr.
Sheriff

Cc: Hon. Daniel P. McCoy, County Executive
Hon. William Clay, Public Safety Chairman
Hon. Wanda Willingham, Audit & Finance Committee
Brandon Russell, Esq., Majority Counsel
Hon. Arnis Zilgme, Esq., Minority Counsel
Christian Barnes, Minority Counsel

FOR COUNSEL USE
ONLY

Date Received: _____
Received By: _____
Method: Hand: _____
Courier: _____
Mail: _____

REQUEST FOR LEGISLATIVE ACTION

DATE: October 27, 2021

DEPARTMENT: Albany County Sheriff's Office / Correctional Facility

Contact Person: Sheriff Craig D. Apple Sr.

Telephone: 487-5440

Dept. Representative Attending

Committee Meeting: Sheriff Craig D. Apple Sr.

PURPOSE OF REQUEST:

Adoption of Local Law _____
Amendment of Prior Legislation X
Approval/Adoption of Plan/Procedure _____
Bond Approval _____
Budget Amendment (See below) _____
Contract Authorization (See below) _____
Environmental Impact _____
Home Rule Request _____
Property Conveyance _____
Other: (State briefly if not listed above) _____

CONCERNING BUDGET AMENDMENTS

STATE THE FOLLOWING:

Increase Account/Line No: _____
Source of Funds: _____
Title Change: _____

CONCERNING CONTRACT AUTHORIZATION,

STATE THE FOLLOWING:

TYPE OF CONTRACT

Change Order/Contract Amendment _____
Purchase (Equipment / Supplies) _____
Lease (Equipment / Supplies) _____
Requirements _____
Professional Services X
Educational / Training _____
Grant: _____
 New _____
 Renewal _____
 Submission Deadline Date _____

Settlement of a Claim _____
Release of Liability _____
Other: (State briefly) _____

CONCERNING CONTRACT AUTHORIZATION (Cont'd)

STATE THE FOLLOWING:

Contract Terms/Conditions:

Party (Name/Address):

Trinity Services Group, Inc.

477 Commerce Blvd.

Oldsmar, Florida 34677

Amount/Rate Schedule/Fee:

NTE 1,052,539.00

Term: **01/01/2022-12/31/2022**

Scope of Services: **Management and Operation of the Food Service and Commissary Units at the Correctional Facility**

Contract Funding:

Anticipated in Current Budget: Yes X No

Funding Source:

County Budget Accounts:

Revenue: **A23150.02263**

Appropriation: **A93150.44253**

Bond (Res. No. & Date of Adoption)

CONCERNING ALL REQUESTS:

Mandated Program / Service: Yes X No

If Mandated Cite: Authority **NYCRR 7009, NYCRR 7016.1, NYS Correction Law**

Anticipated in Current Adopted Budget: Yes X No

If yes, indicate Revenue/Appropriation Accounts: **A23150.02263 / A93150.44253**

Fiscal Impact - Funding: (Dollars or Percentages)

Federal

State

County **100%**

Term/Length of Funding

Previous Requests For Identical or Similar Action:

Resolution/Law Number: **445 409 467**

Date of Adoption: **11/8/10 10/13/15 12/7/20**

Justification: (State briefly why legislative action is requested)

Management and Operation of Food Service and Commissary Units at the Correctional Facility.

Back-up Material Submitted (i.e., application/approval notices from funding source, bid tabulation sheet, civil service approval notice, program announcement, contracts and/or any materials which explain or support the request for legislative action.)

Submitted By: **Craig D. Apple Sr.**

Title: **Sheriff**



Albany County Sheriff's Office/Meal Price Scale

Effective January 1, 2022

Number of Inmate		Number of Inmate		Number of Inmate	
/	Cost Per Meal to	/	Cost Per Meal to	/	Cost Per Meal to
Staff Meals Served	Albany County	Staff Meals Served	Albany County	Staff Meals Served	Albany County
Per Day		Per Day		Per Day	
750-799	\$2.234	1600-1649	\$1.438	2450-2499	\$1.195
800-849	\$2.049	1650-1699	\$1.415	2500-2549	\$1.186
850-899	\$1.977	1700-1749	\$1.394	2550-2599	\$1.177
900-949	\$1.913	1750-1799	\$1.374	2600-2649	\$1.169
950-999	\$1.857	1800-1849	\$1.357	2650-2699	\$1.166
1000-1049	\$1.805	1850-1899	\$1.328	2700-2749	\$1.160
1050-1099	\$1.759	1900-1949	\$1.324	2750-2799	\$1.152
1100-1149	\$1.717	1950-1999	\$1.308	2800-2849	\$1.145
1150-1199	\$1.678	2000-2049	\$1.294	2850-2899	\$1.139
1200-1249	\$1.643	2050-2099	\$1.281	2900-2949	\$1.133
1250-1299	\$1.610	2100-2149	\$1.268	2950-2999	\$1.125
1300-1349	\$1.581	2150-2199	\$1.256	3000-3049	\$1.120
1350-1399	\$1.554	2200-2249	\$1.245	3050-3099	\$1.114
1400-1449	\$1.528	2250-2299	\$1.232	3100-3149	\$1.110
1450-1499	\$1.504	2300-2349	\$1.223	3150-3199	\$1.108
1500-1549	\$1.482	2350-2399	\$1.213	3200-3249	\$1.104
1550-1599	\$1.460	2400-2449	\$1.220		

Shelter Meal Price: \$2.874

*****Please also note that the pricing scale has been extended on the lower end, to account for the continuing declining inmate population due to the NY Jail Reform and COVID 19 crises*****

RESOLUTION NO. 445

AUTHORIZING AN AGREEMENT WITH ARAMARK CORRECTIONAL SERVICES REGARDING FOOD SERVICE AT THE ALBANY COUNTY CORRECTIONAL FACILITY

Introduced: 11/8/10

By Messrs. Ethier, Aylward, Ms. Benedict, Messrs. Beston, Carman, Ms. Chapman, Messrs. Clay, Clenahan, Clouse, Commisso, Ms. Connolly, Messrs. Cotrofeld, Dawson, Gordon, Higgins, Hoblock, Horstmyer, Houghtaling, Infante, Joyce, Mss. Lockart, Maffia-Tobler, Messrs. Mayo, McCoy, Ms. McKnight, Messrs. Mendick, Morse, Nichols, Rahm, Reilly, Scavo, Steck, Timmins, Tunny, Ward, Ms. Willingham and Mr. Zeilman:

WHEREAS, As a result of an audit by the NYS Comptroller, the Sheriff's Department requested the County Purchasing Division to seek proposals regarding the food service at the Correctional Facility to address the Comptroller's finding that the Correctional Facility has been paying too much to feed the inmates, and

WHEREAS, After the completion of the RFP process, the Sheriff has requested authorization to enter into a three-year agreement with Aramark Correctional Services to operate food and commissary services at the Correctional Facility, and

WHEREAS, Aramark has agreed to provide all food and materials to operate the food service and commissary at the Correctional Facility for the next three years resulting in a significant savings to the County, and

WHEREAS, The agreement requires the food service workers at the Correctional facility to be County employees, represented by their designated union, which also includes any new food service worker employees hired due to attrition, now, therefore be it

RESOLVED, By the Albany County Legislature that the County Executive is authorized to enter into an agreement with Aramark Correctional Services to operate food and commissary services at the Correctional Facility at the following fees: \$945,000 for 2011; \$973,350 for 2012; and \$1,002,550 for 2013 for the term January 1, 2011 to December 31, 2013, in accordance with the submitted proposal and the abovementioned conditions, and, be it further

RESOLVED, That the County Attorney is authorized to approve said agreement as to form and content, said agreement shall clearly indicate that the current and future food service workers shall be County employees, represented by their designated union, and, be it further

RESOLVED, That the Clerk of the Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

RESOLUTION NO. 409

AUTHORIZING AN AGREEMENT WITH TRINITY SERVICES GROUP, INC.
REGARDING FOOD SERVICE AT THE ALBANY COUNTY
CORRECTIONAL FACILITY

Introduced: 10/13/15

By Public Safety Committee:

WHEREAS, After the completion of the RFP process, the Sheriff has requested authorization to enter into a five-year agreement with Trinity Services Group, Inc. in the amount of \$904,491 per year for the period January 1, 2016 to December 31, 2020 regarding food and commissary services at the Correctional Facility, and

WHEREAS, Trinity Services Group, Inc. has agreed to provide all food and materials to operate the food service and commissary at the Correctional Facility for the next five years resulting in a significant savings to the County, and

WHEREAS, The agreement requires the food service workers at the Correctional facility to be County employees, represented by their designated union, which also includes any new food service worker employees hired due to attrition, now, therefore be it

RESOLVED, By the Albany County Legislature that the County Executive is authorized to enter into a five-year agreement with Trinity Services Group, Inc. with five one year renewals in the amount of \$904,491 per year for the period January 1, 2016 to December 31, 2020 regarding food and commissary services at the Correctional Facility, and, be it further

RESOLVED, That the County Attorney is authorized to approve said agreement as to form and content, said agreement shall clearly indicate that the current and future food service workers shall be County employees, represented by their designated union, and, be it further

RESOLVED, That the Clerk of the Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

Adopted by unanimous vote. 10/13/15

RESOLUTION NO. 467

**AUTHORIZING AN AGREEMENT WITH TRINITY SERVICES GROUP, INC.
REGARDING FOOD SERVICE AT THE ALBANY COUNTY CORRECTIONS
& REHABILITATIVE SERVICES CENTER**

Introduced: 12/7/20

By Public Safety Committee:

WHEREAS, By Resolution No. 409 for 2015, this Honorable Body authorized a five-year agreement with Trinity Services Group, Inc. in the amount of \$904,491 per year for a term commencing January 1, 2016 and ending December 31, 2020, with five one year renewals, regarding food and commissary services at the Albany County Corrections & Rehabilitative Services Center, and

WHEREAS, The Albany County Sheriff has requested authorization to enter into the first of five one-year options to renew at an amount not to exceed \$941,626 per year for a term commencing January 1, 2021 and ending December 31, 2021, now, therefore be it

RESOLVED, By the Albany County Legislature that the County Executive is authorized to enter into the first of five one-year agreements with Trinity Services Group, Inc. in an amount not to exceed \$941,626 per year for a term commencing January 1, 2021 and ending December 31, 2021 regarding food and commissary services at the Correctional Facility, and, be it further

RESOLVED, That the County Attorney is authorized to approve said agreement as to form and content, and, be it further

RESOLVED, That the Clerk of the Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

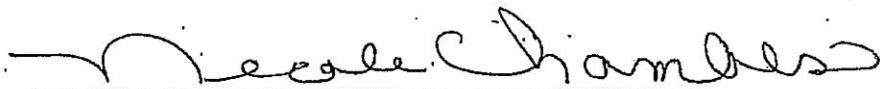
Adopted by unanimous vote - 12/7/20

State of New York
County of Albany

This is to certify that I, the undersigned, Clerk of the Albany County Legislature, have compared the foregoing copy of the resolution and/or local law with the original resolution and/or local law now on file in the office, and which was passed by the Legislature of said County on the 7th day of December, 2020, a majority of all members elected to the Legislature voting in favor thereof, and that the same is a correct and true transcript of such original resolution and/or local law and the whole thereof.



IN WITNESS THEREOF, I have hereunto set my hand and the
official seal of the County Legislature this 8th day of December, 2020.



Clerk, Albany County Legislature