



Legislation Text

File #: TMP-1950, **Version:** 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

Contract authorization with Access Transit, Inc. (CDTA) to provide transportation services to older adults in Albany County.

Date:	9/28/2020
Submitted By:	Patrick Dillon
Department:	Aging
Title:	Contract Administration
Phone:	518 447 7733
Department Rep.	
Attending Meeting:	Deborah C. Riitano, Commissioner

Purpose of Request:

- ☐ Adopting of Local Law
- ☐ Amendment of Prior Legislation
- ☐ Approval/Adoption of Plan/Procedure
- ☐ Bond Approval
- ☐ Budget Amendment
- ☒ Contract Authorization
- ☐ Countywide Services
- ☐ Environmental Impact/SEQR
- ☐ Home Rule Request
- ☐ Property Conveyance
- ☐ Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- ☐ Contractual
- ☐ Equipment
- ☐ Fringe
- ☐ Personnel

- ☐ Personnel Non-Individual
☐ Revenue

Increase Account/Line No.: Click or tap here to enter text.
Source of Funds: Click or tap here to enter text.
Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

- ☐ Change Order/Contract Amendment
☐ Purchase (Equipment/Supplies)
☐ Lease (Equipment/Supplies)
☐ Requirements
☒ Professional Services
☐ Education/Training
☐ Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

- ☐ Settlement of a Claim
☐ Release of Liability
☐ Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):

Access Transit, Inc. (CDTA)
85 Watervliet Avenue, Albany, New York 12206

Additional Parties (Names/addresses):

Amount/Raise Schedule/Fee: \$630,000.00

Scope of Services: Access Transit shall provide the following services to ACDFA in providing transportation to eligible older adults 60 years and older; 1) Receipt and disposition of all appropriate transportation requests for eligible individuals using a reservation, scheduling and routing system. 2) Management of all designated transportation services, including functions associated with recruiting and entering into subcontracts with transportation vendors. 3) Financial negotiations, reconciliation and reimbursement of trips related to ACDFA transportation and vendors. 4) Coordination of services designed to deliver quality transportation at the most appropriate level of need and most economical cost. 5) Analysis and report of transportation service utilization trends and factors, including utilization by geographic zones and by mode of transportation.

Bond Res. No.: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes ☐ No ☒
If Mandated Cite Authority: [Click or tap here to enter text.](#)

Is there a Fiscal Impact: Yes ☒ No ☐
Anticipated in Current Budget: Yes ☒ No ☐

County Budget Accounts:

Revenue Account and Line: A36772, 03782, 03787, 04773
Revenue Amount: \$401,575.00, \$16,926.00, 55,000.00

Appropriation Account and Line: A96772, 44046
Appropriation Amount: \$630,000.00

Source of Funding - (Percentages)

Federal: [Click or tap here to enter text.](#)
State: 75%
County: 25%
Local: [Click or tap here to enter text.](#)

Term

Term: (Start and end date) 1/1/2021 - 12/31/2021
Length of Contract: 12 months

Impact on Pending Litigation Yes ☐ No ☒
If yes, explain: [Click or tap here to enter text.](#)

Previous requests for Identical or Similar Action:

Resolution/Law Number: 459
Date of Adoption: 11/12/2019

Justification: (state briefly why legislative action is requested)

[Click or tap here to enter text.](#)

The Department for Aging (DFA) requests legislative approval to enter into an Agreement with Assess Transit, Inc. (CDTA) to provide brokerage services for human services transportation and provide non-emergency medical transportation and prioritized transportation to vital services for program eligible seniors living in Albany County. Transportation to vital services includes; Medical Appointments, Pharmacy, Grocery Shopping and/or Food Pantry, Adult Day Care, and Congregate Meal Sites. The Contractor shall also provide education on fare products to seniors that qualify for CDTA STAR Services.

The brokerage services will include receipt and disposition of transportation requests, transportation vendor network management, and coordination of transportation services to deliver quality services at the lowest cost and analysis and reporting of transportation services utilization.

The Department for Aging offers a limited number of prioritized transportation trips to vital destinations for program eligible seniors. Due to limited funding, we will ensure that available resources are prioritized to provide vital transportation services to seniors that do not have access to other means of transportation.