



**GOVERNOR'S TRAFFIC SAFETY COMMITTEE**  
6 EMPIRE STATE PLAZA • ALBANY, NY 12228

August 16, 2024

William VanAlstyne  
Traffic Safety Instructor  
Albany County Traffic Safety Board  
Albany County Sheriff's Dept. 16 Eagle St., Room 79  
Albany, NY 12207-1089

Re: HS1-2025-Albany TSB-00098-(001)  
Preventing Injuries and Deaths Due to Traffic Crashes  
C002769  
CFDA #: 20.616  
EFFECTIVE DATE: October 1, 2024

Dear Traffic Safety Instructor William VanAlstyne:

On behalf of the Governor's Traffic Safety Committee (GTSC), I am pleased to notify you that the Albany County Traffic Safety Board has been awarded \$99,500 to participate in New York State's Highway Safety Program. Our goal is to reduce the number of crashes, injuries and deaths on New York's roads.

Before incurring any project related expenses, login to eGrants to review your approved budget as it may have been reduced or otherwise changed from what was requested. Crucial documents regarding your grant, the claims process, equipment, and other grant related topics can be found by visiting <https://trafficsafety.ny.gov/highway-safety-grant-program#grant-award>.

Attached to this email are the contract and a signatory page with instructions. Please follow the instructions to facilitate the prompt processing of your contract. The contract will only be effective after the Signature page has been signed by your organization, and notarized, then returned to, and signed by, the New York State Governor's Traffic Safety Committee and, if applicable, the Offices of the New York State Attorney General and New York State Comptroller.

**Please note the following requirement:**

**Payment for claims submitted under this grant award shall be rendered electronically in accordance with the Office of the State Comptroller's procedures and practices governing electronic payment unless payment by paper check is expressly authorized by the head of the State Agency, in his or her sole discretion after the Contractor establishes extenuating circumstances requiring payment by paper check.**

Thank you for participating in New York State's Highway Safety Program. I wish you success in your efforts. If you have any questions, please contact the GTSC at (518) 474-5111.

Sincerely,

A handwritten signature in black ink that reads "Justin O'Connor".

Justin O'Connor  
Director

JMO:bp  
cc: Susan Rizzo  
Christine Tashjian