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DEBORAH C. RIITANO
COMMISSIONER

September 22, 2025

WWW.ALBANYCOUNTY.COM

Honorable Joanne Cunningham, Chairwoman
Albany County Legislature
112 State Street, Room 710
Albany, NY 12207

Dear Chairwoman Cunningham:

The Department for Aging (DFA) requests legislative approval to enter into a contract with Colonie Senior Service Centers, to provide Congregate Meal Services to older adults in Albany County and meet specific criteria as required by Albany County and NYSOFA. Colonie Senior Service Centers shall provide Congregate Meal Services to older adults at the following six (6) locations, Beltrone Living Center, Bishop Broderick, Sheehy Manor, Guilderland Congregate Dining Site, and King Thiel Senior Community I & II. The Contractor shall serve 37,000 meals at their six (6) congregate sites.

A Request for Proposal No. 2025-0118 issued on August 7, 2025 requesting providers submit a proposal regarding Congregate Meals. There was six (6) proposals evaluated and rated by the department scoring committee using the following criteria:

- Full demonstrated comprehension of the Scope of Services; including but not limited to; Knowledge of food safety/sanitation regulations and nutrition standards; Current Dietary Guidelines including knowledge and compliance with USDA nutrition standards.
- Prior experience and/or equivalent training with quantity food production and service projects
- Professional qualifications, staffing, equipment, and demonstrated capabilities.
- Total proposed price.

After reviewing the proposals and rating scores the Congregate Meal proposals were awarded as follows;

1. Albany Jewish Community Center; Awarded - \$39,000.00
2. Colonie Senior Service Centers; Awarded - \$407,000.00
3. Green Island Senior Citizens; Awarded - \$79,112.00
4. Life Path Awarded - \$395,625.00
5. Senior Projects of Ravena; Awarded - \$475,006.00
6. Allie B's Cozy Kitchen Awarded - \$23,400.00

Total Awarded to Providers - \$1,419,143.00

Colonie Senior Service Centers shall provide nutrition education presentations to program participants at the congregate meal site not less than six (6) times during the contract year. Colonie Senior Service Centers shall be responsible for ensuring meals meet nutritional requirements established by the Food and Nutrition Board of the National Academy of Sciences National Research Council.

Contract Award Amount – \$407,000.00

Contract Term – 1/1/2026 – 12/31/2026

Funding Source – 90.67% - Federal, 9.33% - County

Budget Amendment – No

Revenue Account – Aging – A4677204774, 4778

Respectfully Submitted,

Deborah C. Riitano
Commissioner

cc: Hon. Dennis Feeney, Majority Leader
Hon. Frank Mauriello, Minority Leader
Rebekah Kennedy, Majority Counsel
James Curran, Minority Counsel