



P. DAVID SOARES  
DISTRICT ATTORNEY

COUNTY OF ALBANY  
OFFICE OF THE DISTRICT ATTORNEY  
COUNTY COURT HOUSE  
ALBANY, NEW YORK 12207  
(518) 487-5460  
(518) 487-5093 - FAX

DAVID M. ROSSI  
CHIEF ASSISTANT DISTRICT ATTORNEY

CHERYL K. FOWLER  
DEPUTY CHIEF ASSISTANT DISTRICT  
ATTORNEY

June 8, 2021

Brandon Russell, Majority Counsel  
Albany County Legislature  
112 State Street, Rm. 700  
Albany, N.Y. 12207

Arnis Zilgme, Minority Counsel  
Albany County Legislature  
112 State Street, Rm. 1360  
Albany, N.Y. 12207

Dear Sirs:

I am requesting legislative action to further the mission of the Office of the Albany County District Attorney. The attached resolution seeks permission to:

- Apply and accept funding from DCJS for the Gun Involved Violence Elimination (GIVE) Program;
- Apply and accept funding from DCJS for extending the Aid to Prosecution Program for 2020-2021;
- Apply and accept funding from DCJS for the Aid to Prosecution Program for 2021-2022;
- Apply and accept funding from DCJS for the Crimes Against Revenue Program (CARP); and
- Apply and accept funding from DCJS for the Motor Vehicle Theft and Insurance Fraud Program.

Attached is the request for legislative action and supporting documents. If you have any questions, please feel free to contact me at 275-4706.

Thank you for your assistance.

Sincerely,

A handwritten signature in black ink, appearing to read "P. David Soares", is written over a horizontal line.

P. David Soares  
Albany County District Attorney

FOR COUNSEL USE ONLY

Date Received: \_\_\_\_\_  
Received By: \_\_\_\_\_  
Method: Hand: \_\_\_\_\_  
          Courier: \_\_\_\_\_  
          Mail: \_\_\_\_\_

**REQUEST FOR LEGISLATIVE ACTION**

**DATE:** June 8, 2020

**DEPARTMENT:**

Contact Person: Heather Orth  
Telephone: 275 4704  
Dept. Representative Attending  
Committee Meeting: Heather Orth and/or David Soares, District Attorney

**PURPOSE OF REQUEST:**

Adoption of Local Law \_\_\_\_\_  
Amendment of Prior Legislation \_\_\_\_\_  
Approval/Adoption of Plan/Procedure \_\_\_\_\_  
Bond Approval \_\_\_\_\_  
Budget Amendment (See below) \_\_\_\_\_  
Contract Authorization (See below) X  
Environmental Impact \_\_\_\_\_  
Home Rule Request \_\_\_\_\_  
Property Conveyance \_\_\_\_\_

Other: (State briefly if not listed above) X Authorization to submit an application and accepts funds from the NYS Division of Criminal Justice Services to continue the Aid to Prosecution Program.

**CONCERNING CONTRACT AUTHORIZATION (Cont'd)**

**STATE THE FOLLOWING:**

Contract Terms/Conditions:

Party (Name/Address):  
NYS DCJS  
80 South Swan Street  
Albany, NY 12210

Amount/Rate Schedule/Fee:

\$176,540

Term: 4/1/2021 - 3/31/2022

Scope of Services: Funds will be used to enhance the prosecution of repeat violent and serious felony offenders by maintaining increased levels of experienced prosecution personnel who will seek to minimize the plea-bargaining option and to impose the maximum sentence for such defendants.

Contract Funding:

Anticipated in Current Budget: Yes X No \_\_\_\_\_

Funding Source: State Funds

County Budget Accounts:

Revenue: A9116503325

Appropriation: A91165 12010; 89010; 89030; 89060

Bond (Res. No. & Date of Adoption) \_\_\_\_\_

**CONCERNING ALL REQUESTS:**

Mandated Program/Service: Yes \_\_\_ No X

If Mandated Cite: Authority \_\_\_\_\_

Anticipated in Current Adopted Budget: Yes X No \_\_\_

If yes, indicate Revenue/Appropriation Accounts:

Revenue: A9116503325

Appropriation: A91165 12010; 89010; 89030; 89060

Fiscal Impact – Funding: (Dollars or Percentages)

Federal \_\_\_\_\_

State 100%

County \_\_\_\_\_

Term/Length of Funding 4/1/2021 – 3/31/2022

**Previous Requests for Identical or Similar Action:**

Resolution/Law Number: 20-94

Date of Adoption: 3/9/20

**Justification:** (State briefly why legislative action is requested)

The Office of the District Attorney requests legislative authority to seek funds from NYS DCJS to continue the Aid to Prosecution program.

**Back-up Material Submitted:** Aid to Prosecution Award Information, previous resolution.

Submitted By: Heather Orth

Title: Confidential Assistant to the District Attorney



**Division of Criminal  
Justice Services**

**ANDREW M. CUOMO**  
Governor

**MICHAEL C. GREEN**  
Executive Deputy Commissioner

**JEFFREY P. BENDER**  
Deputy Commissioner

## Grant Award Notice

Grantee/Contractor: Albany County District Attorney	Date: May 5, 2021		
Program Name: Aid to Prosecution	Award Amount: \$176,540		
Agency Head Name and Title: David Soares District Attorney	Term Dates: April 1, 2021 – March 31, 2022		
Email: dsoares@albanycounty.com	Project ID No.: AP21-1000-D00		
SFS Vendor ID No.: 1000002428	Contract No.: C445230		
<p><b>Additional Information:</b></p> <p>This funding is provided for the Aid to Prosecution grant program. A DCJS Public Safety Grants Representative will contact your office to assist with the development of the grant contract. Please see the attached Contract Instruction Sheet for additional contract information and note that items are required within 30 days of receiving this letter.</p> <p>The award amount listed above is contingent upon the availability of appropriations, as well as execution of the grant contract by the Attorney General and the Office of the State Comptroller. If you have any questions on this award, please contact a grant representative listed below :</p> <p style="text-align: center;"><b><u>Questions:</u></b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <p>Jason Tillou Public Safety Grants Representative 2 NYS Division of Criminal Justice Services Office of Program Development and Funding (518) 485-2729 or <a href="mailto:jason.tillou@dcjs.ny.gov">jason.tillou@dcjs.ny.gov</a></p> </td> <td style="width: 50%; vertical-align: top;"> <p>Katelyn Mallick Public Safety Grants Representative 1 NYS Division of Criminal Justice Services Office of Program Development and Funding (518) 457-3776 or <a href="mailto:Katelyn.mallick@dcjs.ny.gov">Katelyn.mallick@dcjs.ny.gov</a></p> </td> </tr> </table>		<p>Jason Tillou Public Safety Grants Representative 2 NYS Division of Criminal Justice Services Office of Program Development and Funding (518) 485-2729 or <a href="mailto:jason.tillou@dcjs.ny.gov">jason.tillou@dcjs.ny.gov</a></p>	<p>Katelyn Mallick Public Safety Grants Representative 1 NYS Division of Criminal Justice Services Office of Program Development and Funding (518) 457-3776 or <a href="mailto:Katelyn.mallick@dcjs.ny.gov">Katelyn.mallick@dcjs.ny.gov</a></p>
<p>Jason Tillou Public Safety Grants Representative 2 NYS Division of Criminal Justice Services Office of Program Development and Funding (518) 485-2729 or <a href="mailto:jason.tillou@dcjs.ny.gov">jason.tillou@dcjs.ny.gov</a></p>	<p>Katelyn Mallick Public Safety Grants Representative 1 NYS Division of Criminal Justice Services Office of Program Development and Funding (518) 457-3776 or <a href="mailto:Katelyn.mallick@dcjs.ny.gov">Katelyn.mallick@dcjs.ny.gov</a></p>		

Congratulations on your award. DCJS looks forward to working with you on this important project.  
Attachment (1)



## Division of Criminal Justice Services

### DCJS Office of Program Development and Funding 2021-22 Aid to Prosecution - Contract Instruction Sheet

Please note and complete the following information within 30 days of receiving the award letter to further facilitate the development of your contract:

- Ensure all prior year contracts are in compliance with contract conditions (up-to date progress reports, vouchers, fiscal cost reports and detailed itemization forms).
- Grantees receiving in excess of \$25,000 must submit:
  - Local Assistance MWBE Subcontractor/Supplier Utilization Proposal Form (DCJS-3301)
  - Local Assistance MWBE NPS Discretionary Budget Determination Worksheet (DCJS-3309)

These forms can be located at:

<http://www.criminaljustice.ny.gov/ofpa/mwbe/mwbe-forms.htm>

- Grantees receiving in excess of \$250,000 must also submit the Local Assistance MWBE Equal Employment Opportunity Staffing Plan (DCJS-3300). This form can be located at:  
<http://www.criminaljustice.ny.gov/ofpa/mwbe/mwbe-forms.htm>
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RESOLUTION NO. 94

**AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION AND AN AGREEMENT WITH THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES REGARDING THE AID TO PROSECUTION PROGRAM**

Introduced: 2/6/20

By Law Committee:

WHEREAS, The Albany County District Attorney has requested authorization to submit a grant application to and enter into an agreement with the New York State Division of Criminal Justice Services to accept Aid to Prosecution program funding in the amount of \$176,540 for the term commencing October 1, 2019 and ending September 30, 2020, and

WHEREAS, The District Attorney has indicated that the funding will be used to enhance the prosecution of repeat violent and serious felony offenders by maintaining increased levels of experienced prosecution personnel who will seek to minimize the plea-bargaining option and impose the maximum sentence for such defendants, now, therefore be it

RESOLVED, By the Albany County Legislature that the County Executive is authorized to submit a grant application to and enter into an agreement with the New York State Division of Criminal Justice Services to accept Aid to Prosecution program funding in the amount of \$176,540 for the term commencing October 1, 2019 and ending September 30, 2020, and, be it further

RESOLVED, That the County Attorney is authorized to approve said grant application and agreement as to form and content, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

*Adopted by unanimous vote - 3/9/20*