



**COUNTY OF ALBANY**  
**DEPARTMENT OF MENTAL HEALTH**  
**175 GREEN STREET**  
**ALBANY, NEW YORK 12202**  
**518-447-4537 FAX 518-447-4577**  
**WWW.ALBANYCOUNTY.COM**

*Daniel P. McCoy*  
*County Executive*

*Stephen J. Giordano, Ph.D.*  
*Director of Mental Health*

*Daniel C Lynch, Esq.*  
*Deputy County Executive*

*Cindy G. Hoffman*  
*Deputy Director*

January 5, 2021

Honorable Andrew Joyce, Chairman  
Albany County Legislature  
112 State St., Rm. 710  
Albany, NY 12207

Dear Chairman Joyce,

The Department of Mental Health requests permission for a contract renewal with Information Management Associates (IMA). The contract is for the ongoing subscription and license agreement for operation of patient and billing software that includes web-based access for clinicians, patient portal access, implementation of billing modules, e-signature capabilities, NYS Clinical Records Initiative compliance and use of e-prescribing and expansion of Mental Health's EHR (Electronic Health Record) system. The 2021 contract has reached the monetary threshold that requires Legislative approval.

Feel free to contact me or Mark Gleason if you have any questions concerning this request.

Sincerely,

Stephen Giordano, Ph.D.  
Director

cc: Hon. Dennis A. Feeney, Majority Leader  
Hon. Frank A. Mauriello, Minority Leader  
Rebekah Kennedy, Majority Counsel  
Arnis Zilgme, Minority Counsel