



DANIEL P. MCCOY  
COUNTY EXECUTIVE

MICHAEL McLAUGHLIN  
DEPUTY COUNTY EXECUTIVE

COUNTY OF ALBANY  
DEPARTMENT OF GENERAL SERVICES  
112 STATE STREET, SUITE 1300  
ALBANY, NEW YORK 12207  
(518) 447-7210 FAX (518) 447-7747  
[WWW.ALBANYCOUNTY.COM](http://WWW.ALBANYCOUNTY.COM)

DAVID M. LATINA  
COMMISSIONER

SCOTT D. ALLARDICE  
DEPUTY COMMISSIONER

September 30, 2024

Honorable Joanne Cunningham, Chairwoman  
Albany County Legislature  
112 State Street, Room 710  
Albany, New York 12207

Re: Contract Authorization – Albany County Hall of Records Ramp and Stair Replacement

Dear Chairwoman Cunningham:

Pursuant to RFB 2024-104 Albany County Hall of Records Ramp and Stair Replacement Project the Department of General Services requests authorization to enter into an agreement with MCT At Services, Inc. with a not to exceed cost of \$230,520.00.

The existing ram and stairs are failing structurally and unable to be repaired any further. The proposal provided by MCT At Services, Inc. is a complete replacement of the existing cement access ramp and stairs for both entrances of the Hall of Records facility. The not to exceed cost of \$230,520.00 includes the base bid of \$192,100.00 and a 20% contingency allowance of \$38,420.00.

The cost of this project will be covered utilizing bond HHX0 pursuant to Resolution 10 of 2023 adopted February 13, 2023.

The term of this contract will commence upon signing and continue until the project is completed and signed off by the Department of General Services. Projected term is January 1, 2025 – December 31, 2025

If you should have any questions, please do not hesitate to contact me.

Sincerely yours,

David M. Latina  
Commissioner

DML:tas  
Enclosure(s)

cc:Honorable Dennis Feeney, Majority Leader  
Honorable Frank Mauriello, Minority Leader  
Arnis Zilgme, Minority Counsel  
Rebekah Kennedy, Majority Counsel